

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
MAY 13, 2019
7:00 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Student Recognition**
- 7. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda:.....Pages 10-98**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on April 8, 2019**
 - B. Minutes of special meeting held on April 22, 2019**
 - C. Treasurer's Report**

- D. Activity Fund Fundraisers as per attached list**
- E. Activity Fund Transfers as per attached list**
- F. Declare listed items as surplus**
- G. Fuel bid as recommended by bid committee**
- H. Encumbrances for General Fund #'s 1214-1379, Building Fund #'s 433-508, Building Bond 2017 Fund #'s 23-27 and listed change orders and Activity Fund Reports**
- I. Out-of-State Trip Requests:**
James Strahorn, Clay Tarter and Cross County Athletes-Cross Country Team Camp-July 29-August 2, 2019-Colorado Springs, CO

James Strahorn, Clay Tarter and Cross Country Athletes-Chili Pepper Cross Country Festival-October 4-5, 2019-Fayetteville, AR
- J. Transportation request from First Southern Baptist Church for May 29-June 1 for 1 bus, June 10, 15, July 22 and 27 for 1 bus and 1 driver to and from Falls Creek Youth Camp in Davis, Oklahoma**
- K. Transportation request from Community Church for June 7 and 10 for 1 bus and 1 driver to Cross Timbers in Davis, Oklahoma and June 17 and 21 for 2 buses and 2 drivers to Falls Creek Youth Camp in Davis, Oklahoma**
- L. Transportation request from Guthrie YMCA for Before and After School/KIA Programs for the 2019-2020 school year**
- M. Transportation request from Guthrie YMCA Summer Day Camp program for their 2019 summer field trips**
- N. Contracts/Agreements under \$10,000**
 - 1. Agreement with the Oklahoma State Department of Education for the 2019 Summer Food Service Program.....Pages 53-60**

Commentary:

The summer feeding program consists of breakfast and lunch and is available to students ages one to eighteen. The program provides meals for students during the summer months. There is no cost to the student. The District receives federal reimbursement from the USDA. **Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

2. **Renewal agreement with West Interactive Services Corporation for School Messenger service for 2019-2020.....Page 61**

Commentary:

School Messenger is our emergency notification and parent contact system. It is used by our Administrators to remind students and parents of important events and is also used to make notifications when we are closed unexpectedly due to weather. There is no increase in cost from last year. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

3. **Agreement with Learning Sciences International for 2019-2020 for Marzano Training.....Pages 62-63**

Commentary:

This agreement splits the cost with Yukon Public Schools for training on the Marzano Evaluation Model for all district and site administrators. There is no increase in cost for this training. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

4. **Contract renewal with Simplified Online Communication System to host the District website for 2019-2020.....Pages 64-71**

Commentary:

Simplified Online Communication System is our current website hosting company. The annual cost has not changed from last year. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

5. **Agreement with the State of Oklahoma, Department of Rehabilitation Services for Transition School-to-Work for 2019-2020.....Pages 72-90**

Commentary:

The transition school-to-work program is for eligible students with disabilities. The purpose of the agreement is to provide work-readiness training and work experiences for the students. They cannot work more than

15 hours a week during the school year or not more than 20 hours a week during summer break. They will receive school credit for participation and will be paid a stipend based on the federal minimum wage. The Department of Rehabilitation will reimburse the District for stipends paid to the students in the school work study program. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 6. Agreement with Beth McLean for Occupational Therapy Services for Extended School Year Services (ESY) for the month of June and July 2019.....Pages 91-93**

Commentary:

Ms. McLean has agreed to provide Occupational Therapy Services to Guthrie Public Schools for ESY for June and July 2019 for \$60 per hour, \$60 per hour driving time, and mileage at the Oklahoma State Travel Reimbursement Act rate. The approximate cost of this service will be \$4000. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 7. Agreement with Visual Senses to provide Visual Impairment and Orientation and Mobility Services for 2019-2020.....Pages 94-95**

Commentary:

This agreement with Nikki Keck will provide consultation services and orientation and mobility services for students with visual impairment during the 2019-2020 school year. The cost of the service is approximately \$3,500.00 and will be paid through Special Education Project 621 Federal Flow Through funds. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 8. Agreement with Betsy Chen, BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students for 2019.....Pages 96-98**

Commentary:

This agreement with Betsy Chen may include, but are not limited to: review of records, participation in IEP meetings and other staffings, completion of forms/progress reports, classroom observations, etc. A Behavioral Support

Coach will also be provided throughout the length of the contract. This contract runs from June 1-August 31, 2019. The fee for these services will not exceed \$8,000. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

10. Business Agenda:

- A. Recommendation, consideration and action to approve teachers and administrator as listed for 2019 K-8 Remedial Summer School.....Page 99**

Commentary:

Included in your packet is the list of employees recommended for the Remedial Summer School Program which was Board Approved on March 11, 2019.

Carmen Walters will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon amendment to renew agreement with Clearwater Enterprises for the purchase of third party natural gas for 2019-2020.....Pages 100-104**

Commentary:

This agreement would extend our contract with Clearwater Enterprises and lock in our natural gas price for the 2019-2020 school year. We have contracted with Clearwater for several years and have saved significant costs by doing so.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- C. Recommendation, consideration and action upon renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2019-2020.....Pages 105-111**

Commentary:

This purchasing cooperative allows schools to streamline the purchasing process and take advantage of bulk pricing. It is a free program that saves time and money. **Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

D. Recommendation, consideration and action upon renewal agreement with Frontline Technologies for Time and Attendance System and AESOP services for 2019-2020.....Pages 112-113

Commentary:

This is the seventh year for the use of Frontline Technologies. The time clock system, VeriTime, is utilized by support employees. The AESOP system is a software that tracks employee leave and assigns substitute teachers. There is an annual increase in cost of \$1359.35 for this software. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

**E. Recommendation, consideration and action upon agreement with QualityCare Labs, LLC, for student drug testing services for 2019-2020
Pages 114-116**

Commentary:

This agreement will provide drug testing services for our students for 2019-2020. The cost is \$25 per test for students. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

F. Recommendation, consideration and action upon accepting the donation of two benches donated by the Nyte family to be placed at Guthrie Upper Elementary School.....Pages 117-118

Commentary:

The family of Carson Nyte, a GUES student who perished in a fire in January, has offered to donate two benches in his memory. **Dr. Simpson or Cody Thompson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

G. Recommendation, consideration and action upon accepting the donation of five picnic tables donated by the Evans family to be placed at Charter Oak Elementary School.....Pages 119-120

Commentary:

The family of Bentley and Paisley Evans, both students at Charter Oak Elementary who perished in a fire in January, has offered to donate five picnic tables in their memory. The family will also be donating the concrete for the pad

that the tables will be placed on. **Dr. Simpson or Cody Thompson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- H. Recommendation, consideration and action upon accepting the donation of landscaping items donated by the Chappell family to be placed at Guthrie Junior High School.....Page 121**

Commentary:

The Chappell family has offered to donate landscaping at Guthrie Junior High School. This item must be board approved. **Dr. Simpson or Cody Thompson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- I. Recommendation, consideration and action to award the bid for Fogarty HVAC-Equipment only.....Page 122**

Commentary:

Bids were opened May 1, 2019. A bid tab sheet has been provided for your review. **Cody Thompson or Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- J. Recommendation, consideration and action to accept each bid as listed for lawn services for Guthrie Public Schools for 2019-2020.....Page 123**

Commentary:

Quotes have been received for lawn services for Guthrie Public Schools. The tabulation form attached specifies the quote from each company. The lowest bids are highlighted on the tabulation sheet. **Cody Thompson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- K. Recommendation, consideration and action to accept each bid as listed for weed control services for Guthrie Public Schools for 2019-2020.....Page 124**

Commentary:

Quotes have been received for weed control services for Guthrie Public Schools. The tabulation form attached specifies the quote from each company. The lowest bids are highlighted on the tabulation sheet. **Cody Thompson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- L. Recommendation, consideration and action upon revision to District Policy:**
 - **G-9 Use of School Property** **Pages 125-130**

Commentary:

This is a recommendation from our legal counsel based on state and federal law. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- M. Receive bids for the purchase of \$1,200,000 General Obligation Building Bonds, Series 2019 of the District and vote to award said bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- N. Consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$1,200,000 by Independent School District Number 1, Logan County, Oklahoma, authorized at an election called and held for such purpose; prescribing form of bonds; designating bonds as “General Obligation Building Bonds, Series 2019”; providing for the registration thereof; establishing the school district’s reasonable expectation with respect to issuance of tax-exempt obligations in calendar year 2019 and designating bonds as “qualified tax-exempt obligations”; approving the form of a Continuing Disclosure Certificate; providing for the levy of an annual tax for the payment of principal of and interest on the same; and fixing other details of the issue.....Pages 131-144**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 11. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2019-2020, rehiring of support personnel as listed for 2019-2020, employment of**

temporary contract teachers as listed for 2019-2020, discussion of teacher negotiations for 2019-2020, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, and 7

- A. Vote to go into executive session
- B. Acknowledge Board's return to open session
- C. Statement of minutes of executive session

- 12. Vote on action as set out on the Personnel Reports.....Pages 145-146
- 13. Action upon recommendation of extra-duty assignments as listed for 2019-2020
Pages 147-160
- 14. Action upon recommendation to rehire support personnel as listed for 2019-2020
Pages 161-164
- 15. Action upon recommendation to rehire temporary contract teachers as listed for the first semester of 2019-2020.....Pages 165-166
- 16. Recommendation, consideration and action for Statutory Waiver/Deregulation which allows Mrs. Desi Rice to be employed as Library Media Specialist at Guthrie Junior High School for the 2019-2020 school year.....Pages 167-169
- 17. Recommendation, consideration and action to accept any resignations offered since the posting of the agenda
- 18. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting
- 19. Adjourn

Dr. Mike Simpson
Superintendent

jf

Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
APRIL 8, 2019**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON APRIL 8, 2019

Board Members Present:

**Jennifer Bennett-Johnson, Gina Davis,
Janna Pierson, Ron Plagg, Travis Sallee,
Tina Smedley and Sharon Watts**

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special
Education
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Sallee.**
- 2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.**
- 3. A quorum was established.**
- 4. President Sallee asked everyone present to stand and join him in the Pledge of Allegiance.**
- 5. President Sallee asked everyone present to join him in a Moment of Silence.**
- 6. President Sallee called for recommendation, consideration and vote on reorganization of the Board including:
A. Election of President
B. Election of First Vice-President
C. Election of Second Vice-President
D. Election of Board Clerk
E. Election of Deputy Board Clerk**

A motion was made by Pierson and seconded by Watts to reorganize the Board as follows:

**President-Tina Smedley
First Vice-President-Janna Pierson
Second Vice-President-Sharon Watts
Board Clerk-Gina Davis
Deputy Board Clerk-Jennifer Bennett-Johnson**

The motion carried with 7 ayes and 0 nays.

Board Members assumed their new positions.

7. President Smedley called for Student Recognition.

Dr. Simpson introduced Blake Wimsey from Foundation Insurance. Mr. Wimsey introduced the April Student of the Month, Shelby Frost. Angie Simonton, English Teacher and Yearbook Advisor at Guthrie High School, read the nomination letter she submitted. Mr. Wimsey presented Shelby with a \$60 Stacey's Place gift card.

8A. President Smedley asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

8B. President Smedley called for any comments to the Board by Board members.

Member Pierson congratulated President Smedley on her re-election to the School Board.

9. President Smedley called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Announced that state testing was beginning at our sites this week.

Reported that on March 28th the Guthrie Educational Foundation went around the district presenting grants to successful applicants. There were 29 successful grants totaling close to \$25,000. Also, each Teacher of the Year received \$100 for use in their classroom.

Support Staff Appreciation Day was March 29th. The event was sponsored by the Guthrie Chamber of Commerce.

Announced that High School Prom would be held at the Dominion House on April 27th.

Channing Reams from Guthrie Upper Elementary took away top honors in the intermediate division of the International Aviation Art Contest sponsored by the Oklahoma Aeronautics Commission. She will be honored on April 11th at the Capitol by the Oklahoma State Senate.

Congratulated Tina Smedley for retaining her seat on the Board of Education.

Michelle Chapple along with some community members recently held a voter registration drive at Guthrie High School for those recently eligible to vote. 49 students were registered.

Thanked our community for showing the unwavering support in our recent bond election. Based on information available, GPS has never passed back to back bond issues.

We will hold a special board meeting on April 22nd at 8:00 a.m. to approve a bond sale on May 13th and closing at the end of June.

10. President Smedley called for action on the Consent Agenda.

A motion was made by Davis and seconded by Sallee to approve the Consent Agenda excluding Item 10B, minutes of special board meeting held on March 15, 2019.

The motion carried with 7 ayes and 0 nays.

A motion was made by Watts and seconded by Sallee to approve Item 10B, minutes of special board meeting held on March 15, 2019.

The motion carried with 6 ayes and 1 abstention-Member Davis abstaining.

11A. President Smedley called for recommendation, consideration and action to award the bid for fixed seating at Guthrie High School gymnasium.

Superintendent Simpson recommended awarding the bid for fixed seating at Guthrie High School gymnasium to Performance Surfaces in the amount of \$72,970.00.

A motion was made by Pierson and seconded by Bennett-Johnson to award the bid for fixed seating at Guthrie High School gymnasium to Performance Surfaces in the amount of \$72,970.00.

The motion carried with 7 ayes and 0 nays.

- 11B. President Smedley called for recommendation, consideration and action to award the bid for Guthrie High School track repair and resurfacing.**

Superintendent Simpson recommended awarding the bid for Guthrie High School track repair and resurfacing to Merritt Tennis and Track Systems with a base bid of \$94,183.02 and to not include alternate #1.

A motion was made by Watts and seconded by Sallee to award the bid for Guthrie High School track repair and resurfacing to Merritt Tennis and Track Systems with a base bid of \$94,183.02 and to not include alternate #1.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11C. President Smedley called for recommendation, consideration and action upon contract for auditing services for 2019-2020 for fiscal year 2018-2019.**

A motion was made by Davis and seconded by Bennett-Johnson to contract with Putnam & Company, PLLC for auditing services for 2019-2020 for fiscal year 2018-2019.

The motion carried with 7 ayes and 0 nays.

- 11D. President Smedley called for recommendation, consideration and action upon Growth and Development presentation by Ms. April Devereaux BSN, RN for 5th grade students at Guthrie Upper Elementary.**

A motion was made by Plagg and seconded by Watts to approve the Growth and Development presentation by Ms. April Devereaux BSN, RN for 5th grade students at Guthrie Upper Elementary.

The motion carried with 7 ayes and 0 nays.

- 11E. President Smedley called for recommendation, consideration and action upon “Stop, Go and Tell” Program to take place in May at Central Elementary for Kindergarten through 4th grade students.**

A motion was made by Watts and seconded by Pierson to approve the “Stop, Go and Tell” Program to take place in May at Central Elementary for Kindergarten through 4th grade students.

The motion carried with 7 ayes and 0 nays.

- 11F. President Smedley called for recommendation, consideration and action for the adoption of new elementary attendance zones for 2019-2020 school year.**

Discussion followed.

A motion was made by Plagg and seconded by Watts to adopt new elementary attendance zones for 2019-2020 school year.

The motion carried with 7 ayes and 0 nays.

- 12. President Smedley called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2018-2019, employment of career and probationary contract teachers as listed for 2019-2020 and discussion of teacher negotiations for 2019-2020, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7.**

- 12A. A motion was made by Davis and seconded by Sallee to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:22 p.m.

- 12B. President Smedley acknowledged the Board's return to open session at 8:03 p.m.**

- 12C. President Smedley stated that in executive session only those items listed in Agenda Item 12 were discussed and no votes were taken.**

- 13. President Smedley called for a vote on action as set out on the Personnel Reports.**

A motion was made by Sallee and seconded by Bennett-Johnson to approve action as set out on the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

- 14. President Smedley called for action upon recommendation of extra-duty assignments as listed for 2018-2019.**

A motion was made by Plagg and seconded by Davis to approve extra-duty assignments as listed for 2018-2019.

The motion carried with 7 ayes and 0 nays.

15. **President Smedley called for action upon recommendation to employ career and probationary contract teachers as listed for 2019-2020.**

Superintendent Simpson stated that Tamara Kuriger from Guthrie High School would need to be removed from the attached list as she has submitted her resignation.

A motion was made by Watts and seconded by Davis to employ career and probationary contract teachers as listed for 2019-2020 with the exception of Tamara Kuriger from Guthrie High School.

The motion carried with 7 ayes and 0 nays.

16. **President Smedley called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated that no resignations were offered since the posting of the agenda.

17. **President Smedley called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

18. **A motion was made by Watts and seconded by Plagg to adjourn the meeting.**

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:06 p.m.

Jana Frey, Minutes Clerk

Tina Smedley, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
APRIL 22, 2019**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 8:00 A.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON APRIL 22, 2019

Board Members Present: Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Tina Smedley and Sharon Watts

Board Member Absent: Travis Sallee

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Smedley.
2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Tina Smedley and Sharon Watts were present for roll call.

Member Travis Sallee was not present for roll call.
3. A quorum was established.
4. President Smedley asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Smedley asked everyone present to join her in a Moment of Silence.
6. President Smedley called to consider and vote to approve a resolution pertaining to the district's \$1,200,000 General Obligation Building Bonds, Series 2019; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.

A motion was made by Pierson and seconded by Watts to approve a resolution pertaining to the district's \$1,200,000 General Obligation Building Bonds, Series 2019; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.

The motion carried with 6 ayes and 0 nays.

- 7. President Smedley called to consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$1,200,000 General Obligation Building Bonds, Series 2019.**

A motion was made by Watts and seconded by Plagg to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$1,200,000 General Obligation Building Bonds, Series 2019.

The motion carried with 6 ayes and 0 nays.

- 8. President Smedley called to consider and vote to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$1,200,000 General Obligation Building Bonds, Series 2019.**

A motion was made by Watts and seconded by Pierson to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$1,200,000 General Obligation Building Bonds, Series 2019.

The motion carried with 6 ayes and 0 nays.

- 9. A motion was made by Watts and seconded by Bennett-Johnson to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:05 a.m.

Jana Frey, Minutes Clerk

Tina Smedley, Board President

WARRANTS PAID

GENERAL FUND:

2017-2018 \$
2018-2019 \$ 1,953,275.61

BUILDING FUND:

2017-2018 \$
2018-2019 \$133,499.40

CHILD NUTRITION FUND:

2017-2018 \$
2018-2019 \$131,325.55

GIFTS & ENDOWMENTS FUND:

2017-2018
2018-2019 \$31,700.00

INS. LOSS RECOVERY FUND:

2017-2018
2018-2019

BOND FUND:

2017-2018 \$ 307,319.85
2018-2019 \$ 1,135.14

CD/INVESTMENTS:

Farmers and Merchants Bank – Bond CD \$ 1,000,000.00

TOTAL MONIES IN F&M BANK \$11,760,580.91

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$12,811,000.00



**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 4/30/2019**

- a. XC Bluecrew, 880 Adrenaline Cheesecake sales



a.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

4-4-19

Request Date: 4/3/2019 Site: GHS Unobligated Account Balance: \$1,000

Account Name: XC Blewcrew Account Number: 880

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Adrenaline Cheesecake Sales

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Cheesecake

Manufacturer: Adrenaline Fundraising

Purpose for which funds will be used: Cross Country Team Apparel

Name/Address of Vendor: Adrenaline Fundraising

Items to be purchased in order to conduct the fundraiser: N/A

Estimated INCOME: \$7,500 Fundraiser start date: 5/14/2019
 Less Estimated EXPENSES: \$4,500
 Estimated PROFIT: \$3,000 Fundraiser end date: 5/21/2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 4/3/2019

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017



[Signature] 21

TRANSFERS FOR BOARD APPROVAL
As of 4/30/2019

TO:	FROM:	REASON	\$AMOUNT
GPS GF Refund Acct, 925	FFA, 877	Banquet Invitation Postage	\$140.50



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 140.50 Date Requested 4/18/19

Transfer to: 925, General Fund Refund Account
Account Name & Number

Transfer from: 877, FFA
Account Name & Number

State Reason for Transfer Below

Postage for 281 banquet invitations

Sponsor's Signature:

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature:

reid dray 4/19/19

Transfer # _____

Board Approved _____



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieps.net

To: Dr. Mike Simpson and
Board of Education

Date: May 2, 2019

We would like to declare surplus miscellaneous scrap metal at the Ag building as per Clay Drake's request.

Thank you,

A handwritten signature in blue ink, appearing to read 'Cody Thompson', with a long horizontal flourish extending to the right.

Cody Thompson



Linda Skinner <linda.skinner@guthrieps.net>

FFA scrap metal

2 messages

Clay Drake <clay.drake@guthrieps.net>

Thu, May 2, 2019 at 10:09 AM

To: Cody Thompson <cody.thompson@guthrieps.net>, Linda Skinner <linda.skinner@guthrieps.net>

Can you request for the May board meeting for scrap metal at the Ag building to be declared surplus so we can sell it.
Thank you

Linda Skinner <linda.skinner@guthrieps.net>

Thu, May 2, 2019 at 10:26 AM

To: Clay Drake <clay.drake@guthrieps.net>

Cc: Cody Thompson <cody.thompson@guthrieps.net>

Will do.

[Quoted text hidden]

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Linda Skinner

Administrative Assistant

Dept. of Operations

Guthrie Public Schools

802 E. Vilas

405-282-5944 office


405-282-5949 fax

Transportation Department
Fuel Bids
2018-2019

DATE: <u>4-24-19</u>	TIME BIDS BEGAN: <u>8:10 am</u>	AMOUNT NEEDED:
PO#: <u>2019-11-1310</u>	TIME BIDS CLOSED: <u>8:43 am</u>	DIESEL: <u>7,000 gal.</u>
		UNLEADED: <u>1,000 gal</u>

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>JOSH</u> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	<u>2.25</u>	<u>2.20</u>
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	<u>2.2699</u>	<u>2.2187</u>
RED ROCK	JOANIE or <u>TRICHA</u>	677-3373	<u>2.2919</u>	<u>2.2011</u>
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	<u>2.255</u>	<u>2.209</u>

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Fuel Masters</u>	
UNLEADED FUEL: <u>1000 gal.</u>	PRICE PER GALLON: <u>2.25</u>	TOTAL AMT: <u>2,250.00</u>
DIESEL FUEL: <u>7000 gal.</u>	PRICE PER GALLON: <u>2.20</u>	TOTAL AMT: <u>15,400.00</u>
		TOTAL PURCHASE: <u>17,650.00</u>

PER TELEPHONE BIDS RECEIVED BY: <u></u> <u></u>	COMMENTS:
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Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 1214 - 1379

PO No	Date	Vendor No	Vendor	Description	Amount
1214	04/02/2019	42600	BEASLEY TECHNOLOGY, INC.	HARD DRIVES/TECHNOLOGY	1,240.00
1215	04/02/2019	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/DOWNS/CHARTER OAK	193.63
1216	04/02/2019	15994	AMAZON CAPITAL SERVICES	TRICYCLES/FOUNDATION GRANT/ROLLINS/CENTRAL	512.26
1217	04/02/2019	12171	LAKESHORE LEARNING MATERIALS	LISTENING CENTER/FOUND. GRANT/HENSON/COTTERAL	189.05
1218	04/02/2019	41416	SCHOOL SPECIALTY, INC	LAB SUPPLIES/FOUND. GRANT/OGLE/JH	2,954.43
1219	04/02/2019	41416	SCHOOL SPECIALTY, INC	LAB SUPPLIES/OGLE/JH	339.49
1220	04/02/2019	15994	AMAZON CAPITAL SERVICES	OFFICE CHAIRS/FOUNDATION GRANT/BARRETT/FAVER	639.84
1221	04/02/2019	15994	AMAZON CAPITAL SERVICES	LITERACY KIT/FOUND. GRANT/DELANEY/COTTERAL	259.95
1222	04/03/2019	10068	LEARNING WRAP-UPS INC.	LEARNING PALLETES/FOUND. GRANT/DELANEY/COTTERAL	347.98
1223	04/03/2019	12682	MIDWEST BUS SALES, INC.	AIR VALVES PER QUOTE/TRANSPORTATION	79.08
1224	04/03/2019	42156	CABLE AUTOMOTIVE EQUIPMENT	SERVICE ON LIFT/TRANSPORTATION	98.00
1225	04/03/2019	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/FOUND. GRANT/MYERS/CHARTER OAK	1,000.00
1226	04/03/2019	42063	TECHMART COMPUTER PRODUCTS, INC.	GRAPHING CALCULATORS/FOUND. GRANT/FIELDS/HS	1,912.50
1227	04/03/2019	12682	MIDWEST BUS SALES, INC.	SEAT RELEASE SHOCK KIT PER QUOTE/TRANSPORTATION	345.80
1228	04/03/2019	12682	MIDWEST BUS SALES, INC.	AIR DOOR SWITCHES & AIR ELBOWS PER QUOTE/TRANSP.	213.59
1229	04/03/2019	15994	AMAZON CAPITAL SERVICES	TRAFFIC CONES/TRANSPORTATION	339.49
1230	04/03/2019	11849	JERRY D. JONES	WRECKER SERVICE/TRANSPORTATION	1,500.00
1231	04/04/2019	41905	FAMILY & CHILDREN'S CONSULTANTS	COUNSELING SERVICES - STUDENT DRUG TESTING	500.00
1232	04/04/2019	42063	TECHMART COMPUTER PRODUCTS, INC.	CALCULATORS/FIELDS/HS	637.50
1233	04/05/2019	13123	KATHERYNE B PAYNE EDUCATION CENTER	RSA PAYNE TRAINING/RACHEL BOYENGA SLB/Central	1,260.00
1234	04/05/2019	10954	BLICK ART MATERIALS, LLC	ART SUPPLIES/ART ESCAPE GRANT/HOWARD/JH	1,699.93
1235	04/05/2019	43489	PIRAINO CONSULTING, INC.	SOUND SYSTEM FOR LIBRARY/FOUND. GRANT/FIELDS/GUES	1,504.00
1236	04/05/2019	44258	FIRST BOOK	BOOKS/FOUNDATION GRANT/FIELDS/GUES	40.00
1237	04/05/2019	13138	HERTZBERT-NEW METHOD, INC	BOOKS/FOUNDATION GRANT/FIELDS/GUES	700.00
1238	04/08/2019	12682	MIDWEST BUS SALES, INC.	UNIVERSAL DIP STICK PER QUOTE/TRANSPORTATION	0.00
1239	04/08/2019	14207	WALMART COMMUNITY	PARTS AND SUPPLIES/TRANSPORTATION	200.00

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PO No	Date	Vendor No	Vendor	Description	Amount
1240	04/08/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	TRANSMISSION DIP STICKS/TRANSPORTATION	1,279.80
1241	04/09/2019	15124	COOPERATIVE COUNCIL FOR OKLAHOMA	REGISTRATION FOR CCOSA SPRING CONF 2019/SPED	100.00
1242	04/09/2019	11204	DT MANAGEMENT, LLC	HOTEL FOR TULSA SEMINAR/E. SAVORY/SPED	150.00
1243	04/09/2019	84201	EMILY RHIANNON SAVORY	TRAVEL REIMBURSEMENT FOR TULSA SEMINAR/SPED	200.00
1244	04/09/2019	15644	OTC BRANDS, INC.	CLASS SUPPLIES/FOUNDATION GRANT/BALL/COTTERAL	421.32
1245	04/09/2019	15994	AMAZON CAPITAL SERVICES	HEADPHONES/FOUNDATION GRANT/GREEN/FOGARTY	196.93
1246	04/09/2019	13272	REALLY GOOD STUFF, INC.	TOTE BAGS/FOUNDATION GRANT/GREEN/FOGARTY	44.93
1247	04/09/2019	15994	AMAZON CAPITAL SERVICES	PRODUCTION EQUIP/FOUND. GRANT/DEARING/JH	898.29
1248	04/09/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/DARCY/STEM/JH	346.32
1249	04/09/2019	15994	AMAZON CAPITAL SERVICES	BOOKS & SUPPLIES/FOUND. GRANT T.O.Y./JORDAN/JH	100.00
1250	04/09/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/FOUND. GRANT T.O.Y./SHAFFER/C.O.	99.51
1251	04/09/2019	44336	PENGUIN RANDOM HOUSE LLC	CLASSROOM BOOKS/FOUND. GRANT/JORDAN/HS	600.00
1252	04/09/2019	12682	MIDWEST BUS SALES, INC.	ESTIMATE ON BUS #16/TRANSPORTATION	500.00
1253	04/10/2019	17776	JASPER ENGINE EXCHANGE, INC.	TURBO FOR BUS #3/TRANSPORTATION	2,400.00
1254	04/10/2019	11642	HOUGHTON MIFFLIN HARCOURT PUB. CO.	GT: CoGAT SCORING SERVICE	500.00
1255	04/11/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BRAKE CALIBERS/TRANSPORTATION	300.58
1256	04/11/2019	12899	O'REILLY AUTOMOTIVE STORES, INC.	FLEET PARTS AND SUPPLIES/TRANSPORTATION	1,000.00
1257	04/11/2019	12899	O'REILLY AUTOMOTIVE STORES, INC.	TRANS, AIR, & FUEL FILTERS FOR FLEET/TRANSP.	3,141.30
1258	04/11/2019	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/JH	4,989.37
1259	04/11/2019	44071	FIREFLY COMPUTERS, LLC	CHROMEBOOK PARTS/TECHNOLOGY	119.96
1260	04/11/2019	15994	AMAZON CAPITAL SERVICES	SENSORY ITEMS/FOUND. GRANT/MURRAY/CENTRAL	275.42
1261	04/11/2019	83904	JESSICA NICOLE MAKER	MILEAGE REIMBURSEMENT/MAKER/FACS/ HS	0.00
1262	04/11/2019	44258	FIRST BOOK	BOOKS/FOUND. GRANT/STEVENSON/GUES	117.00
1263	04/11/2019	15994	AMAZON CAPITAL SERVICES	BOOKS/FOUND. GRANT/STEVENSON/GUES	486.36
1264	04/11/2019	14207	WALMART COMMUNITY	CLASS SUPPLIES/FOUND. GRANT T.O.Y./STEVENSON/GUES	100.00
1265	04/11/2019	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/FOGARTY	122.00

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PO No	Date	Vendor No	Vendor	Description	Amount
1266	04/11/2019	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES FOR AG PROGRAM/DRAKE/HS	150.00
1267	04/15/2019	15994	AMAZON CAPITAL SERVICES	CLASS BOOK SETS/FOUND. GRANT/HINKLE & DAVIS/FOG.	222.68
1268	04/15/2019	15678	SCHOLASTIC READING COUNTS	CLASS BOOK SETS/FOUND. GRANT/HINKLE & DAVIS/FOG.	480.64
1269	04/15/2019	17987	EDGENUITY	ONLINE CURRICULUM/SPED/CENTRAL	75.00
1270	04/15/2019	44342	CHICKASAW PERSONAL COMMUNICATIONS	HAND HELD WALKIE TALKIE/SPED/HS	250.00
1271	04/15/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/FOUND. GRANT T.O.Y./ROLLINS/CENTRAL	100.00
1272	04/16/2019	42234	CHALK'S TRUCK PARTS, INC.	CASE OF GRAFFITI OUT/TRANSPORTATION	234.00
1273	04/16/2019	12682	MIDWEST BUS SALES, INC.	BLOWBY HOSE PER QUOTE/TRANSPORTATION	35.85
1274	04/16/2019	44186	DOUBLE T ENTERPRISES, LLC	BATTERIES AND SUPPLIES/TRANSPORTATION	800.00
1275	04/16/2019	17289	A-1 RADIATOR SERVICE, INC.	RADIATOR REPAIR/TRANSPORTATION	500.00
1276	04/16/2019	42077	DESHIELDS TRUCK SERVICE, INC.	REPAIRS TO BUS #10/TRANSPORTATION	2,169.46
1277	04/16/2019	42047	WALKER COMPANIES	NOTARY RENEWAL/S. POLLARD/HS	80.00
1278	04/18/2019	15994	AMAZON CAPITAL SERVICES	CLASSROOM CALCULATORS/JH/DABLEMONT	228.80
1279	04/18/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/STEM/PETERMAN/JH	310.85
1280	04/18/2019	12682	MIDWEST BUS SALES, INC.	ROTORS PER QUOTE/TRANSPORTATION	393.46
1281	04/18/2019	42234	CHALK'S TRUCK PARTS, INC.	DEFROSTER FANS PER QUOTE/TRANSPORTATION	517.20
1282	04/18/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BRAKE VALVE ASSEMBLIES PER QUOTE/TRANSP	105.70
1283	04/18/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	COOLER HOSE 6 EA PER QUOTE/TRANSPORTATION	215.00
1284	04/18/2019	12682	MIDWEST BUS SALES, INC.	MALE TERMINALS PER QUOTE/TRANSPORTATION	94.80
1285	04/18/2019	42884	LOYAL SUPPLY, INC.	TOOL CABINET AND DRAWERS FOR SHOP	667.64
1286	04/18/2019	44119	NATIONAL ASSOC. OF SCHOOL NURSES	ANNUAL MEMBERSHIP RENEWAL/DEVEREAUX	140.00
1287	04/18/2019	44323	NORTH AMERICAN RESCUE HOLDINGS LLC	STOP THE BLEED KIDS/DEVEREAUX/CREC GRANT	1,595.16
1288	04/19/2019	12682	MIDWEST BUS SALES, INC.	DIPSTICK/UNIVERSAL/TRANSPORTATION	26.66
1289	04/19/2019	40123	ROBERTS TRUCK CENTER OF OK LLC	DIAGNOSES FOR BUS 49/TRANSPORTATION	977.98
1290	04/19/2019	12682	MIDWEST BUS SALES, INC.	COMPARTMENT & CLIP BOARD/TRANSPORTATION	519.24

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1291	04/19/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/FOUND. GRANT/ROLLINS/CENTRAL	44.42
1292	04/22/2019	15994	AMAZON CAPITAL SERVICES	BOOKS & PUZZLES/FOUND. GRANT T.O.Y./PERRING/FOG.	98.18
1293	04/22/2019	41416	SCHOOL SPECIALTY, INC	MATH MANIPULATIVES/FOUND. GRANT/BALL/COTTERAL	604.23
1294	04/22/2019	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/DAVIS/HS	2,814.28
1295	04/22/2019	43396	MORRIS PRINTING GROUP, INC	STUDENT PLANNERS/CHARTER OAK	900.00
1296	04/22/2019	44351	SURVEYMONKEY INC.	DISTRICT SURVEYS/TECHNOLOGY	384.00
1297	04/22/2019	15994	AMAZON CAPITAL SERVICES	HANDHELD STOPWATCHES/CARL PERKINS/STEM/JH	46.20
1298	04/23/2019	12783	ARISTOTLE CORPORATION	SENSORY ITEMS/FOUND. GRANT/DAVIS/C.O.	103.70
1299	04/23/2019	11441	THE PROPHET CORPORATION	SENSORY ITEMS/FOUND. GRANT/DAVIS/C.O.	84.95
1300	04/23/2019	15994	AMAZON CAPITAL SERVICES	HTC VIVE VIRTUAL REALITY SYSTEM/PETERMAN/STEM/JH	678.99
1301	04/23/2019	13183	PITSCO, INC	CO2 DRAGSTER PARTS/DARCY/STEM/JH	1,419.50
1302	04/23/2019	42234	CHALK'S TRUCK PARTS, INC.	RESERVOIR CAPS PER QUOTE/TRANSPORTATION	59.00
1303	04/23/2019	42234	CHALK'S TRUCK PARTS, INC.	AIR VALVE RELEASES PER QUOTE/TRANSPORTATION	199.00
1304	04/23/2019	40123	ROBERTS TRUCK CENTER OF OK LLC	HYDRAULIC PUMP PER QUOTE/TRANSPORTATION	402.77
1305	04/23/2019	12682	MIDWEST BUS SALES, INC.	AIR CHARGE HOSES PER QUOTE/TRANSPORTATION	283.92
1306	04/24/2019	12171	LAKESHORE LEARNING MATERIALS	RSA LISTENING CENTERS/CENTRAL	357.98
1307	04/24/2019	43932	TREASURE BAY, INC.	Title III-A EL PARENT INVOLVEMENT BOOKS	35.81
1308	04/24/2019	44193	SUNDANCE/NEWBRIDGE LLC	RSA COMPREHENSION KIT/GRADE 3/CENTRAL	1,769.00
1309	04/24/2019	15994	AMAZON CAPITAL SERVICES	RSA BOOKS FOR 3RD GRADE/CENTRAL	369.11
1310	04/24/2019	17541	FUEL MASTERS	UNLEADED AND DIESEL FUEL PER BID/TRANSPORTATION	17,650.00
1311	04/24/2019	13438	ROSS TRANSPORTATION, INC.	PENDANT FOR WHEELCHAIR LIFT ON #58	260.00
1312	04/24/2019	16740	BLUMENTHAL AUTOMATIC	TRANS PRESSURE SWITCH & SOLENOID FOR BUS #7	70.00
1313	04/25/2019	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR OFFICE/CHARTER OAK	116.45
1314	04/25/2019	43886	3D E-CONSULTING GROUP, LLC	BUS ROUTING PLANNING/TRANSPORTATION	1,500.00
1315	04/25/2019	44350	WEB RESOURCE LLC	CHAIRS FOR CLASS/FOUND. GRANT/MURRAY-MELVIN/HS	900.00
1316	04/25/2019	41912	OKC SAMS CLUB, # 8117	CLASS SUPPLIES/FACS/MAKER/HS	250.00
1317	04/25/2019	15418	VIRCO INC.	STUDENT CHAIR DESKS/HS	4,247.70
1318	04/25/2019	11292	FORD AUDIO-VIDEO SYSTEMS, INC.	VIDEO PROJECTOR SCREEN/HS	3,992.19

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1319	04/25/2019	42063	TECHMART COMPUTER PRODUCTS, INC.	GRAPHING CALCULATORS/HS	2,550.00
1320	04/26/2019	40123	ROBERTS TRUCK CENTER OF OK LLC	FRONT & REAR SHOCKS FOR BUS 50/TRANSP.	308.78
1321	04/26/2019	12682	MIDWEST BUS SALES, INC.	REPAIRS TO BUS #16/TRANSPORTATION	1,233.65
1322	04/26/2019	17776	JASPER ENGINE EXCHANGE, INC.	TURBO FOR BUS #1/TRANSPORTATION	2,400.00
1323	04/29/2019	12682	MIDWEST BUS SALES, INC.	DEF HEADER PUMP SENSOR FOR BUS #51/TRANSPORTATION	971.31
1324	04/29/2019	15339	FISHER SCIENCE EDUCATION	SCIENCE EQUIPMENT FOR CLASSROOMS/DEMENT/HS	2,108.54
1325	04/29/2019	13130	BETROLD ENTERPRISES, INC.	MUSIC FOR CHOIR/PERRING/HS	106.00
1326	04/29/2019	16091	USSA	LEADERSHIP CONFERENCE/SIMPSON	150.00
1327	05/01/2019	15994	AMAZON CAPITAL SERVICES	SHIRTS & TIES/FOUNDATION GRANT/ROBINSON/GUES	800.00
1328	05/01/2019	13704	BSN SPORTS, INC.	FOOTBALL HELMETS/ATHLETICS/HS	1,924.00
1329	05/01/2019	42234	CHALK'S TRUCK PARTS, INC.	POWER STEERING AND BOOSTER PUMPS/TRANSPORTATION	829.95
1330	05/01/2019	44195	DHE COMPUTER SYSTEMS, LLC	TITLE VI CHROMEBOOKS/CENTRAL	837.00
1331	05/01/2019	15994	AMAZON CAPITAL SERVICES	RSA BOOKS/CENTRAL	143.82
1332	05/01/2019	12171	LAKESHORE LEARNING MATERIALS	RSA FAMILY READERS/BOOKS/CENTRAL	1,125.35
1333	05/01/2019	15994	AMAZON CAPITAL SERVICES	FILM PRODUCTION EQUIP./FOUND. GRANT/DEARING/JH	92.61
1334	05/02/2019	44275	PREMIER VISIONS A/V, INC.	SUBWOOFERS FOR AUDITORIUM SOUND SYSTEM/JH	3,811.97
1335	05/02/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/FOUND. GRANT T.O.Y./HOOPER/JH	97.93
1336	05/02/2019	12967	OKLAHOMA HOME CENTERS, INC.	ROYAL BLUE TRASH CANS/ATHLETICS/HS	495.00
1337	05/02/2019	44361	BETSY CHEN	BEHAVIORAL COACH CONTRACT/ESY/SPED	4,000.00
1338	05/02/2019	43789	NANCY ELIZABETH MCLEAN	OCCUPATIONAL THERAPY FOR SUMMER SCHOOL/SPED	2,000.00
1339	05/02/2019	14207	WALMART COMMUNITY	SUPPLIES FOR ESY JUNE 2019/SPED	300.00
1340	05/02/2019	44195	DHE COMPUTER SYSTEMS, LLC	CHROMEBOOKS FOR CLASSROOM USE/GUES	1,199.00
1341	05/02/2019	15994	AMAZON CAPITAL SERVICES	MOUNT STAND KIT/STEM/PETERMAN/JH	45.95
1342	05/02/2019	44258	FIRST BOOK	BOOKS FOR LIBRARY/FIELDS/GUES	94.82
1343	05/02/2019	43580	DIGI SECURITY SYSTEMS LLC	LICENSE AGREEMENT/HS	703.50
1344	05/02/2019	44195	DHE COMPUTER SYSTEMS, LLC	CARL PERKINS/CHROMEBOOKS/BLAKE MORE/JH	1,126.00
1345	05/03/2019	15994	AMAZON CAPITAL SERVICES	BAGS FOR FIRST AID BLEED KITS/COTTERAL	32.97

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1346	05/03/2019	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/FOUND. GRANT T.O.Y./CHAMBERS/COTT.	92.15
1347	05/03/2019	10707	COUNTRY FORD MERCURY, INC.	FRONT END ALIGNMENT ON VEH. #90/TRANSPORTATION	100.00
1348	05/03/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	SENSORS PER QUOTE/TRANSPORTATION	209.41
1349	05/03/2019	12682	MIDWEST BUS SALES, INC.	RETAINERS PER QUOTE/TRANSPORTATION	154.64
1350	05/03/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	PRESSURE VALVES PER QUOTE/TRANSPORTATION	338.64
1351	05/03/2019	17398	EDMOND MUSIC, INC.	BAND EQUIPMENT/BLACKBURN/HS	1,539.58
1352	05/03/2019	14225	WENGER CORPORATION	MUSIC STANDS/ART GRANT/BLACKBURN/HS	1,170.03
1353	05/03/2019	15994	AMAZON CAPITAL SERVICES	DISPLAY CASES/ART GRANT/BAKER/HS	350.00
1354	05/03/2019	17398	EDMOND MUSIC, INC.	MICROPHONES & CORDS/ART GRANT/BERRYMAN/HS	179.97
1355	05/03/2019	12171	LAKESHORE LEARNING MATERIALS	CLASS SUPPLIES/FOUNDATION GRANT/MIDGETT/C.O.	544.86
1356	05/03/2019	13864	AMERICAN EAGLE CO., INC.	CLASS SUPPLIES/FOUND. GRANT T.O.Y./SALAS/HS	100.00
1357	05/03/2019	43641	SCOTT WESTIN	LAMINATION/CENTRAL	250.00
1358	05/03/2019	15994	AMAZON CAPITAL SERVICES	CLASS/OFFICE SUPPLIES/CENTRAL	250.00
1359	05/03/2019	44363	CAMERON DUKES	TSHIRTS/FOUNDATION GRANT/BRANSON/GUES	800.00
1360	05/03/2019	15994	AMAZON CAPITAL SERVICES	TEACHING SUPPLIES/FAVER	97.18
1361	05/03/2019	13183	PITSCO, INC	CLASS SUPPLIES/STEM/FAVER	537.25
1362	05/03/2019	44364	BRENT A. WILLIAMS	GRADUATION SECURITY	60.00
1363	05/03/2019	13036	REALITY WORKS	CLASS SUPPLIES/FACS/MAKER/HS	978.99
1364	05/03/2019	12910	OFFICE DEPOT, INC.	CHAIR/OFFICE SUPPLIES/FACS/MAKER/HS	309.00
1365	05/03/2019	42234	CHALK'S TRUCK PARTS, INC.	HEATED MIRRORS PER QUOTE/TRANSPORTATION	387.48
1366	05/03/2019	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR OFFICE/JH	527.92
1367	05/03/2019	15994	AMAZON CAPITAL SERVICES	TABLES & BINDERS/COTTERAL	1,258.32
1368	05/03/2019	41416	SCHOOL SPECIALTY, INC	OFFICE SUPPLIES/COTTERAL	191.89
1369	05/03/2019	10599	STATE OF OKLAHOMA	SUMMER CONFERENCE REGISTRATION/FACS/OWEN/JH	75.00
1370	05/03/2019	10599	STATE OF OKLAHOMA	NEW TEACHER ACADEMY REGISTRATION/FACS/OWEN/JH	75.00
1371	05/03/2019	10087	AMERICAN PLANT PRODUCTS & SERVICES	SUPPLIES FOR GREENHOUSE/AG/DRAKE/HS	1,000.00
1372	05/03/2019	12387	LOWE'S COMPANIES, INC.	TOOLS FOR AG SHOP/DRAKE/HS	475.00
1373	05/06/2019	44195	DHE COMPUTER SYSTEMS, LLC	Title VI Chromebooks for GUES	4,185.00
1374	05/06/2019	44269	VIVACITY TECH PBC	Title VI Charging cart for GUES	399.00
1375	05/06/2019	44269	VIVACITY TECH PBC	Title VI Chromebook Charging Carts for Junior High	798.00

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 1214 - 1379

PO No	Date	Vendor No	Vendor	Description	Amount
1376	05/06/2019	44195	DHE COMPUTER SYSTEMS, LLC	Title VI Chromebook for Junior High	279.00
1377	05/06/2019	44195	DHE COMPUTER SYSTEMS, LLC	Title VI Chromebooks for High School	4,185.00
1378	05/06/2019	44269	VIVACITY TECH PBC	Title VI Charging Cart for Chromebooks High School	399.00
1379	05/06/2019	44195	DHE COMPUTER SYSTEMS, LLC	Title VI: Chromebooks for Charter Oak	837.00
Non-Payroll Total:					\$140,349.57
Payroll Total:					\$0.00
Report Total:					\$140,349.57

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 433 - 508

PO No	Date	Vendor No	Vendor	Description	Amount
433	04/03/2019	44194	MERRIFIELD OFFICE SOLUTIONS	OFFICE CHAIRS AND BLUE PRINT CARTS	3,013.84
434	04/03/2019	15994	AMAZON CAPITAL SERVICES	SAFETY PADLOCKS	132.93
435	04/03/2019	44126	M&M INSULATION INC.	INSULATE PIPING IN JR HIGH BOILER ROOM	1,000.00
436	04/03/2019	17719	THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR AND LIFT REPAIRS AND SERVICE	0.00
437	04/03/2019	11453	W. W. GRAINGER	DISTRICT PARTS AND SUPPLIES	750.00
438	04/03/2019	44298	MICHAEL MILLER	INSTALL GUTTERING ON FOGARTY GYM BLDG	800.00
439	04/03/2019	44013	CENTRAL OKLAHOMA WINNELSON	GASKETS AND TANK BOLTS	126.60
440	04/03/2019	14946	MCPHAIL'S MOWER & MAGNETO, INC.	MOWER REPAIRS	2,600.00
441	04/03/2019	16370	QUICK SERVICE STEEL	IRON SUPPLIES	1,000.00
442	04/03/2019	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS FOR HS	580.00
443	04/03/2019	44325	TREAT'S CLEANING SOLUTIONS, LLC	BURNISH FLOORS AT THE HS	1,700.00
444	04/08/2019	15994	AMAZON CAPITAL SERVICES	LOCK REPLACEMENT PINS	63.45
445	04/08/2019	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
446	04/08/2019	10129	NORTHUP AUTO PARTS & MACHINE	DISTRICT PARTS AND SUPPLIES	500.00
447	04/08/2019	40596	JAMES C. MCGEE	REPAIR DRIVE AND DRAINAGE AT TENNIS COURTS	2,000.00
448	04/08/2019	40596	JAMES C. MCGEE	APPLY GRAVEL TO DRIVE AND PARKING AT HOG FARM	3,000.00
449	04/09/2019	11610	HOBBY LOBBY STORES, INC.	OFFICE SUPPLIES/ADMIN	200.00
450	04/10/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
451	04/10/2019	44126	M&M INSULATION INC.	PATCH AND REPAIR INSULATION AT GUES	600.00
452	04/10/2019	44197	ALL HOURS LOCKSMITH, INC.	DEADBOLT LOCKS AND KEYS FOR COTTERAL	200.00
453	04/10/2019	43580	DIGI SECURITY SYSTEMS LLC	ELECTRIFYING 3 CRASH BARS AT CHARTER OAKS	4,216.50
454	04/10/2019	15969	SOUTHWEST PAPER, INC - OKC	FLOOR MACHINE REPAIRS	0.00
455	04/10/2019	44013	CENTRAL OKLAHOMA WINNELSON	SHROUDS FOR CENTRAL WATER FOUNTAIN	143.34
456	04/10/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	R22 FREON FOR CENTRAL CHILLER	2,070.00
457	04/10/2019	44335	CAVINS CONSTRUCTION GROUP LLC	INSTALLATION OF HVAC SYSTEM IN H.S. NORTH GYM	39,718.76
458	04/11/2019	15994	AMAZON CAPITAL SERVICES	YORK CONTROL CIRCUIT BOARDS	360.00
459	04/11/2019	15994	AMAZON CAPITAL SERVICES	EXHAUST FAN FOR COTTERAL RESTROOMS	575.00
460	04/11/2019	15994	AMAZON CAPITAL SERVICES	SWIVEL FOR TIRE SWING AT COTTERAL	260.00
461	04/11/2019	44013	CENTRAL OKLAHOMA WINNELSON	WATER COOLER REGULATORS	438.50
462	04/11/2019	12967	OKLAHOMA HOME CENTERS, INC.	16' FIBERGLASS STEP LADDER	685.00
463	04/11/2019	44197	ALL HOURS LOCKSMITH, INC.	LOCK PARTS FOR GUES	2,200.00
464	04/11/2019	17249	S. T. BOLDING III	ADD OUTLETS IN FAVER CLASSROOM	600.00
465	04/11/2019	43749	TREAT'S SOLUTIONS, LLC	55 CASES ROLL TOWELS FOR DISTRICT	1,820.83

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 433 - 508

PO No	Date	Vendor No	Vendor	Description	Amount
466	04/11/2019	44126	M&M INSULATION INC.	PIPE INSULATING	500.00
467	04/11/2019	15969	SOUTHWEST PAPER, INC - OKC	CAN DOLLY, ENZYME D, SCOTT ROLL TOWELS,MULTIFOLD	600.00
468	04/16/2019	44157	POPE CONTRACTING, INC.	NEW CABINETS & TOP AT ADMIN OFFICE	4,700.00
469	04/16/2019	43749	TREAT'S SOLUTIONS, LLC	JR JUMBO TOILET PAPER FOR CHARTER OAK	410.00
470	04/16/2019	44013	CENTRAL OKLAHOMA WINNELSON	WATER FOUNTAIN FOR GUES	468.77
471	04/16/2019	12967	OKLAHOMA HOME CENTERS, INC.	SHINGLES AND SUPPLIES FOR FAVER ANNEX	1,670.00
472	04/16/2019	44013	CENTRAL OKLAHOMA WINNELSON	FAUCET FOR FOGARTY KITCHEN	406.33
473	04/16/2019	44013	CENTRAL OKLAHOMA WINNELSON	PUSH BAR KITS, ADAPTERS, COUPLINGS	151.85
474	04/16/2019	44226	SUNSTATE EQUIPMENT CO, LLC	LADDER RENTAL	0.00
475	04/16/2019	41813	OKLAHOMA DEPARTMENT OF LABOR	DISTRICT ELEVATOR AND LIFT INSPECTIONS	600.00
476	04/16/2019	15994	AMAZON CAPITAL SERVICES	2 PACK RECHARGEABLE BATTERIES	70.00
477	04/18/2019	10129	NORTHUP AUTO PARTS & MACHINE	AIR COMPRESSOR FOR GUES	1,217.09
478	04/18/2019	11453	W. W. GRAINGER	DISTRICT WI-FI THERMOSTATS	1,052.64
479	04/18/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
480	04/18/2019	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
481	04/19/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	AC UNITS - COTTERAL ROOM N-5	650.00
482	04/23/2019	17152	TIME SPENT LLC	LEVER HANDLE SETS	420.00
483	04/23/2019	17491	ENGINEERED EQUIPMENT, INC.	FILTERS FOR COTTERAL	260.23
484	04/23/2019	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
485	04/23/2019	15969	SOUTHWEST PAPER, INC - OKC	PROPANE BURNISHER REPAIRS	1,166.00
486	04/24/2019	44013	CENTRAL OKLAHOMA WINNELSON	WATER COOLER FOR JR HIGH	468.77
487	04/24/2019	44248	CBS MANHATTAN, LLC	DOOR FRAME AND INSTALLATION AT HOG FARM	881.98
488	04/24/2019	11619	HOME DEPOT CREDIT SERVICES	POULAN HEDGERS	185.00
489	04/24/2019	12173	LAMPTON WELDING SUPPLY COMPANY, INC	WELDING SUPPLIES	100.00
490	04/25/2019	12173	LAMPTON WELDING SUPPLY COMPANY, INC	WELDING ARGON GAS	75.00
491	04/25/2019	10110	HENKE & WANG PLUMBING	REPLACE SINK IN HS SPEC NDS	200.00
492	04/26/2019	44197	ALL HOURS LOCKSMITH, INC.	LOCKS & REKEYING HS	2,882.00
493	04/26/2019	17249	S. T. BOLDING III	ELECTRICAL SERVICE AT STADIUM CONCESSIONS	450.00
494	04/29/2019	15994	AMAZON CAPITAL SERVICES	SECURE KEY CABINETS	347.20
495	04/29/2019	14977	CARROT TOP INDUSTRIES, INC.	FLAG POLES & TOPPERS FOR HS	190.80
496	04/30/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
497	04/30/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	HVAC FOR STADIUM	1,500.00
498	05/01/2019	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
499	05/01/2019	15994	AMAZON CAPITAL SERVICES	OUTDOOR DISCONNECT BOXES	450.00
500	05/01/2019	16626	JOHN HUDSON	MAY AND JUNE MOWING	3,600.00

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 433 - 508

PO No	Date	Vendor No	Vendor	Description	Amount
501	05/01/2019	15994	AMAZON CAPITAL SERVICES	REPLACEMENT PINS FOR RE-KEYING	46.75
502	05/01/2019	17417	HYDRONIC SYSTEMS, INC.	PUMP FLOAT ASSEMBLY FOR CENTRAL	310.00
503	05/01/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
504	05/01/2019	15994	AMAZON CAPITAL SERVICES	SWING SEATS FOR CENTRAL	90.00
505	05/03/2019	43749	TREAT'S SOLUTIONS, LLC	ROLL TOWELS AND HAND SOAP	2,362.88
506	05/03/2019	44362	STATE OF OKLAHOMA	CONTRACTORS LICENSE RENEWAL FOR FRED CAUSLEY	200.00
507	05/03/2019	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	599.94
508	05/03/2019	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	520.30
Non-Payroll Total:					\$109,158.28
Payroll Total:					\$0.00
Report Total:					\$109,158.28

Purchase Order Register

Options: Year: 2018-2019, Fund: Building Bond 2017, Date Range: 7/1/2018 - 6/30/2019, PO Range: 23 - 27

PO No	Date	Vendor No	Vendor	Description	Amount
23	02/12/2019	15926	DELL MARKETING L.P.	COMPUTERS FOR TEACHERS/STATE CONTRACT PURCH.	148,590.70
24	02/12/2019	44024	SHI INTERNATIONAL CORP	MICROSOFT OFFICE/STATE CONTRACT PURCH.	17,700.00
25	04/10/2019	12640	MERRITT SEALING COMPANY, INC	TRACK REPAIRS AND RESURFACING	94,183.02
26	04/10/2019	17986	PERFORMANCE SURFACES LLC	HS GYM FIXED SEATING	72,970.00
27	04/11/2019	44335	CAVINS CONSTRUCTION GROUP LLC	INSTALLATION OF HVAC SYSTEM IN H.S. NORTH GYM	105,281.24
				Non-Payroll Total:	\$438,724.96
				Payroll Total:	\$0.00
				Report Total:	\$438,724.96

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 4/2/2019 - 6/30/2019, PO Range: 1 - 1213, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
23	07/01/2018	13021	OSSBA	MEMBERSHIP/ONLINE POLICY/REGISTRATION FOR 2018-19	75.00
63	07/01/2018	44119	NATIONAL ASSOC. OF SCHOOL NURSES	MEMBERSHIP RENEWAL/SCHOOL NURSE	-500.00
105	07/01/2018	43345	MIZUNI, INC	ZIS SERVER SOFTWARE AND SUPPORT/TECHNOLOGY	300.00
135	07/01/2018	83966	SCOTT W PETERMAN	MEAL PER DIEM & MILEAGE/PLTW WORKSHOP/PETERMAN	-100.00
136	07/01/2018	83903	TERRANCE M DARCY	MEAL PER DIEM & MILEAGE/PLTW WORKSHOP/DARCY	-100.00
141	07/01/2018	13229	QUILL CORPORATION	OFFICE SUPPLIES/HS	-1,052.81
142	07/01/2018	12910	OFFICE DEPOT, INC.	OFFICE SUPPLIES/HS	-800.99
147	07/01/2018	17940	PROSPERITY BANK	OUT OF TOWN FUEL & EMERGENCY REPAIRS/TRANSP.	-20.27
155	07/01/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	BLANKET FOR PARTS & SUPPLIES/TRANSPORTATION	-55.18
179	07/09/2018	12686	LOREN L JONES	PRINTING SERVICES/HS	-383.00
267	07/25/2018	17940	PROSPERITY BANK	FUEL FOR OUT OF TOWN TRIPS/AG/HS	-356.45
292	07/31/2018	11610	HOBBY LOBBY STORES, INC.	ITEMS/DECOR FOR OFFICE/CHARTER OAK	-160.10
300	08/06/2018	42992	PALEN MUSIC CENTER, INC.	EQUIPMENT & INSTRUMENT REPAIR/BAND/HS	-1,243.00
301	08/06/2018	17398	EDMOND MUSIC, INC.	EQUIPMENT & INSTRUMENT REPAIR/BAND/HS	-9.25
316	08/07/2018	12967	OKLAHOMA HOME CENTERS, INC.	BLANKET FOR SUPPLIES/BAND/HS	-344.98
338	08/13/2018	10064	SEAN'S TIRE LLC	SUPPLIES FOR ATHLETIC FIELDS/HS	-57.00
340	08/13/2018	14207	WALMART COMMUNITY	SUPPLIES: OFFICE/FIRST AID/CLEANING - CHARTER OAK	-208.75
372	08/20/2018	16105	GITAR CENTER STORES, INC.	HANDHELD WIRELESS SYSTEM/COTTERAL	-349.00
386	08/22/2018	14207	WALMART COMMUNITY	MISC OFFICE SUPPLIES	-51.33
412	08/23/2018	13130	BETROLD ENTERPRISES, INC.	SUPPLIES/BAND/HS	103.95
414	08/24/2018	83017	SHAILAH MARIA ATCHISON	MILEAGE REIMB. FOR MAS TRAINING	-100.00
415	08/24/2018	42459	BECKY JONES	MILEAGE REIMB. FOR MAS TRAINING	-100.00
416	08/24/2018	84069	STACEY LYNE JOHNSTON	MILEAGE REIMB. FOR MAS TRAINING	-100.00
417	08/24/2018	84184	BRANDI JOLENE YEAROUT	MILEAGE REIMB. FOR MAS TRAINING	-100.00
428	08/24/2018	83768	ALLISON DYANE YOUNG	MILEAGE REIMB. FOR MAS TRAINING	-100.00
429	08/24/2018	44203	OK COUNCIL FOR INDIAN EDUCATION	REGISTRATION FOR SUMMIT/TITLE VI	-15.24
517	09/10/2018	14207	WALMART COMMUNITY	BLANKET PO FOR CLASSROOM SUPPLIES/FACS/OWEN/JH	-82.79

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 4/2/2019 - 6/30/2019, PO Range: 1 - 1213, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
520	09/10/2018	41164	HEUER PUBLISHING, LLC	SCRIPTS AND MATERIALS/DRAMA/BERRYMAN/HS	-39.10
631	09/27/2018	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	SUPPLIES FOR SHOWS & SHOP/AG/HS	-100.00
697	10/16/2018	11631	HAC, INC.	TEEN CUISINE SUPPLIES/OSU EXTENSION/BENSON/FAVER	-89.67
893	12/07/2018	13229	QUILL CORPORATION	OFFICE SUPPLIES/DRAKE/CHARTER OAK	-17.65
952	12/20/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/K. SAWYER/GUES	-11.76
957	12/21/2018	12967	OKLAHOMA HOME CENTERS, INC.	ART SUPPLIES FOR ALT ED/BENSON/FAVER	-260.00
969	01/09/2019	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/S. YOST/GUES	-4.03
978	01/14/2019	12682	MIDWEST BUS SALES, INC.	SIDE DOOR FRAME/BUS 53 PER QUOTE/TRANSPORTATION	-30.00
990	01/15/2019	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES FOR SHOP/AG/DRAKE/HS	-57.51
1002	01/17/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	ESTIMATE FOR BUS #53/TRANSPORTATION	-500.00
1010	01/23/2019	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	PRESSURE PUMP REPLACEMENT ON #53/TRANSP	-1.31
1012	01/23/2019	44147	OUTBACK LABS, LLC	SHOW SUPPLIES/AG/DRAKE/HS	-106.27
1016	01/25/2019	43886	3D E-CONSULTING GROUP, LLC	BUS ROUTING PLANNING/TRANSPORTATION	-500.00
1020	01/29/2019	14207	WALMART COMMUNITY	SEWING CLASS SUPPLIES/FAVER	-76.38
1022	01/29/2019	12899	O'REILLY AUTOMOTIVE STORES, INC.	DISTRICT PARTS AND SUPPLIES/TRANSPORTATION	-49.87
1042	01/30/2019	40239	J W PEPPER & SON, INC.	CHOIR & PROGRAM MUSIC/GAE GRANT/KNAPP/FOGARTY	1.00
1047	01/31/2019	12682	MIDWEST BUS SALES, INC.	EXHAUST PIPE AND CLAMP/TRANSPORTATION	11.10
1049	01/31/2019	12682	MIDWEST BUS SALES, INC.	HEADLIGHTS & STUDS/TRANSPORTATION	-25.00
1064	02/06/2019	13229	QUILL CORPORATION	SUPPLIES FOR OFFICE/CHARTER OAK	-95.42
1076	02/12/2019	12682	MIDWEST BUS SALES, INC.	DOOR COVER, ACC PEDALS, MIRRORS	-80.00
1078	02/13/2019	13130	BETROLD ENTERPRISES, INC.	SHEET MUSIC FOR CLASS/GUES	-9.52
1098	02/18/2019	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES/SPED/GUES	-8.16
1108	02/20/2019	42872	PATRICK A. COUNTESS	FENCING FOR CHARTER OAK PLAYGROUND PER QUOTE	-200.00
1114	02/21/2019	41419	NO TEARS LEARNING INC.	BOOKS FOR CLASSROOM USE/SPED	7.48
1125	02/22/2019	17776	JASPER ENGINE EXCHANGE, INC.	TURBO FOR #1/TRANSPORTATION	-500.00

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 4/2/2019 - 6/30/2019, PO Range: 1 - 1213, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Non-Payroll Total:	(\$8,653.26)
				Payroll Total:	\$0.00
				Report Total:	(\$8,653.26)

Change Order Listing

Options: Fund: Building, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 4/2/2019 - 6/30/2019, PO Range: 1 - 432, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
13	07/01/2018	41813	OKLAHOMA DEPARTMENT OF LABOR	STATE INSPECTIONS	100.00
215	10/31/2018	11453	W. W. GRAINGER	DISTRICT PARTS AND SUPPLIES	22.73
250	11/28/2018	16626	JOHN HUDSON	DISTRICT LAWN SERVICES	-60.00
253	11/29/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	DISTRICT PARTS AND SUPPLIES	-339.76
264	12/04/2018	43749	TREAT'S SOLUTIONS, LLC	DISTRICT CUSTODIAL SUPPLIES	-110.39
292	12/20/2018	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-12.50
297	01/08/2019	44065	FIRETROL PROTECTION SYSTEMS, INC.	DISTRICT FIRE SYSTEM REPAIRS, SERVICE, AND INSPECS	473.28
298	01/08/2019	44274	AUTOMATION INTEGRATED, LLC	HVAC CONTROL SERVICE AT JR HIGH	-750.00
306	01/14/2019	44242	ROSE STATE COLLEGE	2 DAY TRAINING FOR DEQ	-404.00
310	01/15/2019	44274	AUTOMATION INTEGRATED, LLC	HVAC CONTROL SERVICE AT GUES	-1,000.00
342	02/04/2019	44157	POPE CONTRACTING, INC.	BORE HOLE IN JR HIGH GYM CHIMNEY FOR VENT	-250.00
343	02/04/2019	44226	SUNSTATE EQUIPMENT CO, LLC	LIFT RENTAL FOR HS	-500.00
350	02/11/2019	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	38.01
353	02/11/2019	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	-74.72
375	02/22/2019	44197	ALL HOURS LOCKSMITH, INC.	LOCKS AND KEYS FOR RE-KEYING FOGARTY	-22.00
376	02/22/2019	12967	OKLAHOMA HOME CENTERS, INC.	DOOR HANDLES FOR FOGARTY	-0.10
381	02/22/2019	44197	ALL HOURS LOCKSMITH, INC.	SW DOOR REPLACEMENT AT CENTRAL	75.00
383	02/27/2019	11163	H-I-S PAINT MFG. CO, LLC	ELEPHANT SNOT VANDALISM REMOVER	-1.32
390	02/27/2019	44271	MECHANICAL SALES MIDWEST, INC.	JR HIGH PUMP REPAIRS	-1,292.97
392	02/27/2019	17990	REECE APPLIANCE	APPLIANCE REPAIRS	-500.00
395	02/27/2019	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	93.29
Non-Payroll Total:					(\$4,515.45)
Payroll Total:					\$0.00
Report Total:					(\$4,515.45)

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 4/30/2019

GENERAL LEDGER ACCOUNT

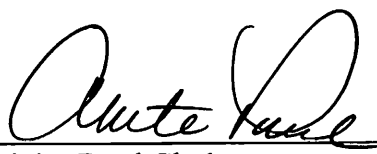
BANK RECONCILIATION

Balance (4/01/19)	\$614,800.18	Balance per bank statement	\$623,258.94
		As of (4/30/19)	
Add Receipts	\$ 110,916.36	Add Deposits in Transit	\$ 4,263.71
Less Checks Written	\$ 123,306.33	less O/S Checks	\$ 25,212.44
Adjustments	\$	*Adjustments	\$
		Bank correction	\$ +100.00
Balance per Ledger	\$602,410.21	Balance per Ledger	\$602,410.21

Adjustment/Correction explanations:

The bank cleared check #4674 for \$100 on 12/11/18 & again on 4/9/2019.

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

5-2-19

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2019 - 4/30/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$476.07	\$29.45	\$0.00	\$14.92	\$490.60	\$0.00	\$490.60
802 CENTRAL ACTIVITY	\$15,986.05	\$1,708.46	\$0.00	\$1,694.46	\$16,000.05	\$5,108.33	\$10,891.72
803 CENTRAL PTO	\$7,884.22	\$750.13	\$0.00	\$347.29	\$8,287.06	\$1,296.53	\$6,990.53
804 COTTERAL PTO	\$10,636.91	\$1,200.10	\$0.00	\$970.10	\$10,866.91	\$2,335.00	\$8,531.91
805 COTTERAL ACTIVITY	\$15,899.96	\$1,943.20	\$0.00	\$3,612.93	\$14,230.23	\$5,705.08	\$8,525.15
806 COTTERAL FACULTY	\$132.32	\$0.00	\$0.00	\$0.00	\$132.32	\$0.00	\$132.32
808 FOGARTY PARENTS ORG.	\$39,552.38	\$2,422.75	\$0.00	\$12,424.70	\$29,550.43	\$28,643.17	\$907.26
809 FOGARTY ACTIVITY	\$18,561.31	\$6,741.16	\$0.00	\$3,877.27	\$21,425.20	\$14,669.35	\$6,755.85
810 FOGARTY FACULTY	\$547.29	\$0.00	\$0.00	\$0.00	\$547.29	\$0.00	\$547.29
811 Elem Snack Grant	\$1,505.89	\$0.00	\$0.00	\$0.00	\$1,505.89	\$0.00	\$1,505.89
812 GUES ACTIVITY	\$33,760.74	\$0.00	\$0.00	\$2,516.09	\$31,244.65	\$6,613.54	\$24,631.11
813 GUES FACULTY	\$2,192.85	\$27.35	\$0.00	\$0.00	\$2,220.20	\$75.00	\$2,145.20
814 GUES HONOR CHOIR	\$462.93	\$0.00	\$0.00	\$0.00	\$462.93	\$0.00	\$462.93
815 GUES PARENTS ORG.	\$17,957.89	\$669.60	\$0.00	\$1,426.36	\$17,201.13	\$4,245.44	\$12,955.69
816 GHS SPECIAL KIDS	\$311.07	\$0.00	\$0.00	\$31.94	\$279.13	\$0.00	\$279.13
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$327.10	\$0.00	\$0.00	\$0.00	\$327.10	\$0.00	\$327.10
819 ATHLETICS JUNIOR HIGH	\$7,942.45	\$4,147.00	\$0.00	\$2,645.00	\$9,444.45	\$5,159.00	\$4,285.45
820 GOLF JUNIOR HIGH	\$2,483.49	\$0.00	\$0.00	\$0.00	\$2,483.49	\$0.00	\$2,483.49
821 FHA JUNIOR HIGH	\$1,863.00	\$60.00	\$0.00	\$139.18	\$1,783.82	\$24.61	\$1,759.21
822 HONOR SOCIETY JR HIGH	\$3,886.36	\$0.00	\$0.00	\$973.50	\$2,912.86	\$65.00	\$2,847.86
823 JR HIGH ACCOUNT	\$10,523.02	\$7,200.00	\$0.00	\$4,821.99	\$12,901.03	\$1,708.65	\$11,192.38
824 JR HIGH FACULTY	\$1,694.87	\$0.00	\$0.00	\$159.72	\$1,535.15	\$75.00	\$1,460.15
825 LIBRARY JR HIGH	\$1,921.07	\$0.00	\$0.00	\$0.00	\$1,921.07	\$0.00	\$1,921.07
826 LEARN 2 LOVE	\$20,794.23	\$2,469.00	\$0.00	\$907.25	\$22,355.98	\$4,115.17	\$18,240.81
827 CHEERLEADERS JR HIGH	\$2,903.32	\$0.00	\$0.00	\$0.00	\$2,903.32	\$0.00	\$2,903.32
830 STUCO JH	\$5,655.29	\$2,180.41	\$0.00	\$1,927.15	\$5,908.55	\$792.38	\$5,116.17
831 T.S.A. JR HIGH	\$1,481.46	\$0.00	\$0.00	\$0.00	\$1,481.46	\$0.00	\$1,481.46
832 YEARBOOK JR HIGH	\$2,156.70	\$255.00	\$0.00	\$0.00	\$2,411.70	\$2,531.97	(\$120.27)
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$18,710.85	\$3,518.45	\$0.00	\$6,017.31	\$16,211.99	\$14,479.10	\$1,732.89
841 CHARTER OAK PTO	\$5,720.53	\$915.03	\$0.00	\$1,997.34	\$4,638.22	\$500.00	\$4,138.22
842 CHARTER OAK FACULTY	\$752.84	\$24.92	\$0.00	\$67.53	\$710.23	\$495.00	\$215.23
850 ACADEMIC TEAM HS	\$47.50	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$47.50
851 ART CLUB HS	\$7,951.61	\$50.00	\$0.00	\$295.67	\$7,705.94	\$954.33	\$6,751.61
852 ATHLETICS HS	\$60,380.42	\$8,282.01	\$0.00	\$20,404.64	\$48,257.79	\$24,635.62	\$23,622.17
853 HS CHEER	\$5,594.66	\$2,714.25	\$0.00	\$112.62	\$8,196.29	\$6,171.82	\$2,024.47
854 FOOTBALL CAMP	\$4,391.83	\$3,125.00	\$0.00	\$0.00	\$7,516.83	\$0.00	\$7,516.83
855 TENNIS HS	\$18,844.27	\$6,537.90	\$0.00	\$2,412.41	\$22,969.76	\$8,795.00	\$14,174.76
856 GHS LIBRARY	\$218.57	\$300.00	\$0.00	\$0.00	\$518.57	\$0.00	\$518.57
858 GHS LINK CREW	\$273.59	\$0.00	\$0.00	\$0.00	\$273.59	\$0.00	\$273.59
859 BAND (OPERATING) HS	\$7,936.47	\$2,012.00	\$0.00	\$4,339.95	\$5,608.52	\$34,682.05	(\$29,073.53)
860 CLASS OF 2021 HS	\$1,330.71	\$35.00	\$0.00	\$0.00	\$1,365.71	\$0.00	\$1,365.71
863 CLASS OF 2019 HS	\$8,150.88	\$400.00	\$0.00	\$365.98	\$8,184.90	\$7,950.00	\$234.90
864 GHS ALUMNI ACCOUNT	\$6,571.89	\$0.00	\$0.00	\$0.00	\$6,571.89	\$0.00	\$6,571.89
865 CLASS OF 2022 HS	\$1,136.24	\$0.00	\$0.00	\$0.00	\$1,136.24	\$0.00	\$1,136.24
869 ENGLISH CLUB	\$1,165.30	\$0.00	\$0.00	\$0.00	\$1,165.30	\$125.00	\$1,040.30
870 HS FACULTY/COURTESY ACCOUNT	\$1,559.67	\$38.55	\$0.00	\$30.00	\$1,568.22	\$550.00	\$1,018.22
871 HS STUDENT PANTRY	\$12,538.42	\$0.00	\$0.00	\$67.42	\$12,471.00	\$3,000.00	\$9,471.00
872 CLASS OF 2020	\$4,813.90	\$3,950.00	\$0.00	\$425.00	\$8,338.90	\$4,306.50	\$4,032.40
876 FFA 4H BOOSTER CLUB HS	\$34,766.50	\$0.00	\$0.00	\$979.28	\$33,787.22	\$6,680.00	\$27,107.22
877 FFA HS	\$19,043.29	\$6,884.00	\$0.00	\$16,294.87	\$9,632.42	\$5,823.81	\$3,808.61
878 FCCLA (FHA) HS	\$3,480.23	\$418.00	\$0.00	\$1,008.89	\$2,889.34	\$1,033.97	\$1,855.37
879 FOREIGN LANGUAGE SPAN HS	\$4,888.62	\$999.00	\$0.00	\$0.00	\$5,887.62	\$2,800.00	\$3,087.62
880 XC Bluecrew	\$189.32	\$840.00	\$0.00	\$160.00	\$869.32	\$0.00	\$869.32
881 Lady Jays Basketball	\$3,732.16	\$0.00	\$0.00	\$267.50	\$3,464.66	\$0.00	\$3,464.66
882 GUTHRIE RUNNING CLUB HS	\$1,266.50	\$0.00	\$0.00	\$115.46	\$1,151.04	\$523.84	\$627.20

Guthrie Public Schools
Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2019 - 4/30/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
883 HERITAGE CLUB HS	\$1,747.02	\$0.00	\$0.00	\$64.59	\$1,682.43	\$102.47	\$1,579.96
884 HIGH SCHOOL ACCOUNT	\$15,545.22	\$1,674.53	(\$503.25)	\$258.28	\$16,458.22	\$5,619.57	\$10,838.65
885 STUDENT SUPPORT HS	\$2,488.25	\$393.75	\$0.00	\$47.76	\$2,834.24	\$171.14	\$2,663.10
886 HONOR SOCIETY HS	\$3,331.95	\$1,235.00	\$0.00	\$0.00	\$4,566.95	\$1,875.00	\$2,691.95
889 KEY CLUB HS	\$471.28	\$0.00	\$0.00	\$0.00	\$471.28	\$0.00	\$471.28
890 SPEECH HS	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25	\$0.00	\$503.25
892 MATH OF FINANCE	\$79.98	\$14.00	\$0.00	\$0.00	\$93.98	\$0.00	\$93.98
893 MU ALPHA THETA HS	\$2,308.37	\$57.50	\$0.00	\$590.37	\$1,775.50	\$435.00	\$1,340.50
895 JROTC HS	\$3,653.25	\$0.00	\$0.00	\$293.56	\$3,359.69	\$380.00	\$2,979.69
897 SOCCER CLUB HS	\$1,576.34	\$0.00	\$0.00	\$472.50	\$1,103.84	\$6.23	\$1,097.61
898 SCIENCE CLUB HS	\$7,968.03	\$40.00	\$0.00	\$295.16	\$7,712.87	\$1,204.36	\$6,508.51
899 STUDENT COUNCIL HS	\$4,969.25	\$12,015.80	\$0.00	\$377.16	\$16,607.89	\$3,453.59	\$13,154.30
900 CAMPUS BEAUTIFICATION HS	\$10,000.05	\$75.00	\$0.00	\$599.58	\$9,475.47	\$2,573.80	\$6,901.67
902 VOCAL HS	\$3,730.28	\$5,037.00	\$0.00	\$5,655.30	\$3,111.98	\$1,996.18	\$1,115.80
904 YEARBOOK HS	\$17,075.56	\$540.00	\$0.00	\$0.00	\$17,615.56	\$25,070.00	(\$7,454.44)
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,785.84	\$0.00	\$0.00	\$0.00	\$2,785.84	\$110.46	\$2,675.38
913 DRAMA HS	\$1,990.99	\$120.00	\$0.00	\$234.04	\$1,876.95	\$650.96	\$1,225.99
922 COURTESY COMMITTEE ADMIN	\$79.53	\$0.00	\$0.00	\$0.00	\$79.53	\$75.00	\$4.53
925 GENERAL FUND REFUND	\$3,425.01	\$147.82	\$0.00	\$0.00	\$3,572.83	\$0.00	\$3,572.83
927 HALL OF FAME BANQUET	\$8.97	\$0.00	\$0.00	\$0.00	\$8.97	\$0.00	\$8.97
929 DISTRICT SPECIAL OLYMPICS	\$47,198.66	\$1,064.00	\$0.00	\$6,429.51	\$41,833.15	\$12,789.31	\$29,043.84
932 SUMMER SCHOOL HS	\$2,365.00	\$1,525.00	\$0.00	\$0.00	\$3,890.00	\$0.00	\$3,890.00
933 FAVER C&C	\$298.53	\$0.00	\$0.00	\$0.00	\$298.53	\$0.00	\$298.53
934 TRANSPORTATION C&C	\$2,962.47	\$1,085.60	\$0.00	\$1,339.89	\$2,708.18	\$169.50	\$2,538.68
935 VENDING MACHINE ADMIN	\$711.74	\$0.00	\$0.00	\$0.00	\$711.74	\$544.95	\$166.79
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$12,322.21	\$439.69	\$0.00	\$52.96	\$12,708.94	\$2,076.86	\$10,632.08
942 C.N. CLEARING ACCT	\$140.00	\$12,603.95	\$0.00	\$12,743.95	\$0.00	\$7,256.05	(\$7,256.05)
Total	\$614,800.18	\$110,916.36	\$0.00	\$123,306.33	\$602,410.21	\$273,229.69	\$329,180.52



EMPLOYEE TRIP REQUEST

Check if Out of State

James Strahorn

4/11/2019

Name of Employee _____

Date _____

Employee's Current Assignment Cross Country and Track Coach / Math Teacher

Title of Conference or Activity Cross Country Team Camp

Location Colorado Springs, CO Date(s) of Conference 7/29/19 - 8/2/19

Full Legal Name (for air travel) N/A

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 7/29/2019 AM PM (check one) Return Date 8/2/2019 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

We will be training for the upcoming cross country season.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development,
Activity Fund, etc.
Athletics Activity

Travel*	\$	<u>1,000.00</u>	(mileage, air, ground, parking & toll) <i>see below</i>
Registration	\$	<u>0.00</u>	
Lodging	\$	<u>200.00</u>	
Meals	\$	<u>400.00</u>	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
Total	\$	<u>1,600.00</u>	

N/A
Personal Funds
Personal Funds
N/A

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris G. ...
Signature

4-22-19
Date

Program Director's Approval [Signature]
Signature

4/11/19
Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 4/11/2019 Date of Activity 7/29/19 - 8/2/19

Destination Colorado Springs, CO

Class & Grade Level Cross Country 9-12

Teacher(s) James Strahorn, Clay Tarter

Names of teacher assistants or other adults attending:

Number of students 13 Number of sponsors 3


Leave Time 7/29 - 5:00 am Return Time 8/2 - 9 pm

Event Beginning Time if different _____ Event Ending Time if different _____

Emergency Phone Contact Number James Strahorn (580)399-1532

Cost to be paid per student \$180 Due when? 7/29/2019 Cost to district \$1,000

Paid for by Activity Fund Yes No
 Sub needed? Yes No (If yes, please complete sub request.)
 Transportation request completed? Yes No


Principal Signature

4-22-19
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, Indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



EMPLOYEE TRIP REQUEST

Check if Out of State

James Strahorn

4/11/2019

Name of Employee

Date

Employee's Current Assignment Cross Country / Track Coach, Math Teacher

Title of Conference or Activity Chili Pepper Cross Country Festival

Location Fayetteville, AR

Date(s) of Conference 10/5/2019

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10/4 AM PM
(check one)

Return Date 10/5 AM PM
(check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Cross Country teams will participate in an out of state cross country meet.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development, Activity Fund, etc.
Athletics Activity

Travel* \$ 320.00 (mileage, air, ground, parking & toll) see below

Registration \$ 100.00

Athletics Activity

Lodging \$ 500.00

Account 880

Meals \$ 100.00 (overnight stay required; calculate at \$30 per day in state; \$50 out of state)

Personal

Substitute \$ 65.00 (calculate @ \$65 per day)

Account 880

Total \$ 1,085.00

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris Strahorn
Signature

4-22-19
Date

Program Director's Approval [Signature]
Signature

4/11/19
Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 4/11/2019 Date of Activity 10/5/2019

Destination Fayetteville, AR

Class & Grade Level Cross Country 9-12

Teacher(s) James Strahorn, Clay Tarter

Names of teacher assistants or other adults attending:

Number of students 14 Number of sponsors 2

Leave Time 10/4 - 10am Return Time 10/5 - 8pm

Event Beginning Time if different 10/5 - 11am Event Ending Time if different 10/5 - 12pm

Emergency Phone Contact Number James Strahorn - (580)399-1532

Cost to be paid per student 0 Due when? N/A Cost to district \$420.00

Paid for by Activity Fund Yes No

Sub needed? Yes No (If yes, please complete sub request.)

Transportation request completed? Yes No


Principal Signature

4-22-19
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:

From: [Mary Hudson](#)
To: jana.frey@guthriebs.net
Subject: First Southern Baptist Bus requests
Date: Thursday, April 25, 2019 6:26:19 PM

Jana,
First Southern Baptist would like to request buses this summer for Falls Creek.
The first date is May 29-June 1.
Second date is June 10-15.
Third date is July 22-27.
Thank so much for your consideration.
Sincerely,
Mary Hudson

Sent from my iPhone



April 22, 2019

Dr. Simpson and Guthrie School Board:

I first want to thank you for allowing us to rent school buses each summer in order to transport our students to camps. We are so grateful for such a relationship with our local schools that allows us such.

We, Community Church, would like to rent school buses again this summer for both our Kids and Student camps.

The first camp would depart Community Church (512 E Seward Rd) on Friday, June 7 and will return to Community Church on Monday, June 10. We are requesting to rent **one** (1) bus as there will be approximately 45 passengers for this trip. The camp is at CrossTimbers and the physical address is 5039 Hwy 77 South Davis, OK 73030.

The second camp would depart Community Church (512 E Seward Rd) on Monday, June 17 and will return to Community Church on Friday, June 21. We are requesting to rent **two** (2) bus as there will be approximately 70 passengers and luggage for this trip. The camp is at Falls Creek and the physical address is 6714 OK-77D, Davis, OK 73030.

Thank you for your consideration in letting us rent a bus this summer.

If you have any questions, please feel free to contact either Heather Cook (heather@communitychurch.tv or 405.850.0667) or Tyler Rudek (tyler@communitychurch.tv or 405.202.6032).

Sincerely,

Tyler Rudek, Associate Pastor
Community Church
512 E Seward Road
Guthrie, OK 73044

From: [Jana Frey](#)
To: [Jana Frey](#)
Subject: FW: Transportation Request-Guthrie YMCA
Date: Wednesday, May 01, 2019 3:36:02 PM
Attachments: [image003.png](#)

Hi Dr. Simpson,

The Guthrie YMCA would like to request transportation for our Before and After School/KIA programs for the 2019-2020 School year. We'd like to have a contract where GPS provides the bus and drivers and the YMCA will pay \$.60 per mile to the school district.

Thank you for meeting with us again and I look forward to what next year holds.

Respectfully,

Lindsey Tye, M.Ed., MHR
Associate Executive Director
Guthrie YMCA
114 East Oklahoma Ave
Guthrie, OK 73044
(D) 405 282 8206
(F) 405 260 0057
Ltye@ymcaokc.org
Ymcaokc.org



The Y: We're for youth development, healthy living and social responsibility.



From: [Allen Cherry](#)
To: jana.frey@guthrieps.net
Cc: [Lindsey Tye, M.Ed. MHR](#); [Mike Simpson](#)
Subject: Requesting buses for Summer Day Camp (YMCA)
Date: Tuesday, May 07, 2019 12:12:26 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Greetings Miss Frey,

I am Allen at the YMCA and wanted to reach out to you in request to utilizing buses for our Summer Day Camp program. I was referred to you by Susan Birdwell who told me to reach out to you in regards to starting the process.

We will need buses on Tuesdays and Thursdays to transport our Summer Camp Kids/Staff from the YMCA to Highland Park and will need buses all day for our Wednesday Field Trip events.

Thank you and take care!

Very Respectfully,

Allen R. Cherry III
Youth and Family/Sports Program Director
GUTHRIE YMCA
114 E. Oklahoma Ave. Guthrie, Ok 73044
D 405 282 8206
E ACHerry@ymcaokc.org W www.ymcaokc.org



The Y: We're for youth development, healthy living and social responsibility.



 Please consider the environment before printing this e-mail

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Sponsor

GUTHRIE SCHOOL (42-I001) : FY 2019

Administrator MICHELLE CHAPPLE

Authorized Rep. JANA WANZER

Sponsor Type School: Public or Private Non-Profit School Food Authority

DUNS 060772753

DUNS Expiration Date 03/26/2020

Mailing Address GUTHRIE SCHOOL

802 EAST VILAS

GUTHRIE, OK

73044 - 5228

Physical Address 802 EAST VILAS

GUTHRIE, OK

73044 - 5228

Phone 405-282-8900 ext: 8942

Fax 405-282-5904

Cell Phone 405-833-8237

Email JANA.WANZER@GUTHRIEPS.NET

FEI 726021131

Program Information

GUTHRIE SCHOOL (42-I001) : FY 2019

Did the Sponsoring Organization expend \$750,000 or more in total federal funds in last fiscal year? Yes

Is Program Audit Annual or Biannual? Annual

Is sponsor planning to use school food service facilities for meal preparation? Yes

Is food to be prepared at a location other than the food service site? No

Does sponsor contract with a food service management company (FSMC)? No

Does sponsor provide ongoing year-round services to the community? Yes

Beginning Date of Operation: 6/3/2019

Ending Date of Operation: 6/27/2019

Number of Operating Days: 16

Number of sites to participate: 6

Does Sponsor operate sites in other states: No

**OKLAHOMA STATE DEPARTMENT OF EDUCATION
SUMMER FOOD PROGRAM**

Administrative Personnel

GUTHRIE SCHOOL (42-I001) : FY 2019

	Hours Per Day	Wages Per Hour	Days Worked	Total Salary
Position Title MONITOR/BOOKKEEPER/DIRECTOR/SUPERVISOR				
Staff Name JANA WANZER				
Fund Source SFSP Program Funds	3.00	\$12.00	16	\$576.00

Sponsor Plans and Training

GUTHRIE SCHOOL (42-I001) : FY 2019

Sponsor Plans

- All new sites and sites that had problems in previous years' operations will be visited before beginning operations in order to ensure that the sites have facilities to provide meal services for the number of children expected to attend. **Yes**
- All sites will be visited at least once during the first week of operation (Optional for all sites that were operated successfully in the previous year and have an experienced program staff). **Yes**
- All sites will be reviewed at least once during the first four weeks of program operations and a reasonable level of monitoring will occur thereafter. **Yes**
- At least one sponsor representative will attend a State Agency training. Sponsor shall ensure that the supervisory personnel responsible for the food service receives training in all areas of program administration and operations. **Yes**
- SFSP training will be provided for all personnel prior to the operation of any site(s). Sponsor must maintain a copy of sponsor's training documentation for a period of three years. **Yes**

Training Dates

Purpose of the Program	5/28/2019
Site Eligibility	5/28/2019
Recordkeeping Requirements	5/28/2019
Organized Site Activity	5/28/2019
Organized Site Activity	5/28/2019
Duties Of Monitor	5/28/2019
Nondiscrimination Compliance	5/28/2019

Miscellaneous
GUTHRIE SCHOOL (42-I001) : FY 2019

List sources and amount of income to program other than SFSP reimbursement and identify how income will be used:

ONLY SOURCING TO STUDENTS. WE DO NOT HAVE ANY ADULTS, DONATIONS, GRANTS, ETC.. (THE ONLY ADULTS WE HAVE ARE THE ONES PREPARING AND SERVING THE MEAL.

Adult Meals	
Non Program Adult Breakfast Charge	\$2.09
Non Program Adult Lunch Charge	\$4.00
Non Program Adult Snack Charge	\$1.00
Non Program Adult Supper Charge	\$4.00

Was the sponsoring organization or any of its officers ever terminated from or determined to have been seriously deficient in its operation of any federal child nutrition program? **No**

If so, explain why.

How are you collaborating with the SFA to inform eligible families of the availability and location of free meals prior to school ending?

**FLYERS HANDED OUT AT SCHOOLS
MEDIA RELEASE TO GUTHRIE NEWS LEADER &/OR GUTHRIE NEWS PAGE
FACEBOOK SCHOOL PAGE**

Procedures

GUTHRIE SCHOOL (42-I001) : FY 2019

(A) Outline the procedure for collecting the daily number of children's meals served:

DAILY MEAL COUNT SHEET. COMPONENTS ARE CHECKED AT THE END OF THE LINE TO BE SURE ALL COMPONENTS ARE AVAILABLE FOR A REIMBURSABLE MEAL.

(B) Outline the procedure for collecting the daily number of adult meals served:

DAILY MEAL COUNT SHEET. THE ONLY ADULTS WE SERVE ARE PROGRAM ADULT MEALS

(C) Outline the procedure for collection the hours worked by site personnel:

TIME SHEET

(D) Outline the method used to collect records from each site if applicable:

RECORDS SUBMITTED WEEKLY TO CN OFFICE BY SITE SUPERVISOR

(E) Outline where SFSP records will be kept:

RECORDS WILL BE KEPT AT THE SFA/ADMIN OFFICE FROM JUNE 2019 TO AUGUST 2019. FOLLOWING THAT DATE THEY WILL BE AT THE CN OFFICE.

(F) Outline procedure, including time frames, for correcting problems that could result in termination of the program at approved site(s) and the method of follow-up to ensure correction of problems:

WE WILL CORRECT ALL PROBLEMS WITHIN 24 HOURS.

Civil Rights Compliance

GUTHRIE SCHOOL (42-I001) : FY 2019

List your efforts to assure that minority population have an equal opportunity to participate in program operations. (Minority is defined as: a person or group of persons belonging to the protected classes covered by the Title VI of the Civil Rights Act of 1964 and later specified by the Office of Management and Budget [OMB])

WE MARKET THE SFSP BY USE OF THE PUBLIC RELEASE, FLYERS POSTED AT ALL SITES, FLYERS SENT HOME WITH STUDENTS, FLYERS POSTED AT THE LOCAL HEALTH DEPT AND SCHOOL ANNOUNCEMENTS MADE PRIOR TO THE END OF THE REGULAR SCHOOL YEAR

List your efforts to contact minority and grassroots organizations about the opportunity to participate in the program. (Grassroots organization is defined as: any organization at the local level which interacts directly with potential participants or beneficiaries, such as a community action program, civic organization, migrant group, church, neighborhood council, local chapter of NAACP, or other similar group.)

PUBLIC FLYERS, PHONE CONTACTS AND PUBLIC/SOCIAL MEDIA WEBSITE POSTS

Enter the sources used to obtain the estimated number of eligible beneficiaries.

CIVIL RIGHTS COMPLIANCE STUDENT COUNT REPORT

<u>Estimated enrollment by race</u>		<u>Estimated enrollment by ethnicity</u>	
Asian	14	Hispanic	499
White	2628	Non Hispanic	2909
Black	473		
Islander	8		
Native American	285		

**OKLAHOMA STATE DEPARTMENT OF EDUCATION
SUMMER FOOD PROGRAM**

Expenditures

GUTHRIE SCHOOL (42-I001) : FY 2019

Operating Costs		Administrative Costs	
Cost of Food and Milk	\$4,400.00	Administrative Salaries	\$576.00
Labor, Payroll Taxes, Benefits	\$5,800.00	Payroll Taxes and Benefits	\$0.00
Nonfood Supplies	\$500.00	Office (Maintenance, Rental)	\$0.00
Utilities	\$300.00	Utilities	\$0.00
Rental of Facility	\$0.00	Mileage	\$200.00
Rental of Equipment	\$0.00	Audit & Legal Fees	\$0.00
Use Allowance of Equipment	\$0.00	Communications (phone, postage)	\$0.00
Transportation of Children/Meals	\$0.00	Publication Fee	\$0.00
Other (specify)	\$0.00	Other (specify)	\$0.00
Operating Subtotal	\$11,000.00	Administration Subtotal	\$776.00
Which form of procurement will your organization be using for the current summer?	Formal, \$150,000 and above	Grand Subtotal	\$11,776.00
Specify Other Operating Cost :	0		
Specify Other Admin Cost :			

SchoolMessenger Renewal Authorization

ACCOUNT INFORMATION

District Name: Guthrie Ind School District 1
Annual Rate \$ 4584.56 Communicate service Authorization Date: _____
Reference Quote #: 123327 Renewal Date: July 1, 2019

ACKNOWLEDGEMENTS

West Interactive Services Corporation d/b/a SchoolMessenger ("Provider") will continue to provide District with the online communications applications further described in the Reference Quote (the "Service") subject to the following terms and conditions:

Order Authorization Terms.

The terms and conditions available at www.schoolmessenger.com/webterms will apply to this order authorization, unless the parties have entered into a separate mutually executed agreement. The terms of this order will govern any conflict with the above-mentioned terms. No additional terms in Customer's purchase order will apply.

Term and Termination.

This Agreement will commence on the Service Start Date and continue for 36 months (the "Initial Term"), and then will automatically renew for successive one year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term.

Agreed and Acknowledged by the following who is authorized to sign on behalf of the District:

Signature: _____ Date: _____
(or initials if signing electronically) _____ : _____
Name: _____ Title: _____



Quotation

Company Address Learning Sciences International
175 Cornell Rd., Suite 18
Blairsville, PA 15717
US

Quote Number Q-11620
Expiration Date 5/31/2019

Program Partner Lee Manly
Phone (918) 995-1112

Payment Terms Net 30

Implementation

Make checks payable to: Learning Sciences International

Fax Signed Quote to: (724) 299-8133

Bill To Name Guthrie School District I-01
Bill To 802 E. Villas
Guthrie,
OK
73044
US

Contact Name Doug Ogle
Phone (405) 282-8900
Email doug.ogle@guthrie.net

NOTE: On-site Professional Development sessions require a minimum of a **30-day** advance notice. Purchase Orders must be received prior to any date or staff developer requests can be honored. Any Professional Development requested with less than 30-day's notice is subject to Staff Developer availability and a \$500 expediting fee.

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1.00	Marzano Focused Teacher Evaluation Model - Deepening the Transition	PD000-M066	OK Recertification: Marzano Focused Teacher Evaluation Model - Deepening the Transition; Max participants: 50. Prerequisite: Making the Transition for Observers	USD 2,250.00	USD 2,250.00
1.00	Marzano Focused Teacher Evaluation Model - Deepening the Transition - Reproduction License	PD000-M066-WR	Reproduction License for materials for Marzano Focused Teacher Evaluation Model - Deepening the Transition; Max participants: 50. District prints materials.	USD 500.00	USD 500.00
TOTAL:					USD 2,750.00

Notes:

Learning Sciences International Terms & Conditions

Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Learning Sciences International, LLC.

Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Learning Sciences International" and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

Purchase Orders

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Learning Sciences International, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 299-8133 or emailed to: ar@learningsciences.com

Terms

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

Scheduling

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee.

All training sessions must be scheduled no later than 12 months following receipt of purchase order.

Cancellation

On-site training and professional development sessions may be rescheduled prior to 30 days in advance without penalty. Districts who cancel / reschedule within the 30 day window will be charged a \$500 fee + travel expenses incurred (including cancellation and airline booking fees.)

Shipping and Handling

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

LSI will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

Sales, Use, Value Add and other Taxes

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. LSI reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.

Materials Reprint Licenses

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Recording of Presentations

All audio and video recording is prohibited without written consent from Learning Sciences International, LLC.

iObservation Terms of Use

iObservation terms of use can be found at www.effectiveeducators.com.

Signature: _____

Effective Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!



License and Service Agreement

The SOCS Partner identified and signing below approves the terms and conditions of this agreement between the Partner and FES.

Partner: <p style="text-align: center;">Guthrie Public Schools</p> Address: <p style="text-align: center;">802 East Vilas Avenue Guthrie, OK 73044</p> Student Enrollment: 3,461	Agreement Term Dates: <p style="text-align: center;">07/01/2019 – 06/30/2020</p> <hr/> Special Terms: Supersedes all previous agreements. Option to redesign your website at no charge – see page 7 for pricing details.
URL (web address): https://www.guthrieeps.net/ Website Champion: Sandra Savory Ph: 405-282-8900 Email: sandra.savory@guthrieeps.net Network Administrator: Dee Benson Ph: 405-282-8900 Email: dee.benson@guthrieeps.net Superintendent: Dr. Mike Simpson Email: mike.simpson@guthrieeps.net FES Partner Representative: Stacey Anderson Ph: 800-850-8397, ext. 6991 Email: staceya@fes.org Fax: 402-479-6691 Partnership: Jim Knox Contract Type: Schools Sales Tax Exempt: No___; Yes___ (Provide copy of exemption certificate or request form) Purchase Order attached: Yes___; No___	

***I attest that I have read this document and am authorized to sign on behalf of:
Guthrie Public Schools**

For: FES
 1300 O Street
 Lincoln, NE 68508

By: _____
 (Signature) (Date)

 (Please print full name)

Title: _____

By: _____
 Dan Kunzman, Vice President (Date)

PLEASE FILL IN INFORMATION ON PAGES 1, 7, & 8, THEN RETURN A SIGNED, COMPLETED COPY TO DIANNA WATERS AT diannaw@fes.org

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LICENSE AND SERVICE AGREEMENT

Simplified Online Communication System (“SOCS”)

This License and Service Agreement (the “Agreement”) made by and between FES, a Nebraska nonprofit corporation located in Lincoln, Nebraska and Guthrie Public Schools (“Licensee”).

THE PARTIES AGREE AS FOLLOWS:

1. License. FES grants to Licensee a limited, nonexclusive and nontransferable license to the Simplified Online Communication System (“SOCS”) web hosting service (collectively the “Licensed Service”). Exclusive proprietary title to all rights, patents, trademarks, copyrights, source code, graphic design and images created by FES and trade secrets in the Licensed Service shall remain with FES and no title to or ownership interest in the Licensed Service shall be transferred to Licensee.

2. Installation, Training, Technical and Support Services. FES shall provide certain technical services to Licensee associated with the installation, management and administration of the Licensed Service. One time set up fee does not include graphic design services. Graphic design services for the website are included in the license fee and limited to 3 mockup designs prior to site installation. Additional graphic services will be charged at the current hourly rate. FES shall provide updates and certain enhancements to the Licensed Service without charge during the term of this Agreement and any renewals. Basic instruction and support services shall be provided at no extra cost as a part of the initial delivery of the Licensed Service. Other technical assistance relating to subsequent technical client network support, configuration, and/or guidance, content creation and/or the transfer of existing content, or on-site training are not part of the license agreement and are subject to a separate charge. Those services and the related charges are noted on page 7 of this Agreement.

3. Charges, Payments, and Taxes. Licensee shall pay the royalty fees for the Licensed Service and related services and costs as set forth on the included pricing summary. All annual royalty fees shall be due on the date identified on the Exhibit; for any exercised renewal terms, the annual fee shall be due on the anniversary date of the original payment, unless otherwise agreed to by the parties. FES shall direct bill Licensee for all royalty fees, services, and support, including additional charges for technical assistance in accordance with the terms and rates set out the attached schedule. Interest shall accrue at the rate of one and one-half percent (1.5%) per month for any invoice balance outstanding for more than thirty (30) days. Each party shall be responsible for its own obligations associated with any federal, state, local or other taxes required with the delivery of the Licensed Service.

4. Obligations of Licensee. In addition to the covenants provided by Licensee within this Agreement, Licensee specifically agrees to the following:

- a. *Logos and Branding.* Permit FES or its designees and assigns to place a logo at a reasonable location on the site, with a link to the website of FES and/or its designee, if so requested by FES.
- b. *Utilization of Site.* Permit FES or its designees and assigns to utilize Licensees’ site and corresponding content in sales demonstrations, marketing materials and/or other venues to highlight Licensed Service to existing and/or potential Licensees.
- c. *Implementation Team.* Identify an initial SOCS implementation team to work directly with FES in the implementation of SOCS for Licensee.

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5. Warranties and Representations. FES hereby warrants that the Licensed Service (including enhancements and modifications) will perform in all material respects during the term of this Agreement. FES shall, at no additional charge to Licensee, undertake to correct any Licensed Service which does not perform substantially in accordance with the representations of FES. If a defect in the Licensed Service cannot be adequately remedied, the sole and exclusive remedy for any breach of this limited warranty will be restricted to (i) the replacement of the Licensed Service by FES or (ii) refund by FES to Licensee the annual royalty payment which applies to the year in which the defect occurred.

If Licensee modifies, attempts to modify, or decompiles or attempts to decompile the Licensed Service, fails to implement the changes to the Licensed Service as supplied by FES, or in any other way abuses or tampers with the Licensed Service, the warranty obligations of FES under this section shall be null and void. The limited warranty and restricted remedy contained herein is not applicable to any Licensed Service that has been modified or misused by Licensee.

FES PROVIDES NO WARRANTIES, EXPRESS OR IMPLIED, NOR IS IT OBLIGATED FOR, AND EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR, THE CONTENT DEVELOPED BY LICENSEE OR ITS AGENTS AS ALLOWED BY THE EDIT FEATURES AVAILABLE IN AND UTILIZED THROUGH THE LICENSED SERVICE. FURTHER, NO REPRESENTATIONS OR WARRANTIES ARE MADE CONCERNING THE ACCURACY, COMPLETENESS, TIMELINESS OR RELIABILITY OF ANY INFORMATION CONTAINED IN ANY SITE LINKED THROUGH THE LICENSED SERVICE. FES DOES NOT WARRANT OR GUARANTY UNINTERRUPTED ACCESS TO THE LICENSED SERVICE AS USED THROUGH THE WORLD WIDE WEB AND ANY SITE LINKED TO THE LICENSED SERVICE OR THE AVAILABILITY OF INTERNET E-MAIL LINKS PROVIDED THROUGH THE LICENSED SERVICE. IN NO EVENT SHALL FES, ITS OFFICERS, AFFILIATES, AGENTS, LICENSORS, EMPLOYEES OR INTERNET SERVICE PROVIDERS BE LIABLE TO LICENSEE OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER INCLUDING, BUT NOT LIMITED TO, LOST REVENUE, LOST OR DAMAGED DATA, OR OTHER COMMERCIAL OR ECONOMICAL LOSS, WHETHER BASED IN CONTRACT, TORT, OR ANY OTHER THEORY OF LIABILITY.

FES shall use all reasonable efforts to ensure that the SOCS Service is operating and available to Customers 99.9% of the time in any calendar month. Downtime is considered to be time that the SOCS Network is unavailable due to a failure in the FES network. There may be periods of time that FES schedules maintenance on the SOCS network that requires an interruption of service. Customers will be notified in advance of scheduled maintenance and every effort will be made to schedule this maintenance outside the hours of 7:00 a.m. to 10:00 p.m. Central time. Scheduled maintenance is not considered downtime. FES cannot be responsible for connectivity issues arising from problems in the client's network or internet outages due to such things as environmental disaster, cyber-attack, widespread power outages and other events beyond FES' control.

To protect clients' and FES' networks, FES employs tools that vigorously filters viruses and spam. FES, at its sole discretion, reserves the right to filter content it feels poses a threat to the networks.

Confidentially: Absent the use of encryption, use of the Licensed Service through the Internet is not a secured medium and privacy cannot be assured. Internet e-mail is vulnerable to interception and manipulation of data. FES will not be responsible for any damages to Licensee or any third party suffered as a result of the transmission of information, confidential or otherwise, that may be made through Internet e-mail links provided through this Licensed Service. FES is not responsible for any errors or changes made to any transmitted information. Should Licensee or any third party user transmit information using Internet e-mail resources through the Licensed Service, such individuals do so at their own risk.

Accessibility: FES further acknowledges and warrants that, upon release to Licensee, the Licensed Service is currently in material compliance with relevant federal law and corresponding regulations associated with accessibility of web content and the prohibition of discrimination based on disability (the "Accessibility Standards"). FES agrees to promptly respond to, resolve and remediate any bona-fide complaint regarding accessibility of the Licensed Service under the Accessibility Standards in a timely manner and provide an updated version to Licensee at no cost. If FES, in its judgment, cannot remedy any bona-fide complaint concerning accessibility of the Licensed Service under the Accessibility Standards, then Licensee may terminate this Agreement, but its remedy shall be limited to that set out in Section 7 of this Agreement.

Licensee is entitled to make certain changes to the Licensed Service by adding, editing or

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supplementing content. Licensee is fully responsible for compliance with the Accessibility Standards as to any added content or alterations made to the original content prepared by FES, and Licensee shall indemnify and hold FES harmless for any claims of violation or noncompliance of the Accessibility Standards. In addition, all limited warranties provided by FES in this section shall not apply if the Licensed Service (including all elements of the licensed SOCS system) are: (i) modified or altered by Licensee in any way (other than by FES or with the specific prior written consent of FES); (ii) not timely updated by Licensee with the corrections, patches, fixes, updates, improvements or enhancements that FES may make available from time to time; or (iii) used in any manner or for any purpose by Licensee which is not specifically permitted by this Agreement or the documentation.

Malware: While FES makes reasonable efforts to assure that the Licensed Service as provided through the Internet does not contain computer viruses, Licensee is responsible to take precautions to scan for computer viruses and to ensure that Licensee has a complete current backup of the applicable items contained on its computer system.

Links to Other Sites: The Licensed Service allows for links to other sites through the use of the Internet. These links are provided solely as a service through the Licensed Service. Such linked sites are independently developed by parties other than FES, and FES assumes no liability or responsibility for the accuracy or appropriateness of the information contained in such sites. The inclusion of any link to any other site through the Licensed Service does not imply endorsement by FES. Any mention of another party or its product or service through links offered through the Licensed Service should not be construed as an endorsement of that party or its product or service by FES. If Licensee or any third party decides to access other linked websites, such action is taken at that party's own risk.

Legal Content: The Licensee agrees to comply with all digital rights, copyright, trademark and decency laws. FES reserves the right to remove content that violates these laws or when notified of an ownership dispute. It is the responsibility of the licensee to resolve such disputes and pay associated costs. If client is using the logo or mark of another organization, the client accepts all liability and may be required to demonstrate that permission has been granted to use said logo or mark (i.e. professional sports team logos, NCAA logos, Disney or Olympic logos).

6. **Marketing and Reproduction of Licensed Materials.** Licensee shall only publish, identify or make reference to FES's trade names, trademarks, logos or other identifying materials associated with SOCS or the Licensed Service as approved by FES. If such approval is given, Licensee shall provide complete recognition of FES to the Licensed Service in all forms of advertising, marketing, and related promotional materials. Licensee shall not download, offload nor reproduce, in whole or in part, the Licensed Service, except for archive emergency restart purposes, where relevant and as approved in writing by FES. Licensee shall not use any decompiler programs or devices with respect to the Licensed Service or in any way attempt to decompile the Licensed Service. Licensee shall not remove or destroy any proprietary markings or legends placed upon or contained within the Licensed Service or related materials.

7. **Limitation of Liability.** If FES, in its judgment, is unable to remedy any defects, failure, nonconformity or alleged breach of warranty under the Licensed Service or is otherwise unable to adequately replace the Licensed Service within ninety (90) days after receiving notice from Licensee, FES shall then refund to Licensee the annual royalty payment which applies to the year in which the alleged defect, failure, nonconformity or breach occurred. In no event shall FES be liable to Licensee for loss of profits, sales, goodwill, data or computer programs, or punitive, indirect, tort, economic, special, incidental or consequential damages. Each party agrees to indemnify and hold the other (as well as their respective affiliates, directors, officers, employees and agents) harmless from and against all liabilities, losses, damages, judgments, costs, and expenses of any kind which may be imposed on, incurred by or asserted against a party to this Agreement including, without limitation, attorney fees relating to or arising out of this Agreement or any transaction contemplated hereby, or any amendment, supplement, modification of, or any waiver or consent under or in respect of this Agreement or any transaction contemplated hereby that in each case results from a failure of a party to comply with or perform its obligation under this Agreement or from any act of negligence or willful misconduct on the part of such party.

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8. Term of Agreement and Termination.

- a. Unless otherwise terminated as provided herein, this Agreement shall commence as of the beginning date and terminate on the ending date of the term stated on page one (1) of this Agreement, subject to the terms of automatic extension set out below.
- b. Notwithstanding the terms of subpart (a) above, Licensee may terminate this Agreement if FES commits a material breach defined as the inability of the system to perform critical functionality (example: article moderation) or that renders the system inoperable and fails to cure that breach within thirty (30) days after receiving written notice from Licensee of that breach; provided, however, that FES shall have thirty (30) business days to cure any defects or breaches associated with its limited warranties associated with the Licensed Service, as set out in Section 7 above.
- c. Notwithstanding the terms of subpart (a) above, FES may terminate this Agreement (i) if Licensee is delinquent in making any payments due under this Agreement when due and continues to fail to make any such payment for ten (10) days after written notice of such delinquency is sent from FES, or (ii) if Licensee commits any other material breach of this Agreement and fails to remedy such breach within thirty (30) days after written notice of such breach is sent from FES. In the event of such termination by FES, Licensee shall remain liable for all fees incurred to date. Such termination by FES shall be without prejudice to any other remedies FES may have at law or in equity.
- d. The termination of this Agreement by either party for any reason contemplated herein shall terminate the rights of Licensee to the Licensed Service. Upon such termination, the license and all other rights granted to Licensee under this Agreement shall cease immediately and Licensee shall promptly (i) return all operating manuals, documentation and other material related to the Licensed Service in the possession of Licensee; (ii) purge the Licensed Service and any portion thereof from each and every computer, computer storage device, and every other medium of Licensee which such Licensed Service or any portion thereof may be on; and (iii) certify to FES that Licensee has complied with these provisions.
- e. At Licensee's request, upon termination of this Agreement by either party, and upon receipt of final payment to FES, FES agrees to return a backup file of client's database plus files uploaded by the client (ie: pictures) within 30 days of termination.
- f. So long as Licensee is not in default of any terms of this Agreement, then this Agreement shall automatically renew annually after completion of the initial term dates on the anniversary hereof, subject to Licensee's obligation to pay the annual royalty fee as provided for herein and any other obligations as contemplated by this Agreement. Either party may terminate the automatic renewal provision by providing notice to the other, no less than sixty (60) days prior to the anniversary date, of its intent to decline the automatic renewal of the contract term. In the event either party should exercise the termination right, the license rights granted to Licensee shall then cease in accordance with the terms of this section.
- g. The termination of this agreement before the end date, either by original contract or automatic renewal, will require the Licensee to pay 50% of the remaining total license fee.
- h. All communications regarding terminating or changing terms of this agreement must be rendered in writing. Phone calls will not be recognized for purposes of this contract.

9. General. Any notice required under this Agreement shall be given in writing to each party at the address identified adjacent to each party's signature. Licensee shall not assign or otherwise transfer this Agreement or any interest therein without the prior written consent of

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FES. This Agreement shall be binding upon the parties hereto, their successors and assigns as permitted. No waiver or any breach of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provision of this Agreement. This Agreement may be originally executed in one or more counter-parts, each of which shall be deemed an original. This Agreement shall be governed by the laws of the State of Nebraska and the parties submit and consent to the jurisdiction of the Nebraska courts for any matter associated with this Agreement. No modifications to this Agreement shall be valid unless made in writing and signed by all parties hereto.

10. Compliance with State Laws. In executing this Agreement, Licensee represents that it has secured all necessary consents and approval from relevant governing or oversight boards and related entities as may be required by state or local law. Execution of this Agreement shall constitute acknowledgement of any such confirmation requirements and waiver of any subsequent claims of requiring consent, confirmation or approval as a condition precedent to the implementation or enforcement of this Agreement.

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PRICING SUMMARY

ANNUAL ROYALTIES/FEEES:

- **SOCS Web Hosting Service** **\$4,900 per year**
 - Set-up Fee Waived \$1,000 one-time charge
- **Notifier (Text Option)**..... **\$N/A per year**
 - (Annual fee plus \$50 one-time set-up fee, see below)
- **Mobile App in Stores Maintenance**..... **\$100 per year**
 - (\$200/yr plus \$350 one-time set-up fee, see below)
- **Additional URL/Domain Registrations** **\$N/A per year**
 - One URL/Domain registration included
 - (# of add'l domains N/A x \$20 per domain)

Total Annual Royalties/Fees **\$5,000 per year**

Payment terms:

- \$5,000 annually

OPTIONAL ONE-TIME SERVICES/FEEES:

- SOCS Web Hosting Set-up (\$1,000)..... **\$N/A**
- Notifier Set-up (\$50)..... **\$N/A**
- Mobile App in Stores Set-up (\$350)..... **\$N/A**
- Add'l Listserv Set-up (\$100) per 10..... **\$N/A**
 A listserv for each school building plus one for district office is included with hosting service. A district or single school within the district may purchase additional listservs (non-school building, i.e., athletics or alumni).
- Google Mail for Education Set-up (\$250/domain) **\$N/A**
- Content Migration Set-up (\$50/hr) Estimate..... **\$N/A**
 Migration of existing content on client website to the SOCS hosted site as part of the set-up process. SOCS will estimate hours needed based on publicly available content viewable on the client's existing sites. SOCS reserves the right to adjust this estimate if additional content is to be migrated. If over by 10% or more, client will be consulted. The client will provide a site map demonstrating where, on the SOCS site, the existing content will reside. Existing content will be migrated using copy and paste. It is the responsibility of the client to determine content that is outdated or expired. SOCS will work closely with the client throughout the process.
- On-line Payment Set-up (TBD)..... **\$N/A**
 If using on-line payment services that requires set-up, there will be a one-time set-up charge.

Total One-Time Set-up Fees..... **\$0**

OPTIONAL FEES:

- On-site training is negotiable
- Licensee specific customization services will be made available to Licensee at an hourly programming rate.

SPECIAL BILLING NOTES/ARRANGEMENTS:

- Supersedes all previous SOCS license agreements, effective 07/01/2019.
- Includes option to redesign your website, at no charge.

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Invoices and Billing Statements will be sent to the following address:

Licensee: **Guthrie Public Schools**
c/o: Michele Hamby
Title: Encumbrance Clerk
Street: 802 East Vilas Avenue
City: Guthrie State: OK Zip: 73044
Phone Number: 405-282-8900
Fax Number: 405-282-5904
Email Address: michele.hamby@guthrieeps.net

Agreement Term Dates: From 07/01/2019 – 06/30/2020

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MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Smedley, Director of Special Education

SUBJECT: Transition School-to-Work Agreement with the State of Oklahoma
Department of Rehabilitation Services

DATE: May 1, 2019

Attached is an agreement with the State of Oklahoma Department of Rehabilitation Services to continue the transition school-to-work program for eligible students with disabilities during the 2019-2020 school year. The purpose of this agreement is to provide work-readiness training and work experiences for students with disabilities. Through this agreement, students with disabilities may be employed by the school or a private employer not more than 15 hours a week during the school year or not more than 20 hours a week during the summer break. The student will receive school credit for participation in the school work study program. The school district will pay the student a stipend for their work based on the federal minimum wage. The Department of Rehabilitation will reimbursement the school district for stipends of students in the school work study program. Also, The Department of Rehabilitation will participate in IEP transition services meetings, confer with teachers and parents, and complete vocational evaluations.

Thank you.

To: School Work Study Schools (The contact person for your school)

It is time for all of the school districts that have a Transition School-to-Work: Work Study contract to sign a new contract for fiscal year 2020 (July 1, 2019 – June 30, 2020).

You are receiving this email with a new contract and the Vendor Information Form attached. **You will need to complete the Vendor Information Form and “eSign” both, which will automatically send them back to us for our signatures.** The forms will be tracked electronically from that point.

Please complete the entire Vendor Information Form and eSign. Then please review the **entire contract** and find the indicated signature block for your eSignature. Follow the instructions.

Optional: If this email has been sent to someone other than the proper signatory, you may click the hyperlink that allows you to have someone else sign, or you may download a copy of the vendor form and contract then sign and email it back in its entirety to klowry@okdrs.gov.

We must receive the completed contract and Vendor Information Form before we can process your contract. Please submit as soon as possible so there are no delays in the processing of your contract.

Remember, the EIN number is your Federal ID Number.

Services beginning July 1, 2019 or after may not be provided until the Award of Contract has been issued.

If you have questions about signing the contract, please communicate with Jim Kettler at the Oklahoma Department of Rehabilitation. His email address is jkettler@okdrs.gov and his phone number is (405) 522-0504. For SWS contract content and service questions, contact Renee Sansom at rsansom@okdrs.gov or (405) 951-3488.

If there are planned personnel changes that affect this contract, please also provide the new information to Jim and Renee at the above email addresses.

Thank you for your help in this matter.

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES
VENDOR INFORMATION FORM

Please complete all blanks below.

FEI#
(Federal
Employer
Tax ID#)

Vendor Name _____

Mailing Address _____

City/State _____

9-Digit Zip Code - *Look up 9-digit zip code at: <http://zip4.usps.com/zip4/welcome.jsp>.*

Payment Address
(If different from mailing
address) _____

City/State _____

9-Digit Zip Code - *Look up 9-digit zip code at: <http://zip4.usps.com/zip4/welcome.jsp>.*

Telephone: () - Fax: () - Email Address: _____
Email address will only be used for sending contract documents to you, and to communicate with you about information regarding your contract.

Name of Contact
Person: _____

Telephone: () - Email Address: _____
Email address will only be used for sending contract documents to you, and to communicate with you about information regarding your contract.

Signature and Date

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL-TO-WORK: WORK STUDY**

This agreement, consisting of fifteen (15) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

Guthrie Public Schools
802 E. Vilas
Guthrie OK 73044-5228

("Contractor"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services, O.A.C. 612: 10-7-244 – 249, and by the State Plan for Vocational Rehabilitation Services to implement the Transition from School-to-Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the IEP and some are provided by the Oklahoma Department of Rehabilitation Services under the IPE. Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2019, whichever is the latter, through June 30, 2020. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

A. Work Study Program

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the school campus**. The students are supervised or closely monitored by school personnel, and the school pays the students a wage with the **DRS making reimbursement to the school** for that payment. The **school maintains liability** for the students while working on campus.
2. Work Site Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by school personnel, and the school pays the students a wage with the **DRS making reimbursement to the school** for that payment. The **school maintains liability** for the students while working off campus.

Participating students may work up to **15 hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students must be given school credit for their participation during the school day, and the school staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the school may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The school will provide staff to work with the DRS counselor in the area of transition. The school will have at least one person designated to serve as the "Teacher/Transition Coordinator". Paraprofessionals could serve as Transition Coordinator or could also be assigned to help with the process and documentation. The Contractor agrees to provide designated staff time for performing the needed duties related to transition. The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

B. Other Work Opportunities

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community** with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, **employers maintain liability**, and **the DRS does not reimburse the employers for the wages/salary(ies)**.

If a student is utilizing the Employer Work Study, the two Work Study options through DRS should not be utilized.

Students eligible to participate include those DRS transition students:

- with documented disabilities (includes IEP, 504 Plan, or other documents), who:
 - have been determined eligible for DRS services; or
 - are on a trial work plan as determined by the DRS counselor;
- with an approved case;
- with an individualized plan for employment (IPE) in place;
- with SWS as a line of service on the IPE;
- who are at least 16 years of age; and
- who are attending high school.

DRS clients preauthorized to participate in Work Study may do so for **up to 24 total months**, as approved on an individual basis by the DRS counselor. The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the client requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the total 24 months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 months.

Students wishing to continue working 15 hours per week through the summer as part of Transition School-To-Work: Work Study may do so if the school's current contract, which expires June 30, is renewed for the following fiscal year that begins July 1st.

The school is required to continue supervising, monitoring, and reporting on students working in the school or in the community during the summer.

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The Contractor must ensure that students have access to a wide variety of work/job types and must also ensure the Contractor has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the school include, but are not limited to, the following.

- *Custodial/bus barn:* learning simple maintenance of school vehicles, detailing school vehicles.
- *Manager of sports teams:* scheduling, scorekeeping, ordering, inventory maintenance, hauling, moving.
- *Teacher's Aid/Assistant:* reading to groups of or individual children, cleaning, organizing, grading, designing bulletin boards.

- *Office Assistant:* Making ID badges, taking photos for badges, using a camera, laminating, answering phones, taking phone messages, greeting visitors and directing to locations, data entry, filing.
- *Information Technology Assistant:* use compressed air to clean computers and keyboards, replace batteries, replace mice, clean monitors, conduct virus scans, clean out old hard drives, organizing, inventory maintenance, stocking, ordering.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

The final 9 months of their Work Study must be outside the school/district and **in the community** (unless approved by the DRS counselor in special circumstances).

Students may not work in their family owned business unless approved by the DRS Counselor. This includes farms and other businesses.

C. Contractor's Obligations

The designated Teacher/Transition Coordinator(s) will:

1. be knowledgeable about the contents and requirements of the Contract, especially the Key Points documented in Appendix A;
2. obtain written preauthorization from the DRS counselor before initiating services for students (i.e., not starting the student to work before DRS has approved in writing);
3. serve as a member of the IEP team and make decisions for job placement as a team;
4. provide information regarding the program to school personnel, students, and parents;
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core Pre-Employment Transition Services;
 - a. Job Exploration Counseling;
 - b. Work-based Learning Experiences
 - c. Counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
 - d. Workplace Readiness, including social and independent living skills;
 - e. Self-advocacy, including peer mentoring;
6. assist with job placement and regular follow-up on the students' progress;
7. complete the DRS Student Case Sheet for each client prior to participation in DRS services to ensure eligibility and other essential dates of the case;
8. maintain an updated copy of the DRS Student Case Sheet in each client's folder;
9. work with the DRS Counselor to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change;
10. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS, including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP;

11. document such transition services or Pre-Employment transition services provided and completed by participating students;
12. provide such documentation to DRS counselor at the end of each semester;
13. submit by the 15th of the following month (or whenever payroll is run by the school for their payment cycle), at the same time, monthly time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid for students participating in School Work Study or Work Site Learning; and
14. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to DRS.

If claiming mileage reimbursement for teacher coordinator travel to/from job sites of DRS clients, submit monthly itineraries and travel claims which are each signed and verified by the school district superintendent.

D. DRS's Obligations

The DRS Counselor will:

1. provide Teacher/Transition Coordinators written preauthorization prior to initiation of services for each student approved to work;
2. accept referrals, process applications, and assist with the coordination of the IEP and the IPE and offer input to the IEP employment goals;
3. serve as a member of the IEP team and make decisions for job placement as a team;
4. organize his or her work schedule in order to be available to confer with the school personnel, the students in the program, parents, employers and other partners in the process;
5. arrange and provide services as needed, including vocational evaluations, and counseling and guidance;
6. provide upon request Teacher/Transition Coordinators blank copies of the DRS Student Case Sheet;
7. provide Teacher/Transition Coordinators updated information (as available) as requested;
8. assist with job placement and regular follow-up on the students' progress;
9. work with the school staff/teachers to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change;
10. regularly monitor students at job sites;
11. ensure the school/district is submitting monthly time sheets, progress reports, proof of payment to students, and documentation of transition services or Pre-Employment Transition Services (as completed);
12. provide reimbursement for the wages of students participating in School Work Study and Work Site Learning; and
13. provide mileage reimbursement at the state rate for teacher coordinator travel to/from job sites of DRS clients participating in School Work Study and Work Site Learning.

E. Student Wage

1. The DRS and the Contractor agree that students who are employed by a school as part of a training program are not independent contractors, but employees of the school. **The Contractor agrees to deduct state and federal income tax from wages paid to the student.** The Contractor is responsible for costs incurred for workman's compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).

2. The DRS and the Contractor further agree that **IRS regulations provide that services performed by a student, who is employed by the school in which the student is enrolled, are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax) payroll deductions.** 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(b). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the school. Section 31.3121(b)(10)-2(c). **The DRS and the Contractor agree that students who are employed by a school as part of a training program are not subject to FICA or FUTA.** The employee/student must be enrolled and regularly attending classes at the school at which the employee is employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than the school, as part of an internship program. *The student must be employed by the school in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the OESC. 40 O.S. §1-210 (15)(I). **At the end of the calendar year, students are to be provided with a W-2, Wage and Tax Statement, and not a 1099-Misc Form for Independent Contractors.**

3. For the school to be reimbursed for the student's wage, the student must have a trial work plan and/or an Individualized Plan of Employment (IPE) with the Oklahoma Department of Rehabilitation Services, and be participating in School Work Study or Work Site Learning. **Additionally, the school must have received in writing preauthorization for students to begin working before payments will be issued.**

4. The maximum number of hours of training per student reimbursable by the DRS cannot exceed 15 hours per week during the school year. The number of hours worked may exceed 15 for summer work only, when pre-approved by the DRS counselor; however, the DRS will reimburse 100% of the wages for up to 20 hours per week for wages paid by the school. Students may begin working up to 20 hours per week beginning with the first day of summer break; however, upon the first day back to school, the students must go back to working only up to 15 hours per week. If students intend on working more than the specified 15 hours per

week in the summer, any hours over the 15 and up to 20 per week must be preapproved by the DRS Counselor. All Child Labor Laws apply and must be adhered to.

<https://www.dol.gov/general/topic/youthlabor>

5. Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease work upon their last day of school/graduation. They may not continue to work through School Work Study or Work Site Learning beyond their last day of high school.

III. Compensation

A. Contract Amount

The DRS shall reimburse the Contractor as follows:

- School Months – \$7.25 an hour, which is the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of students check.
- Summer Months – \$7.25 an hour, which is the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment will be made upon receipt of properly completed and approved invoices/pay stubs, time sheets and progress reports documenting the provision of services, and/or a proper claim for reimbursement of Contractor-paid travel expenses pursuant to the contract for services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract. The DRS will cancel the Contract if procedures are not followed (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the contract). If a settlement agreement must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, "Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma."

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CAN NOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142 school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the school district up to \$45.00 per client who:

- * Is going to participate in School Work Study or Work Site Learning;
- * Is at least 18 years of age; and
- * Who has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check (\$58.00) from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the \$45.00.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of a proper invoice, timesheets and progress reports documenting the provision of services, and/or a proper claim for reimbursement of Contractor-paid travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices, time sheets and progress reports shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for work study hours that are not preapproved in writing by the DRS counselor.**

The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

All students who are placed in the Transition Work Study program must be active VR/VS clients and have a trial work plan and/or an IPE in place in order for the school/district to be reimbursed for wages paid through School Work Study or Work Site Learning, or for the student to participate in Employer Work Study.

C. Lapse Of Invoices/Claims

Proper invoices documenting the provision of services, and/or proper claims for reimbursement of Contractor-paid travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services, and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a

lapse of six (6) months from the actual provision of services, and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

IV. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education, or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. Federal Funds

Organizations that expend \$750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. Auditor Approval and Audit Distribution

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the

Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

P. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

Q. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

R. Prior DRS Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months.

S. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with 25 O.S. §1313, and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312, and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

T. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

U. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

Appendix A

Key Points of the DRS Transition School-To-Work: Work Study Contract

1. The contractor must obtain written preauthorization from the DRS counselor before initiating services for students (i.e., not starting the student to work before DRS has approved in writing).
2. Students may work up to 15 hours per week during the school year. In the summertime, the DRS counselor may approve up to 20 hours per week.
3. Students may participate in SWS up to 24 total months, again as approved by the DRS Counselor.
4. The final 9 months of SWS must be outside the school district and in the community (unless approved by the DRS counselor).
5. School Months – \$7.25 an hour, which is the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of students check.
6. Summer Months – \$7.25 an hour, which is the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.
7. The Contractor agrees to deduct Federal and State Income Tax, both during the school year and in the summer.
8. Documents required for reimbursement:
 - a) The monthly timesheet;
 - b) The progress report(s); and
 - c) Proof that payment has already been made to the working students (this could be a copy of the check, a pay stub, an invoice showing amounts paid, or something else from the business office).
 - d) These documents should be sent to the DRS counselor on a monthly basis. Waiting until the end of the semester or the end of the year to submit them is **not acceptable**.
9. School Work Study (SWS) Payment Process: **These documents MUST be received before the school will be reimbursed.**
 - a) School sends Progress Report, Time Sheet, and Proof of Payment to DRS Counselor.
 - b) Counselor authorizes payment to school.
 - c) Counselor enters payment amount.
 - d) State Office sends a check to the school.
 - e) The State of Oklahoma has forty-five (45) days from receipt of a proper invoice, timesheets and progress reports to make payment to the Contractor.

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
WORK PLAN

Guthrie Public Schools

VENDOR

Contract Number

Bonnie Allen

_____ has been appointed program monitor for the above stated contract and assumes responsibility for actual monitoring of all programmatic aspects of the contract including the periodic and ongoing review of reports or other valid indications of performance. The program monitor also assumes oversight responsibility for fiscal monitoring of said contract.

The contract monitor has been assigned the following duties:

1. Act as liaison for the contract.
2. Monitoring to insure that services are pre-authorized.
3. Monitoring the services provided through this contract.
4. Insuring the field staff are receiving, reviewing, and approving claims, and when required, submitting to DRS State Office for payment.
5. Periodically reviewing interim reports, or other indications of past performance through contact with field staff and/or vendors.
6. Monitoring vendor compliance with the requirements and specifications of the contract.
7. Complete a Professional Services Evaluation.
8. Receive and review vendor complaints, and forward them to the Contracts Unit.

All information pertinent to this contract, ie, original contract copies, addendums, revisions, vendor correspondence, evaluations, reports, audits, compliance reviews, and staff comments regarding service provision, except for client evaluations and reports, will be maintained in the Central Repository located in the Contracts Section of the Department of Rehabilitation Services. All evaluations and reports related directly to a client will be filed in the client's case file. Documentation will be made available for review upon request by the Department of Central Services. Copies of claims will be maintained in the Finance Unit of the DRS, and confidential client information will be maintained in the client's case service file.

The services to be performed through the contract are necessary for DRS to carry out its policies, rules, and regulations regarding the provision of indicated and appropriate rehabilitation services, in a timely manner leading to employment of eligible disabled individuals.

Signature:

Email: dtyson-jones@okdrs.gov

Memorandum:

TO: Members of the Board of Education and Dr. Mike Simpson, Superintendent
FROM: Angie Smedley, Director of Special Education
SUBJECT: Contractual Agreement with Beth McLean for Occupational Therapy Services
DATE: May 1, 2019

Attached is an agreement with Beth McLean, OTR/L to provide Occupational Therapy services for June and July 2019 for Extended School Year (ESY). Ms. McLean has agreed to provide Occupational Therapy for \$60 per hour, \$60.00 per hour driving time, and mileage at the Oklahoma State Travel Reimbursement Act rate. The cost of this service will be approximately \$4,000.00.

Additional Quotes Received:
ProCare Therapy, Inc.- \$67-\$70 per hour
Supplemental Health Care- \$65 per hour

Contractual Agreement for Occupational Therapy Services Summer 2019 (6/1/19-8/1/19)

The terms of a service agreement between Guthrie Public Schools and the Independent Contractor, Beth McLean, OTR/L, are as follows:

1. Independent Contractor Status:

- a. Guthrie Public Schools engages Beth McLean, OTR/L to provide licensed occupational therapy services for the schools on a fee for services basis.
- b. In providing services under this agreement, the independent contractor shall at all times act as an Independent contractor and not as an employee or agent of the contractor.
- c. The independent contractor shall not bill Medicaid directly for any occupational therapy services Rendered in conjunction with this agreement. Medicaid billing is only to be submitted by the school.

2. Independent Contractor Duties Shall Include:

- a. Occupational therapy services as indicated by an Individual Education Plan (IEP).
- b. Occupational therapy evaluations as deemed appropriate by the therapist and Special Education Director.

3. Guthrie Public Schools Responsibilities:

- a. Provide referrals for the therapist;
- b. Provide access to student records;
- c. Provide access to district owned equipment and materials;
- d. Provide documentation of Occupational Therapy Services forms for Medicaid eligible students.
- e. Provide timely reimbursement for appropriately invoices services.

4. Compensation:

- a. Individual occupational therapy as indicated on an IEP will be provided at \$60.00 per hour.
- b. Occupational therapy evaluations requested by the Director of Special Education will be provided at \$60.00 per hour. Documentation time (evaluations, progress notes) will be billed at \$60.00 per hour.
- c. Driving time for therapist will be billed at \$60.00 per hour and will be billed port to port. Mileage will be paid at IRS rates.

5. Confidentiality: The Independent Contractor will retain as confidential all information relating to the students served under this agreement.

6. Insurance (Independent contractor is covered by Healthcare Providers Service; \$1,000,000 each incident and occurrence; \$5,000,000 per aggregate.)

7. Effective Date and Term: The effective date of this Agreement shall be June 1, 2019 through August 1, 2019.

8. Termination: Guthrie Public Schools may cancel this contractual agreement with a 30 day notification to the independent contractor.

9. Assignment: Either party, without the prior consent of the other party, may not assign any part of this Agreement.

10. Governing Law: This agreement shall be governed, constructed, and enforced according to the laws of Oklahoma. If any part of the Agreement is determined to be unenforceable, the rest of the Agreement shall remain in full force and effect.

11. Indemnity: Each party shall defend, indemnify and hold the other harmless from and against any and all claims, actions, causes of action, demand, suites, debts, liens, (including attorney's fees, court costs, and the costs of settlement) whatsoever in connection with injury to, or death of, any person or damage to property of a third party arising out of acts or omissions of the indemnifying party.

In witness where of, the parties execute this Agreement:

School Administrator

Clinic Administrator

Date

Date

Contractual Agreement for Occupational Therapy Services
Summer 2019 (6/1/19-8/1/19)

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Smedley, Director of Special Education

SUBJECT: Contractual Agreement with Visual Senses to provide Visual Impairment
and Orientation and Mobility Services during the 2019-2020 school year.

DATE: May 1, 2019

Attached is an agreement with Nikki Keck of Visual Senses to provide consultation services and orientation and mobility services for students with Visual Impairments during the 2019-2020 school year. Ms. Keck has both Visual Impairment and Orientation and Mobility certification and will provide both of these services. The fee for these services will be \$70.00 per hour for services and travel time. Ms. Keck's agency provides this service to several school districts across the state. The cost of this service will be approximately \$3,500. The hourly rate for this service will remain the same as the last six school years. This service will be paid through Special Education Project 621 Federal Flow Through.

Additional Quotes received:

Mediscan – Teacher of the Visually Impaired \$63.00 - \$83.00 per hour
Orientation and Mobility Specialist \$75.00 - \$95.00 per hour

Solient Health -Teacher of the Visually Impaired \$68.50 - \$79.50 per hour
Orientation and Mobility Specialist \$60.50 - \$70.50

Pro Care Therapy \$70 - \$80 per hour for Teacher of the Visually Impaired

We need someone with both VI certification and Orientation and Mobility certification or we will have to contract for two separate individuals.

Contract Agreement

This agreement is established between Guthrie Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Guthrie Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

The fee for these services is agreed upon at \$70 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Guthrie) and return to point of origin.

To achieve these purposes, the following general provisions apply:

1. The scope of these services will be determined by the LEA team.
2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.
3. A monthly itemized billing will be furnished by Nikki Keck to Guthrie Public Schools following rendering of services. **Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.**
4. If scheduled meeting or consults are canceled for any reason, a reasonable notice of 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.
5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.
6. Guthrie Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a visual impairment that Nikki Keck and/or Visual Senses consultants will be servicing.
7. This agreement becomes effective when the proper signatures are affixed below.

This agreement shall expire on June 30, 2020 unless review and renewed by both parties prior to that date.

Authorized Representative

Guthrie Public Schools

April Nikki Keck

Nikki Keck, TVI, COMS

Certification # 187290 EXP: 6/30/2023

National O&M # 4086 EXP: 9/30/2021

Date

5/1/2019

Date

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Smedley, Director of Special Education

SUBJECT: Contractual Agreement with Betsy Chen, BCBA, for specialized services relating to the provision of educational and behavioral services for students.

DATE: May 1, 2019

Attached is an agreement with Betsy Chen, BCBA of BC Behavioral LLC to provide specialized services relating to the provision of educational and behavioral services for students from June 1 through August 31, 2019. Services provided by Ms. Chen may include, but are not limited to: review of records, participation in IEP meetings and other staffings, completion of forms/progress reports, classroom observations, coaching, consultation, direct intervention, progress monitoring of student programs, evaluations, and professional development for school district staff, parents and aides. A Behavioral Support Coach will also be provided throughout the length of the contract.

The fee for these services is agreed upon at and will not exceed \$8,000.

CONTRACT AGREEMENT

WHEREAS, Guthrie Public Schools has need for professional academic and behavioral consultation for a student during ESY.

WHEREAS, **Betsy Chen, BCBA** under **BC Behavioral LLC** will provide specialized services relating to the provision of educational and behavioral services for a student during ESY.

THEREFORE, in consideration of the mutual covenants set out below, the parties agree as follows:

BC Behavioral LLC agrees to:

1. Provide services that may include, but are not limited to the following:
review and study of educational/confidential/assessments records, participation in Individualized Education Program (IEP) meetings and other staffings, completion of forms/progress reports, classroom observations, coaching, consultation, direct intervention, progress monitoring of student programs (both at home and school environments to coordinated programs), evaluations, and professional development for school district staff, parents, and aides.
2. Submit statements of services performed

Guthrie Public Schools agrees to:

3. Bills will be paid after approval at the school board meeting following the bill/invoice being received and processed.

ALLOWABLE COST AND PAYMENT

The fee for these services is agreed upon at:
Board Certified Behavior Analyst (BCBA) \$150.00 per hour
Behavioral Support Coach \$50.00 per hour
Lead Behavioral Coach \$75.00 per hour
Mileage \$0.58 per mile (BCBA only)

Sessions with the student will consist of direct implementation with one Lead Behavioral Coach. If more support is needed, a Behavioral Support Coach can be provided depending on availability.

The BCBA will be providing ample supervision throughout this period to ensure the safety of both the student, behavioral coaches, and staff, as well as proper implementation of behavior plans, and will fade supervisions when appropriate.

SPECIAL PROVISIONS

The parties agree that **BC Behavioral LLC** staff are working under this contract as a private entity and are not employees of the school district and therefore not entitled to any employee benefits such as annual or sick leave, medical or life insurance, etc.

BC Behavioral LLC staff agree to comply with all State and Federal law and regulations that are applicable to this agreement.

TERMS OF CONTRACT AND RENEWAL

The term of this contract shall commence on June 1, 2019 and expire on August 31, 2019, unless earlier terminated or extended by either party on 30 days notice to the other party.

Approved by Guthrie Public Schools on the _____ day
of _____, _____.

Signature Date

Authorized LEA Representative

Print

Authorized LEA Representative

Betsy Chen, BCBA
BC Behavioral LLC
3517 NW 164th Terrace
Edmond, OK 73013
Treatment Director

Date



Guthrie Public Schools

Memo

To: Dr. Mike Simpson
Guthrie School Board

From: Carmen Walters, Director of Elementary Education/Federal Programs

Date: May 7, 2019

Re: K – 6 Remedial Summer School Program

The following teachers and administrator are recommended for Summer School 2019 June 3-27th, 2019, Monday-Thursday, 8:30AM-11:30AM:

K: Jay Benson & Barbara Christianson, Teachers
1st: Tonya Stansbury & Gabby Broderick, Teachers
2nd: Christine Durham & Julie Chambers, Teachers
3rd: Jamie Alexander & Sherryl Green
4th: Kalie Welch, Teacher
5th & 6th: Emily Carpenter, Teacher

Susan Davison, Administrator



5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118
(405) 842-9200 ▪ (405) 842-9213 Fax

Via Email: michelle.chapple@guthrie.net
If no email, Via Fax: 405-282-5967

April 1, 2019

Guthrie Public Schools
Attn: Michelle Chapple

Re: Amendment to Gas Sales Agreement (Contract #8047)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. We would like to renew our services and offer you an Amendment to extend the term of your Agreement. In lieu of your contract automatically extending per the existing Exhibit A-11, we would like to offer an extension through June 30, 2020.

Enclosed is one (1) unexecuted original of the above referenced Amendment which covers July 1, 2019 through June 30, 2020. Should you require duplicate originals to be sent via mail, please let me know and I will send originals to you.

Please return one partially executed original to the undersigned by April 15, 2019. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed amendment by June 30, 2019, your contract will automatically extend per the provisions of the existing Exhibit A-11.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

Regina Fort

Regina Fort
Vice President of Retail Sales
rfort@clearwaterenterprises.net

AMENDMENT

This Amendment is made and entered into as of April 1, 2019 by and between **Clearwater Enterprises, L.L.C.** (“Seller”) and **Guthrie Public Schools** (“Buyer”).

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2006 (the “Agreement”), Contract #8047; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit(s) A-11, B-11 and C-5 are hereby deleted in their entirety and the attached Exhibit(s) A-12, B-12 and C-6 are substituted therefore. All references in the Agreement to Exhibit(s) A-11, B-11 and C-5 shall be amended to reference Exhibit(s) A-12, B-12 and C-6.

This Amendment is effective April 1, 2019. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties’ agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Guthrie Public Schools

By: _____
Name: Jenny Thompson
Title: COO
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

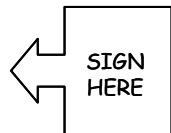


EXHIBIT A-12
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. ("Seller") and **Guthrie Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2006 between Buyer and Seller as set forth below:

Term: July 1, 2019 through June 30, 2020; and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that the Agreement shall not be renewed.

Facility: **As listed on Exhibit B-12**

Quantity: Full Facility Requirements

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding **\$0.12/MMBtu** to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of **\$25.00/month** per Facility. In the event the referenced index posting for Oneok Gas Transportation LLC, Oklahoma is not published for any delivery month, the average of the index postings ANR Pipeline Co., Oklahoma, Natural Gas Pipeline Co. of America, Midcontinent zone, and Panhandle Eastern Pipe Line Co., Texas, Oklahoma (mainline) shall be substituted therefore. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Agreement at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that either this Transaction Confirmation or some other written confirmation be signed and returned by facsimile transmission, or that written confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Guthrie Public Schools

By: _____
Name: Jenny Thompson
Title: COO
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

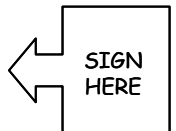


EXHIBIT B-12
Facility Listing and Estimated Monthly Usage

Clearwater Enterprises, L.L.C. ("Seller") and **Guthrie Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to any active Transaction Confirmation, this Exhibit B-12, and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2006 between Buyer and Seller as set forth below:

Facility(ies)													
ONG Contract #	Account Name					ONG Account #		Address					
Estimated Monthly Usage (MMBtus)													
4154	GUTHRIE PS COTTERAL ELEMENTARY					210185565		2001 W Noble Ave; Guthrie, OK 73044-2171					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Volume
	327	197	90	51	18	11	10	12	17	25	86	265	1109
4155	GUTHRIE PS FOGARTY ELEMENTARY					211183566		902 N Wentz St; Guthrie, OK 73044-1882					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Volume
	488	291	113	66	12	1	1	4	7	20	111	396	1510
4156	GUTHRIE PS HIGH SCHOOL					210186651		1615 N Walnut St; Guthrie, OK 73044-3910					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Volume
	471	247	46	73	30	17	14	19	36	36	104	547	1640
4157	GUTHRIE PS JR HIGH					211184786		705 E Oklahoma Ave; Guthrie, OK 73044-3746					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Volume
	355	201	85	40	7	2	1	4	8	12	83	301	1099
4158	GUTHRIE PS UPPER ELEMENTARY					211185109		1602 Crooks Dr; Guthrie, OK 73044-1803					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Volume
	1159	862	363	190	62	25	16	32	50	77	285	1066	4187
New Meter 7/1/19	GUTHRIE PS CHARTER OAK ELEMENTARY							4900 E Charter Oak Rd, Guthrie, OK 73044					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Volume
	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD

Estimated Monthly Usage is for informational purposes and defined as historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.

Seller
Clearwater Enterprises, L.L.C.

By: _____
Name: Jenny Thompson
Title: COO
Date: _____

Buyer
Guthrie Public Schools

By: _____
Name: _____
Title: _____
Date: _____

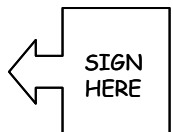


EXHIBIT C-6
Seller Addresses and Contacts

This Exhibit C-6 to the Gas Sales Agreement between **Clearwater Enterprises, L.L.C.** ("Seller") and **Guthrie Public Schools** ("Buyer"), dated July 1, 2006, is for all purposes made a part of said Agreement.

Main Address:

Clearwater Enterprises, L.L.C.
Address: 5637 N. Classen Blvd.
Oklahoma City, OK 73118
Phone:(405) 842-9200 Fax: (405) 842-9213

Gas Supply Representative:

Attn: Regina Fort
Phone:(405) 842-9200 x201 Fax: (405) 842-9213
Email: rfort@clearwaterenterprises.net

Contractual Notices & Correspondence:

Attn: Jacque Loch
Address: Same as Main
Phone: (405) 842-9200 x219 Fax: (405) 842-9213
Email: jloch@clearwaterenterprises.net

Invoices:

Attn: Jeff Geis
Address: Same as Main
Phone: (405) 842-9200 x208 Fax: (405) 418-0129
Email: jgeis@clearwaterenterprises.net

Payments:

Attn: Jeff Geis
Phone: (405) 842-9200 x208 Fax: (405) 418-0129
Email: jgeis@clearwaterenterprises.net

Payment by Wire:

Bank: International Bank of Commerce
1200 San Bernardo St.; Laredo, TX 78040
ABA: 114902528
Account No.: 1601012268
For the Account of: Clearwater Enterprises, L.L.C.
Reference: Oklahoma Account

Payment by ACH:

Bank: International Bank of Commerce
Oklahoma City, OK
ABA: 303072793
Account No.: 1601012268
For the Account of: Clearwater Enterprises, L.L.C.

Payment by Check:

Clearwater Enterprises, L.L.C.
Section# 3109
PO Box 659506
San Antonio, TX 78265-9506



NATIONAL PURCHASING COOPERATIVE INTERLOCAL PARTICIPATION AGREEMENT

This Interlocal Participation Agreement ("Agreement") is made and entered into on the date indicated below by and between The National Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government ("Cooperative Member").

I. RECITALS

WHEREAS, the National Purchasing Cooperative was formed on May 26, 2010, pursuant to MD. CODE ANN., STATE FIN. & PROC. § 13-110 (West 2009), and R.I.GEN.LAWS § 16-2-9.2 (2009); and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows.

II. TERMS AND CONDITIONS

1. **Adopt Organizational Interlocal Cooperation Agreement.** The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement dated May 26, 2010, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement established the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to that Organizational Interlocal Agreement.
2. **Term.** The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement.
3. **Termination.**
 - (a) **By the Cooperative Member.** This Agreement may be terminated by the Cooperative Member at any time by thirty (30) days prior written notice to the Cooperative, provided any amounts owed to any vendor have been fully paid.

(b) **By the Cooperative.** The Cooperative may terminate this Agreement by:

(1) Giving ten (10) days notice by certified mail to the Cooperative Member if the Cooperative Member breaches this Agreement; or

(2) Giving thirty (30) days notice by certified mail to the Cooperative Member with or without cause.

(c) **Termination Procedure.** If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will not be entitled to a distribution which may occur after the Cooperative Member terminates from the Cooperative.

4. **Payments by Cooperative Member.** The Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under federal, state or local law, local policy or rule, or within its business judgment.

5. **Payments by Vendors.** The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Directors. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.

6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Directors, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Directors. The Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.

7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided by this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by

mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.

8. **BuyBoard®.** Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application (BuyBoard) during the term of this Agreement. Cooperative Member acknowledges and agrees that the BuyBoard electronic application and trade name are owned by the Texas Association of School Boards, Inc., and that neither the Cooperative nor the Cooperative Member has any proprietary rights in the BuyBoard electronic application or trade name. The Cooperative Member will not attempt to resell, rent, or otherwise distribute any part of BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. The Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. The Cooperative Member will use BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. The Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

III. GENERAL PROVISIONS

1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.
2. **Authorization to Participate and Compliance with Local Policies.** Each Cooperative Member represents that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.
3. **Bylaws.** The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative. Notwithstanding the foregoing, the Cooperative shall provide written notice to the Cooperative Member of any amendment to the Bylaws of the Cooperative and any written policy or procedure of the Cooperative that is intended to be binding on the Cooperative Member. The Cooperative shall promptly notify all Cooperative Members in writing of any Bylaw amendment, policy or procedure change.
4. **Cooperation and Access.** The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to audit the relevant records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the Cooperative Member.
5. **Coordinator.** The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.

6. **Current Revenue.** The Cooperative Member hereby represents that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Cooperative Member.
7. **Defense and Prosecution of Claims.** The Cooperative Member authorizes the Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative in any litigation, claim or dispute which arises from the services provided by the Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement.
8. **Governance.** The Board of Directors (Board) will govern the Cooperative in accordance with the Bylaws.
9. **Legal Authority.** The Cooperative Member represents to the Cooperative the following:
 - a) The Cooperative Member has conferred with legal counsel and determined it is duly authorized by the laws of the jurisdiction in which the Cooperative Member lies to participate in cooperative purchasing, and specifically, the National Purchasing Cooperative.
 - b) The Cooperative Member possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
 - c) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.
 - d) All requirements—local or state—for a third party to approve, record or authorize the Agreement have been met.
10. **Disclaimer.** THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, INCLUDING THE NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) AND THE TEXAS ASSOCIATION OF SCHOOL BOARDS, INC. (TASB), DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

11. **Limitation of Liability.** Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree that:
 - (a) Neither party waives any immunity from liability afforded under law;

- (b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
- (c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member's purchase activity, within 12 months of when the lawsuit or action was filed; and
- (d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of the Cooperative's Endorsers, Sponsors and Servicing Contractors (defined in Paragraph 11, above) up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member's purchase activity, within 12 months of the filing of any lawsuit or action.

- 12. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.
- 13. **Merger/Entirety.** This Agreement, together with the Cooperative's Bylaws and Organizational Interlocal Agreement, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.
- 14. **Notice.** Any written notice to the Cooperative may be given by e-mail to NSBA at BuyBoard@nsba.org; by U.S. mail, postage prepaid, and delivered to the National Purchasing Cooperative, 1680 Duke Street FL2, Alexandria, VA, 22314; or other mode of delivery typically used in commerce and accessible to the intended recipient. Notices to Cooperative Member may be given by e-mail to the Cooperative Member's Coordinator or other e-mail address of record provided by the Cooperative Member; by U.S. mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., superintendent, city manager, county judge or mayor); or other mode of delivery typically used in commerce and accessible to the intended recipient.
- 15. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
- 16. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon an electronic or facsimile signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
- 17. **Authority.** By the execution and delivery of this Agreement, each undersigned individual represents that he or she is authorized to bind the entity that is a party to this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, accept this Agreement.

TO BE COMPLETED BY THE NATIONAL PURCHASING COOPERATIVE:

By: Valerie M. Carby
Director, State Association Services, Member & Leadership Services
National School Boards Association
On behalf of the National Purchasing Cooperative

TO BE COMPLETED BY COOPERATIVE MEMBER:

[Signature required unless accepted as an Amendment by Notice as described in the Agreement.]

Guthrie Public Schools

(Name of Local Government)

By: _____ Date: _____

Signature of authorized representative of Cooperative Member
Dr. Mike Simpson, Superintendent

Printed name and title of authorized representative

Coordinator for the
Cooperative Member is:

Michele Hamby & Anita Paul
Name
Encumbrance Clerk & Activity Fund Clerk
Title
802 E. Vilas Ave.
Mailing Address
Guthrie
City
Oklahoma 73044
State Zip Code
(405) 282-8900
Telephone
(405)282-5967
Fax
michele.hamby@guthrieeps.net
Email anita.paul@guthrieeps.net

BOARD RESOLUTION
Authorizing
Participation in the National Purchasing Cooperative

WHEREAS, the **SCHOOL BOARD OF LOGAN I-001 COUNTY, OK** (“Board” or “District”) has elected to join the National Purchasing Cooperative (the “Cooperative” operating as “National BuyBoard”, a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to OSSBA regulation; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the **SCHOOL BOARD OF LOGAN I-001 COUNTY, OK**, hereby authorizes its president, or designee, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

Adopted and approved this _____ day of _____, 2019.

By: _____
School Board President or Designee

Attest: _____
Superintendent or other Official

Attn: Guthrie Public Schools

Thank you for your continued partnership with Frontline. As part of our commitment to improve our processes and transparency, we are providing you with your renewal notice earlier this year. As you may remember, we made some changes to the way that we license our products last year, which included providing a districtwide license. This is based on the number of full time employees your district employs as listed on the NCEES website. As a result, we are no longer considering the number of users in your systems as the way to determine your pricing.

We remain focused on providing you industry-leading solutions and technology for K-12. By continuing our partnership, you can take advantage of the significant strides we have made in creating a unified platform for your Frontline applications: an intuitive mobile app, insight driven dashboards, SOC 2-compliant security, and more.

Your pricing for 2019 is included below, and if you have any questions, feel free to reach out to your renewal specialist, Daniel Alvisi, directly at (484) 328-4598 or via renewals@frontlineed.com. An invoice will be provided no later than 30 days prior to your renewal and can be provided earlier upon request.

You can acknowledge your renewal online by clicking [here](#).



Renewal Notice

Acct #: 12377
CDUS23417

THIS IS NOT AN INVOICE

If you have any questions or concerns, please contact our Renewals Team at renewals@frontlineed.com.



DRUG AND ALCOHOL TESTING SERVICE AGREEMENT

This Agreement is the contract between QualityCare Labs LLC, an Oklahoma limited liability company (“CCHS”) and Guthrie Public Schools, here in after referred to as the “Client” under which the following terms and conditions apply:

Scope of Services:

QualityCare Labs to provide lab staff to do on-site urine sample collection and transport for screening.

Laboratory Analysis:

All samples, unless otherwise arranged, be tested on CLC machine with positives confirmed on LC/MS machines. Results will be sent to authorized school staff or available via secure web portal. Results will be provided no later than 1 week from testing date. All positive confirmations will be reviewed by Lab Director.

Fees for Services

\$25 per test for student test minimum of 10 students

Term of Agreement:

The Agreement shall be for a term of one (1) year beginning on August 1, 2019-2020 school year and will automatically renew for an additional year upon each anniversary date. Either party can terminate this Agreement with thirty (30) days written notice with or without cause.

Indemnification:

By signing this Agreement, the Client acknowledges and agrees to the utilization of QualityCare Labs drug/breath collection services per the QualityCare Labs protocol and agrees to hold harmless QualityCare Labs from any and all claims, including but not limited to losses, damages, injuries to persons, or act of negligence, arising out of QualityCare Labs’s use of said procedures on behalf of the Client. However, no indemnification or hold harmless shall apply to QualityCare Labs ’s own negligence in not reasonably following said procedures/protocols for workplace drug testing programs as such may be amended from time to time.

Attorney’s Fees:

If any contested action is brought to enforce, modify, interpret or void the provisions of this Agreement, then the prevailing party shall be entitled to reasonable attorneys’ fees as well as appropriate relief.

Entire Agreement:

This Agreement constitutes the entire Agreement between the Parties with respect to Services and supersedes any and all prior agreements and understandings, whether written or oral, between the Parties.

Amendment:

This Agreement may not be amended or modified in any respect except by an agreement in writing executed by both Parties.

Severability:

In the event that any of the provisions of this Agreement are deemed invalid or unenforceable, the remaining provisions shall be construed and enforced as if the invalid or unenforceable provisions were not contained herein.

Governing Law and Venue:

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Oklahoma without reference to conflicts of law principles. Venue shall lie exclusively in Oklahoma County, State of Oklahoma.

Waiver of Breach:

Non-action by any Party in response to a breach of any provision of this Agreement shall not operate or be construed as a waiver of any rights hereunder or acceptance of any subsequent breach of any provision of this Agreement. Any waiver must be in writing and signed by the applicable Party.

Change of Information:

Each Party agrees to notify the other, in writing, of any changes in address, hours of service, phone number, or other contact information.

The undersigned understands and agrees to the terms and services outlined in this agreement.

Client: Guthrie Public Schools

By: _____

Printed Name: _____

Its: _____

QualityCare Labs

By:

Printed Name: Terry Middleton

Its: Business Development Specialist

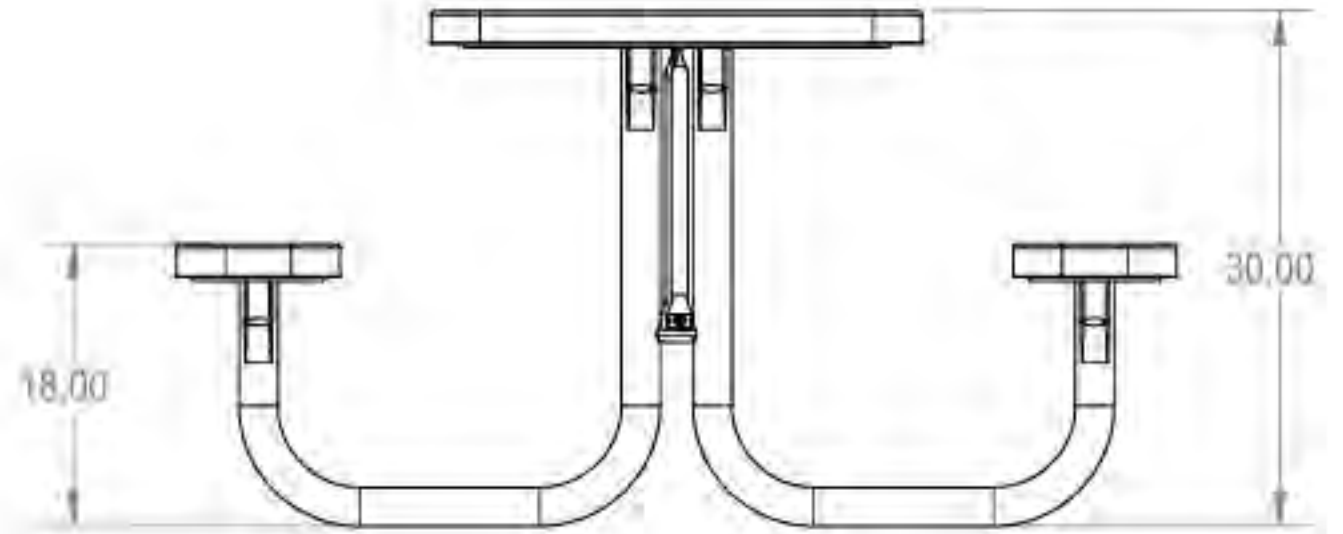
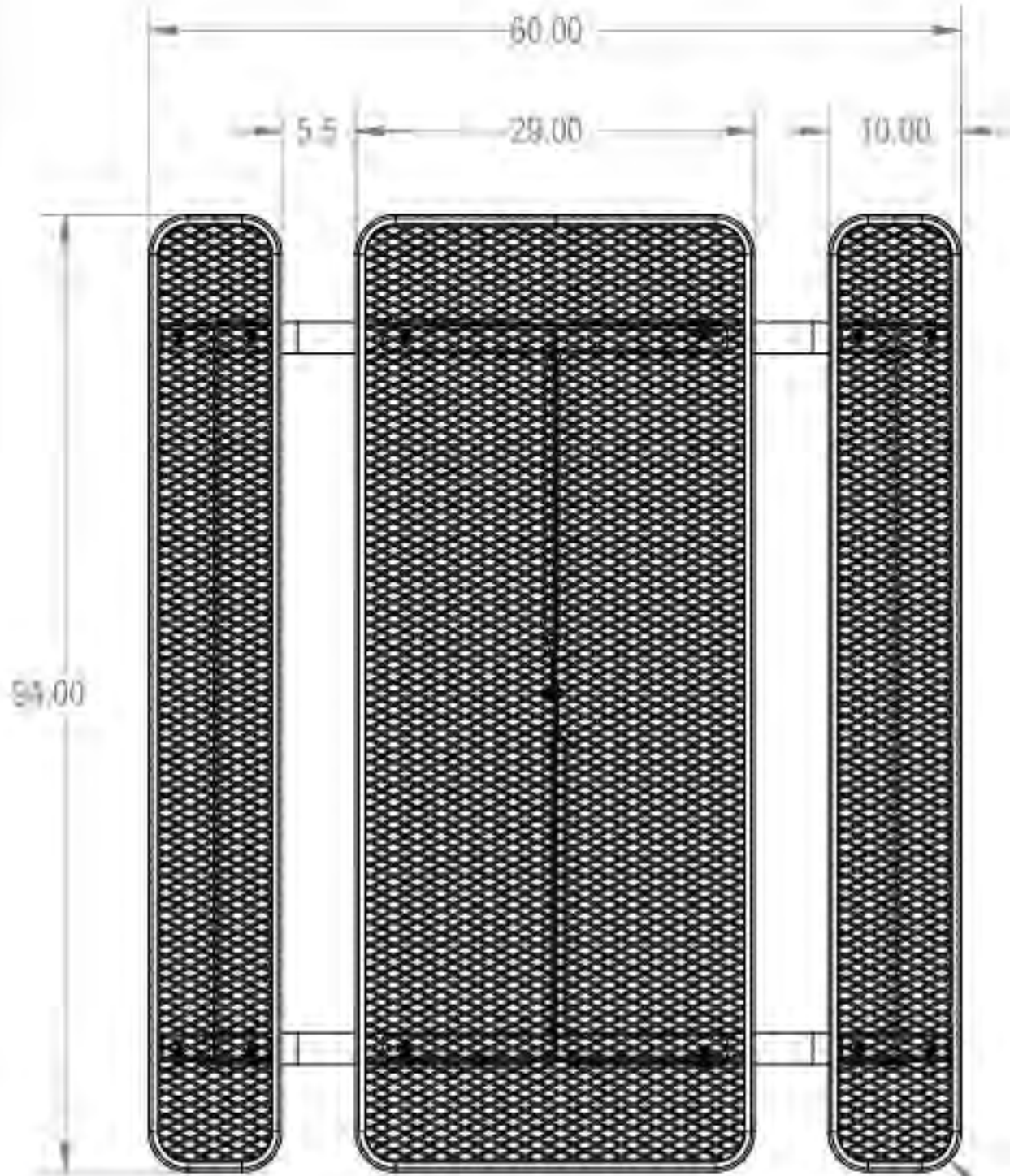
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Carson's Buddy Bench

In Memory of Carson Nyte



- SKU 766pt100
- Variations:
- 766pt100-3
- 766pt100-15
- 766pt100-27
- 766pt100-39
- 766pt100-51
- 766pt100-63
- 766pt100-75
- 766pt100-87
- 766pt100-99
- 766pt100-111
- 766pt100-123
- 766pt100-135
- 766pt100-147
- 766pt100-158
- 766pt100-171
- 766pt100-183
- 766pt100-195
- 766pt100-207
- 766pt100-219
- 766pt100-231
- 766pt100-243
- 766pt100-255



R5.00



ParkTastic

Manufactured For



PROPRIETARY AND CONFIDENTIAL
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NAME	DATE
DBAWII	GM 1/3/2016
SALES APPR.	
CLIENT APPR.	
MFG APPR.	
D.A.	
Design By -	
CADWorksPro Chicago, IL	
www.cadworkspro.com	

ParkTastic

TITLE:

8' Rectangular Portable Table

766pt100





GUTHRIE PUBLIC SCHOOLS - 802 E. VILAS, GUTHRIE, OK 73044
FOGARTY HVAC EQUIPMENT - ONLY
BID DATE: WEDNESDAY, MAY 1, 2019 AT 11:30AM

BID SUMMARY

COMPANY:	BRADFORD INDUSTRIAL SUPPLY CORPORATION
BASE PRICE:	<u> \$63,155.48</u>
DELIVERY:	<u> \$50.00</u>
TOTAL:	\$63,205.48

COMPANY:	CARRIER	NO BID
	EI - OKLAHOMA	NO BID
	INNOVATIVE MECHANICAL	NO BID
	URI	NO BID
	MECH SALES	NO BID

BID TABULATION

District Mowing

COMPANY	HIGH SCHOOL	JR HIGH& Old Mnt Shop	GUES	FOG	CENTRAL	COTT	FAVER	OPTN/CNIT	TRANS	ADMIN	BASEBALL COMPLEX	CHARTER OAK
Ben's Spraying	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Guthrie Lawn Care	\$400.00	\$115.00	\$400.00	\$140.00	\$100.00	\$110.00	\$200.00	\$150.00	\$150.00	\$95.00	\$75.00	\$400.00
Hudson Lawn Care	\$368.00	\$98.00	\$388.00	\$123.00	\$68.00	\$98.00	\$143.00	\$98.00	\$108.00	\$68.00	\$48.00	\$492.00
Swift Creek Lawn Care	\$370.00	\$109.00	\$369.00	\$145.00	\$90.00	\$130.00	\$170.00	\$99.00	\$110.00	\$125.00	\$70.00	\$399.00
Nature's Truth	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Hayes Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Gusco	NO BID	NO BID	NO BID	NO BID	\$95.00	NO BID	\$150.00	NO BID	NO BID	\$75.00	\$50.00	NO BID
Doug Ogle	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Mark's Design	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

District Pre-Emergent & Post-Emergent Weed Control Services

COMPANY	HIGH SCHOOL	JR HIGH& Old Maint Shop	GUES	FOG	CENT	Charter Oak	Cotteral	Faver	Optns/C NIT	Trans	Admin	Baseball Batting Complex	TOTAL
Ben's Spraying	\$1,000.00	\$350.00	\$800.00	\$300.00	\$150.00	\$1,000.00	\$250.00	\$400.00	\$350.00	\$350.00	\$200.00	\$200.00	\$5,350.00
Guthrie LawnCare	\$700.00	\$125.00	\$850.00	\$150.00	\$130.00	\$450.00	\$120.00	\$250.00	\$250.00	\$250.00	\$125.00	\$120.00	\$3,520.00
Swift Creek Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	
Hayes Lawncare	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	
Nature's Truth	\$510.00	\$55.00	\$875.00	\$95.00	\$125.00	\$280.00	\$125.00	\$260.00	\$195.00	\$175.00	\$70.00	\$90.00	\$2,855.00

USE OF SCHOOL PROPERTY (REGULATIONS)

In accordance with the policy of the board of education, the following regulation shall govern the use of school facilities.

Application

All organizations must make application in writing on a provided application form to the superintendent's office at least ten days prior to the date of the meeting requested.

If the organization's request is one with regularly occurring dates, approval may be given for the entire schedule. Should a conflict develop with a school activity, the school district reserves the right to cancel the permission granted or to suggest a change to a mutually satisfactory date and time.

Although application by a minor is not acceptable, this does not prohibit the use of school property by them, provided the application is made by a competent adult who will supervise and be responsible for the group.

Permitted Use

Permission for use of school property belonging to this school district may be granted to educational, political, literary, cultural, religious, scientific, cultural or recreational organizations for purposes and programs which:

1. Are beneficial to the youth of the community and to the programs of this school district;
2. Are acceptable to the superintendent; and
3. Do not result in an increased tax burden on the citizens of the school district.

Priority Use

The superintendent or designee is to determine whether the proposed use of the property will conflict with scheduled school programs and is to monitor the property for signs of misuse or abuse.

Prohibited Use

School property will not be used for:

1. Meetings which promote subversive teachings and doctrines contrary to the spirit of American institutions;
2. Activities tending to cause unrest in the community or which reflect upon or promote discrimination against citizens of the United States because of race, color, national origin, handicap, creed or sex;
3. Any activity that may violate the patterns of good taste, manners, or morals, or be destructive or injurious to the buildings, grounds or equipment; or
4. Any purpose in conflict with school objectives or not approved by the superintendent.

Payment in Advance

All payments for the use of school property must be received at the office of the superintendent at least 72 hours in advance of the meeting time.

Responsibility of Applicant

The applicant and his/her organization will be held responsible for the proper use of the building, for the conduct of persons attending the meeting, and will see to it that activities are confined to the areas requested and to the hours agreed upon in the application. The applicant will indemnify the school district for any theft, loss or damage to school property over and above normal wear which might be expected from use, and will make prompt payment for such theft, loss, or damage. An indemnity bond or a deposit may be required if circumstances warrant. It is required that users of school property will see that the activities are conducted at all times under competent adult supervision. The superintendent or designee will be the judge of unwarranted damages to the school property.

All rooms or areas will be left in as good condition as they were found, except for the usual accumulation resulting from normal building use. No applicant may sublet any part of the building area named in the application request. All applications for repetitious use of the school property will be renewed at the beginning of each school year and are subject to review by the superintendent.

Users of school property must assume responsibility for the safety and protection of the audience, workmen and participants to the extent required by law. The superintendent has the right to require minimum limits of public liability and property damage insurance for all groups using any school property, and to require that there be evidence presented to the superintendent in the form of a certificate of insurance, showing Independent School District Number I of Logan County as an additional named insured.

Time Limits

The superintendent of schools shall approve times for all meetings on school property.

Cancellations

Requests for cancellation of the use of school facilities must be received at least 24 hours in advance of the meeting time. Failure to do so will obligate the applicant and the organization to pay for all custodial and such other expenses as are incurred in opening the building for use.

Cancellation of permission may be ordered whenever such action is deemed in the best interest of the school district. However, such cancellations will not be made except when unforeseen emergencies arise, and then with as much advance notice as possible. Permission may be canceled by the superintendent if conduct or infraction of regulations warrant.

Holidays

As a general rule, school properties will not be available for use by outside organizations on school or national holidays. Should one or more meetings approved as a series of meetings fall on such days, such meeting dates will be automatically canceled for these days only. The superintendent may, in his or her best judgment, authorize limited exceptions to this rule for good cause shown.

Non-school Days

School property will be available on non-school days, such as weekends and summer months, provided proper application is made and approved by the superintendent and provided such use is not a conflict with use of the property by school organizations or students.

Charges

~~Charges made for use of school property are not rentals as that term is generally used, but are based on the cost of operating expenses that would not otherwise have been incurred, such as utilities, supplies, maintenance of facilities,~~

custodial and cafeteria services, as well as cleric services necessary to process each application. Such reimbursement charges are subject to change as the superintendent may deem necessary. With prior permission of the board of education, a fee in excess of operating expenses may be charged to a property user if such user is using school property as a part of a profit-making operation. Such fee will be set by the board of education after recommendation of the superintendent.

Building Use Without Charge

School organizations such as student organizations, school employee groups and educational organizations, such as the OEA, school board organizations, etc., are granted building use without charge as long as such use does not conflict with regular school sessions.

No fee will be assessed against the following types of school-affiliated and youth-serving organizations for their regularly scheduled meetings:

1. ——— Parent Teacher Association, booster clubs, band parents —monthly meetings (afternoon or night);
2. ——— Cub Scouts —monthly pack and committee meetings (night);
3. ——— Girl Scouts —weekly afternoon meetings and one monthly night meeting; and
4. ——— Campfire Girls —weekly afternoon meetings and one monthly night meeting.

If there should be additional meetings of the above-mentioned school-affiliated and youth-serving organizations, they will be charged for custodial services and/or cafeteria employee services as required, according to the regular fee as determined by the superintendent.

Organizations which qualify for use of meeting space without charge on weekdays will be charged regular rates for meetings held on Saturdays and Sundays, for weekday meetings which extend beyond 11:00 p.m., for use of recreational facilities such as gymnasiums, and for all fund-raising activity meetings.

Facility Use Fees

Except as specifically provided herein, any individual/organization that obtains permission to make use of school district property pursuant to this policy, including organizations dedicated to non-profit educational, political, literary, cultural, religious, scientific, cultural or recreational purposes, shall be charged a reasonable facility use fee to cover the school district's operating expenses associated with such use of school property.

The facility use fee assessed for use of school property shall be set by the superintendent and reviewed by the board of education, and shall be based upon the cost of operating expenses associated with the use of school facilities that would not otherwise have been incurred, such as utilities, supplies, maintenance of facilities, custodial and cafeteria services, as well as clerical services necessary to process each application. The amount of the facility use fee shall be subject to change as the superintendent may deem necessary.

Fees Associated with For-Profit Use of School Property

With prior permission of the board of education, a fee in excess of operating expenses may be charged to a property user if such user is using school property as a part of a profit-making operation. The amount of such fee will be set by the board of education upon the recommendation of the superintendent.

Waiver of Facility Use Fees

The following organizations shall be entitled to a waiver of the usual facility use fee pursuant to the terms and conditions outlined below:

1. Student organizations, school board organizations, and school employee groups and educational organizations shall be allowed the use of school property without charge as long as such use does not conflict with regular school sessions.
2. Parent-teacher associations, booster clubs, and band parents' organizations shall be granted a waiver of the facility use fee for their regularly scheduled monthly meetings, provided that if these organizations should elect to hold additional meetings in a given month, they will be charged for custodial services and/or cafeteria employee services as required, according to the regular fee as determined by the superintendent.
3. Law enforcement and firefighting organizations based in Logan County, Oklahoma, including the Guthrie Police Department, the Logan County Sheriff's Office, and the City of Guthrie Fire Department, shall be granted a waiver of facility use fee for their use of school facilities for training purposes.

Any waiver of the facility use fee pursuant to this policy, and all terms and conditions related to such waiver, are subject to change and may be revoked without notice as the superintendent and/or board of education may deem necessary.

Custodial Care

A school custodian is assigned for continuous duty during the time the group will be using the school property. The custodian will return to open the building prior to the time set for the meeting, arrange the requested property and serve as the official representative of the school district. No one except the qualified custodian will be allowed to operate or adjust equipment in the building. Upon conclusion of the meeting, the custodian will clean, properly arrange the property and carefully inspect the premises before locking the building. For situations in which the meeting does not materialize and has not been previously canceled, the custodian will remain on duty for one hour after the requested starting time of the meeting and, if no word is received within that period indicating a later starting time, the custodian will lock the building.

Custodians are instructed not to open any areas other than those required in the application. Additional space may be arranged by filing an additional application. Emergency needs may be requested by telephone.

Police Guards

Uniformed officers must be on duty when so directed by the superintendent.

Alcohol, Drugs, Tobacco and Dangerous Weapons

The use or possession of alcoholic beverages, low-point beer or controlled substances (drugs) will not be permitted on school property. Organizations using school property for any purpose are expected to comply with district policy concerning the use of tobacco.

Dangerous weapons, including but not limited to firearms, are prohibited on school property, although individuals with a valid handgun license pursuant to the Oklahoma Self Defense Act may possess a firearm in the parking lot and may store that weapon in their vehicle in accordance with Oklahoma law. Individuals who have received prior permission from the principal may possess an inoperable weapon on the premises for participation in a school program, as long as the weapon remains inoperable while at school and the individual uses the weapon in accordance with the permission granted.

Athletic Activities

Permission for athletic activities involving the use of school property by non-school groups will be granted. Such use does not include permission to use the apparatus and other special athletic equipment belonging to the school. Practice sessions will be allowed to non-school groups provided such sessions do not involve the presence of spectators.

In those instances where team competition is involved, it must be clearly understood that no team sponsored by an organization other than the schools will be identified by name as representing any school in this district.

Apparatus and Equipment

Requests to use public address systems, projection equipment and screens, spotlights, stage sceneries, pianos and so forth will be included in the application. The costs of transparencies, gelatins, special scenery, and special lighting effects are to be paid by the using groups. All such equipment and properties, will be operated, moved and controlled only by persons specifically designated by the principal.

As a precaution against fire, no request will be granted for the use of lighted candles or other actual flame equipment in connection with building usage.

Classroom apparatus, such as shop, science, physical education, home-making, music, business education, art laboratory, data processing equipment and athletic equipment which is regularly used for school instruction will not be available for use by non-school groups.

School equipment is not available for use off school premises unless it is beneficial to the district in carrying forward its programs.

Cafeterias

Use of cafeterias will be granted with or without use of kitchen facilities. No organization will have access to the cafeteria kitchen area unless the cafeteria manager is present and in charge, together with such additional paid help from the cafeteria manager's staff as may be required. In planning an event which will use the cafeteria kitchen equipment, the area dietitian, the cafeteria manager, and whatever number of helpers they deem necessary, must all be involved in the planning, operation and supervision of such project. Because of the food supplies and expensive equipment, and because of the rigid requirements of health and sanitation authorities, the use of cafeteria facilities must be under the direct control of the cafeteria department.

Refreshments will be served only in cafeterias, unless other areas have been approved by the principal,

Parking Lots

Parking lots are provided, with the use of most school buildings. If use of only a parking lot is desired, application will be made as for use of any school property. Parking areas are not reserved exclusively for groups using school buildings. Playgrounds will not be used for parking.

Use of School Buses

School buses may be used for "summer youth activities" as approved by the State Department of Education, whenever such equipment is not available from commercial firms in the area, and whenever such use is beneficial to the youth of the district, provided such youth groups are adequately supervised by adults and provided further that all costs for such operations, including any damages to equipment and usual wear and tear, are defrayed by the using group. Only legally qualified drivers may drive school buses.

Use of School Grounds and Recreational Facilities

School grounds will be made available to the general public at times when they are not being used for school purposes. The general public has a responsibility not to cause damage to the property or become a nuisance to adjoining property owners and others in the neighborhood.

The board realizes that each case should be dealt with separately. However, the following regulations will serve as a guide:

1. School playgrounds may be used by organized athletic leagues when not in conflict with school programs, upon approval of application to use such property;
2. Approval of such application does not include uses of any building facilities. Application for use of restrooms may be made subject to advance payment of a standard charge;
3. No automobiles, motor scooters, motorbikes or other such licensed vehicles are to be driven on the playgrounds;
4. Baseball and other such sport activities will be permitted as long as there is no damage to neighboring or school property; and
5. No organized athletic leagues will be permitted on school grounds on Sundays.

Church Services

Church services by established religious groups may be scheduled on school property on a temporary basis due to emergency situations or to early organizational efforts of such groups to build or expand a church facility.

Concessions

Concession rights at all school facilities are reserved for this school district. These may be assigned to school organizations upon request or may be contracted by outside vendors.

Interpretation of the Policy and Regulations

The superintendent shall interpret and enforce all provisions of the school's policy and regulations. The superintendent's interpretation shall be final unless at least two board members direct that the issue be brought to the board of education for review.

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF MAY, 2019, AT 7:00 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2019 was given in writing to County Clerk of Logan County, Oklahoma, at 10:10 o'clock a.m. on the 13th day of November, 2018, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at __:__ o'clock __.m. on the __ day of May, 2019, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the _____ introduced a Resolution by reading the Title, and upon motion by, _____ seconded by _____, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BUILDING BONDS SERIES 2019 IN THE SUM OF \$1,200,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; ESTABLISHING THE DISTRICT'S REASONABLE EXPECTATIONS WITH RESPECT TO ISSUANCE OF TAX-EXEMPT OBLIGATIONS IN CALENDAR YEAR 2019 AND DESIGNATING BONDS AS "QUALIFIED TAX-EXEMPT OBLIGATIONS"; APPROVING FORM OF CONTINUING DISCLOSURE CERTIFICATE; PROVIDING LEVY OF AN ANNUAL TAX FOR PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

WHEREAS, on the 2nd day of April, 2019, pursuant to notice duly given, an election was held in Independent School District Number 1, Logan County, Oklahoma, State of Oklahoma, for the purpose of submitting to the registered qualified voters of such District the question of the issuance of the Bonds for said District in the amount of Nineteen Million Two Hundred Fifty Thousand Dollars (\$19,250,000) to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment as authorized by Section 26, Article X, of the Oklahoma Constitution, which includes but is not limited to constructing, equipping and furnishing a new Cotteral Elementary School, has been duly authorized at an election held for that purpose and certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019; and

WHEREAS, as shown by the Official Certificate of Votes by the Logan County Election Board, at said election there were cast by the registered, qualified voters of said School District 2,692 votes cast on the Proposition pertaining to the issuance of \$19,250,000 of building bonds, of which 1,923 were in favor of and 769 were cast against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on said Proposition cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019, the issuance of said Bonds has been duly authorized; and

WHEREAS, it is deemed advisable by the Board of Education of said District at this time to issue \$1,200,000 of the total authorized \$19,250,000 in building bonds, as authorized by Title 62, Oklahoma Statutes, Sections 353 and 354 as amended, for the purpose of construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA:

Section 1. That, pursuant to Title 62, Oklahoma Statutes, Sections 353 and 354, as amended, there are hereby ordered and directed to be issued the Bonds of said School District in accordance with the forms hereinafter set out, in the amount of One Million Two Hundred Thousand Dollars (\$1,200,000), which said Bonds shall be designated "General Obligation Building Bonds, Series 2019", shall be dated June 1, 2019, and shall become due and payable and bear interest from their date until paid as follows:

\$1,200,000 maturing 06-1-2021 @ _____%

Such interest payable semi-annually on the 1st day of June and December of each year, commencing on the 1st day of June, 2020. The Bonds are issuable as registered Bonds in the denomination of \$1,000 or any multiple thereof.

Section 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

[Remainder of Page Intentionally Left Blank]

[Form of Bond]

No. _____

\$ _____

**UNITED STATES OF AMERICA
STATE OF OKLAHOMA**

INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA

GENERAL OBLIGATION BUILDING BOND, SERIES 2019

<u>Cusip</u>	<u>Interest Rate</u>	<u>Dated</u> June 1, 2019	<u>Due</u>
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REGISTERED OWNER: _____

PRINCIPAL AMOUNT _____ DOLLARS.

KNOW ALL PEOPLE BY THESE PRESENTS: That Independent School District Number 1 of Logan County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

_____ or registered assigns, (hereinafter called the "Registered Holder"), for the bond number(s) set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on the 1st day of June and December, respectively, in each year, beginning June 1, 2020.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of BancFirst, Oklahoma City, Oklahoma (herein called the "Registrar/Paying Agent") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of the Bond to the Registrar/Paying Agent.

THE FULL FAITH, CREDIT, AND RESOURCES of said School District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination aggregating the principal sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) and is being issued under Section 26, Article 10 of the Constitution, and Title 70, Chapter XV, Oklahoma Statutes 2011, and other statutes of the State complementary, supplementary and amendatory thereto for the purpose of construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Registrar/Paying Agent of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer

registered on the Registration Record. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar/Paying Agent will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar/Paying Agent for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, if any, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be executed with the manual or facsimile signature of the President of the Board of Education and attested with the manual or facsimile signature of its Clerk, and with a manual or facsimile seal of the School District this ___ day of _____, 2019.

(SEAL)

(facsimile signature) _____
President, Board of Education

ATTEST:

(facsimile signature) _____
Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the General Obligation Building Bonds, Series 2019 of Independent School District Number 1 of Logan County, Oklahoma.

Date of Registration
and Authentication

BancFirst
Oklahoma City, Oklahoma

By: _____
Authorized Officer

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this ____ day of _____, 2019.

(facsimile signature) _____
County Clerk
Logan County

(facsimile signature) _____
District Attorney
District Number 9

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____
_____ the within Bond and does hereby irrevocably
constitute and appoint _____ attorney to transfer such Bond on the
books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: _____, 2019.

Signature guaranteed by:

In the presence of:

LEGAL OPINION

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

I, the undersigned, the duly qualified and acting Treasurer of the within named School District in said County and State, hereby certify that I have duly registered the within Bond in my office on this ____ day of _____, 2019.

WITNESS my hand the date above written.

(facsimile signature) _____
Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT

_____, 2019

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of Bonds of like kind; and that said Bond is a valid and binding obligation according to its tenor and terms and, under the provisions of Title 62, Oklahoma Statutes, Sections 11, 13, and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

Attorney General, Ex-Officio Bond
Commissioner of the State of Oklahoma

[End of Form of Bond]

Section 3. That each of said Bonds shall be executed by manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney and County Clerk and presented to the Attorney General, Ex-Officio Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance for his approval and endorsement; that thereafter said Bonds shall be delivered to the purchaser(s), upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in special funds and used solely for the purpose of providing funds for the purposes set out in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws.

Section 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Registrar/Paying Agent shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar/Paying Agent shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Registrar/Paying Agent, its' appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

Section 5. The Registrar/Paying Agent for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar/Paying Agent will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar/Paying Agent, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appear on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferable only upon delivery of such Bonds to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment on such Bonds is exhausted, such Registered Bonds delivered to the Registrar/Paying Agent for registration of transfer shall be canceled by the Registrar/Paying Agent on the face thereof and the Registrar/Paying Agent shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$1,000 or any multiple thereof, except one Bond may be in an amount so as to complete the issue. The Registrar/Paying Agent shall not be obligated to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date.

Section 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62, Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the District by The Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively)

are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

Section 7. That beginning in the year 2019, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property in said School District, in addition to all other taxes, said sinking fund to be designated "GENERAL OBLIGATION BUILDING BONDS, SERIES 2019 SINKING FUND." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund which, together with any interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

Section 8. The Board of Education of the School District reasonably anticipates that the aggregate amount of "qualified tax-exempt obligations", [as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986 (the "Code")], which will be issued by the Board of Education of the School District and all subordinate entities thereof during the calendar year 2019 does not exceed \$10,000,000, and hereby covenants and agrees, as a material inducement and consideration to the purchase of the Bonds by the purchaser, that neither it nor any subordinate entity thereof will, during calendar year 2019, issue "qualified tax-exempt obligations", [as defined in Section 265(b)(3)(B) of the Code], in an aggregate amount exceeding \$10,000,000.

It is the purpose and intent of this section that the Bonds shall constitute and the Bonds are hereby designated as "qualified tax-exempt obligations" as defined in Section 265(b)(3)(B) of the Code, in order that the purchasers of the Bonds may avail themselves of the exception contained in said Section 265(b)(3)(B) with respect to interest incurred to carry tax-exempt bonds. The School District hereby covenants and agrees that it will not designate as "qualified tax-exempt obligations" more than \$10,000,000 in aggregate amount of obligations issued by it or any subordinate entity thereof during calendar year 2019.

Section 9. The Board of Education of the School District determines and intends that the Bonds shall also qualify for the exception for small governmental units contained in Section 148(f)(4)(D) of the Code. The School District covenants that it is a governmental unit with general taxing powers; that the Bonds are not private activity bonds as defined in Section 141 of the Code; that ninety-five percent (95%) or more of the net proceeds (i.e. the face amount of the Bonds, plus accrued interest and premium, if any, less original issue discount) of the Bonds are to be used for local government activities of the School District (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the School District). The Board of Education of the School District determines and intends that the Bonds shall qualify for the exception for governmental units contained in Section 148(f)(4)(D)(vii) of the Code related to bonds financing public school capital expenditures and, accordingly, for purposes of qualifying for such exception, the Board of Education of the School District covenants that the aggregate face amount of all tax-exempt bonds (other than private activity bonds as defined in Section 141 of the Code) issued by the Board of Education of the School District and any subordinate entities thereof during calendar year 2019 will not exceed the maximum amount permitted by Section 148(f)(4)(D).

Section 10. The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the School District to comply with the Continuing Disclosure Certificate shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the School District to comply with its obligations under this Section. "Continuing Disclosure Certificate"

shall mean that certain Continuing Disclosure Certificate executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

Section 11. The Official Statement dated May 13, 2019, pertaining to the Bonds issued pursuant to this Resolution is approved and the Official Statement was as of its date and is as of this date, true and correct and does not, as of its date or as of the date hereof, contain any untrue or misleading statements of a material fact or omit to state any material fact which should be included therein because of the purpose for which the Official Statement is to be used, or which is necessary to make the statements therein not misleading in light of the circumstances under which they were made. The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

ADOPTED AND APPROVED THIS 13TH DAY OF MAY, 2019.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

WITNESS my hand and seal this 13th day of May, 2019.

Clerk, Board of Education

(SEAL)

MINUTES OF SALE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF MAY, 2019, AT 7:00 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2019 was given in writing to County Clerk of Logan County, Oklahoma, at 10:10 o'clock a.m. on the 13th day of November, 2018, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at __:__ o'clock __m. on the __ day of May, 2019, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

It appearing that due and legal notice had been given that said School District would receive bids by; sealed bid, facsimile bid, electronic (Parity[®]) or similar secure electronic bid at the office of the Chief Financial Officer, at the Board of Education Building located at 802 E. Vilas, Guthrie, Oklahoma, on the 13th day of May, 2019, at 11:00 o'clock, A.M., Central Time, for the sale of \$1,200,000 principal amount of General Obligation Building Bonds, Series 2019, maturing \$1,200,000 in two years from their date. The Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education:

<u>Bidders</u>	<u>True Interest Cost</u> <u>(%)</u>	<u>Net Interest Cost</u> <u>(\$)</u>	<u>Premium</u> <u>(\$)</u>
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The Board required each bidder to submit with his/her bid a sum in cash or its equivalent or surety bond equal to two percent (2%) of his/her bid, and after due consideration of all bids received by the Board a motion was made by _____ that the Bonds be awarded, sold, and delivered to _____ upon fulfillment of the terms set out in said contract and bid for the purchase of said Bonds. Said motion was seconded by _____, and was thereupon adopted by the following vote:

AYE:

NAY:

[Remainder of Page Intentionally Left Blank]

Adopted this 13th day of May, 2019.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of the transcript of proceedings of said Board at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of bonds therein described as the same appears of record in my office.

WITNESS my hand and seal this 13th day of May, 2019.

Clerk, Board of Education

(SEAL)



Board of Education Personnel Reports

Employment Request

Classification						
Certified						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Alexander, Macey	Junior High	7th & 8th Gr. English	08/15/19		6	NP
Alexander, Jason	Junior High	Geography	08/15/19		6	Sabrina Watson
Banks, Sharlet	High School	Spec. Ed. Co-teach	08/15/19		6	Laura Porter
Bingham, Sheila	Junior High	Science	08/15/19		6	Brittnie Paul
Brown, Macey	Charter Oak	2nd Grade	08/15/19		6	Sarah Lausen
Hayes, Jacob	High School	Personal Financial Literacy	08/15/19		6	Scott Mick
Lerner, Elizabeth	Charter Oak	Elementary Music	08/15/19		6	Kirby Allen
Raney, Chris	Junior High	Science	08/15/19		6	NP
Rodgers, Nancy	Junior High	Spec. Ed. Sef-Contained	08/15/19		6	Michael Smithson
Simmons, Tiffany	Junior High	English 8th Grade Reading	08/15/19		6	NP
Woods, Melodi	GUES	Special Ed.	08/15/19		6	Brenda Brandon

Classification						
Support						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Aitken, Suzanne	Junior High	Spec. Ed. Paraprofessional	08/15/19	6	7.5	Teri Stovall
McCabe, Molly	Junior High	Educational Interpreter	08/15/19		7.5	NP
Murray, Carly	Administration	Psychologist Asst.	08/08/19		6	NP
Powell, Joyce	Charter Oak	Pre-K Paraprofessional	08/15/19	3	7.5	Kathie Dellenbaugh
Volkert, Tristin	High School	Spec. Ed. Paraprofessional	08/15/19	3	7.5	Amber White
Woods, Bryan	High School	Spec. Ed. Paraprofessional	08/15/19	6	7.5	Blake Watson

Transfer of Position Report

Classification					
Certified					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Ball, Melanie	4th Grade Cotteral	3rd Grade Cotteral	NP	8/15/2019	
Bennett, Terry	PE Central	PE HS	Clarence Hedge	8/15/2019	
Hedge, Clarence	PE HS	PE Central	Terry Bennett	8/15/2019	
Lausen, Sarah	Charter Oak 2nd Gr.	Charter Oak 3rd Gr.	Jenea Midgett	8/15/2019	
Midgett, Jenea	3rd Gr. Charter Oak	Pre-K Fogarty	Desirae Rice	8/15/2019	
Porter, Laura	Mild/Mod Co-taught HS	Mild/Mod Math HS	Tamara Kuriger	8/15/2019	
Rice, Desirae	Fogarty - PreK	JH - Lib. Med. Spec.	Brenda Morris	8/15/2019	
Wallraven, Contessa	3rd Grade Fogarty	4th Grade Fogarty	NP	8/15/2019	

Classification					
Support					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Iakovakis, Lacy	GHS-Spec. Ed. Para	GUES-Spec. Ed. Para	NP	8/15/2019	

Separation of Employment

Classification					
Certified					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
				5/8/2019	

5/8/2019



Board of Education Personnel Reports

Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Barmann, Kelsey	Junior High	ELA/Creative Writing	Resigning	5/24/2019
Copeland, Rachel	High School	English	Resigning	5/24/2019
Delaney, Joni	Cotteral	3rd Grade	Resigning	5/24/2019
Harmon, Michael	Junior High	Sp Ed Mild/Mod	Resigning	5/24/2019
Metz, Dusten	High School	Sp Ed Mild/Moderate	Resigning	5/24/2019
Mick, Jeri	Fogarty	3rd Grade	Resigning	5/24/2019
Mick, Scott	High School	Personal Financial Lit	Resigning	5/24/2019
Paul, Brittnie	Junior High	STEM	Resigning	5/24/2019
Ryan, Cody	Junior High	JH English	Resigning	5/24/2019
Watson, Sabrina	Junior High	Geography	Resigning	5/24/2019

Classification	Support			
Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Lewis, Marvin	Cotteral	Cafeteria	Terminated	4/4/2019
Smith, Jaylene	Transportation	Special Needs Driver	Resigning	5/3/2019

2019-2020 Administrative Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>ADMIN</i>			
	Additional Days (10)	\$2,207.50	Murray, Carly
	Additional Days (10)	\$2,207.50	West, Jessica
	Additional Days (20)	\$5,390.60	Benson, Juana
	Alternative Education Director - Faver	\$5,000.00	Benson, Juana
	Athletic Director Coordinator - JH	\$5,000.00	Young, Allison
	Board Meeting Video Production	\$2,400.00	Sullaway, Greg
	Bus Discipline Coordinator (1st Semester)	\$3,000.00	Unfilled,
	Bus Discipline Coordinator (2nd Semester)	\$3,000.00	Unfilled,
	Clerk of the Board	\$6,000.00	Frey, Jana
	Counselor	\$6,250.00	Unfilled,
	Data Specialist	\$3,000.00	Savory, Sandra
	District Registrar	\$3,000.00	Jarred, Kary
	Fixed Assets	\$3,000.00	Hamby, Michele
	Intern Assistant Principal	\$5,000.00	Unfilled,
	SpEd Supervision 1st Semester	\$450.00	Unfilled,
	SpEd Supervision 1st Semester	\$450.00	Unfilled,
	SpEd Supervision 2nd Semester	\$450.00	Unfilled,
	SpEd Supervision 2nd Semester	\$450.00	Unfilled,
	Webmaster - District	\$2,000.00	Savory, Sandra

2019-2020 Central Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>CENT</i>			
	Bus Loading Supervision - Central (1st Semester)	\$500.00	Christianson, Barbara
	Bus Loading Supervision - Central (1st Semester)	\$500.00	Friese, Gregory
	Bus Loading Supervision - Central (2nd Semester)	\$500.00	Christianson, Barbara
	Bus Loading Supervision - Central (2nd Semester)	\$500.00	Friese, Gregory
	Counselor	\$600.00	Campbell, Megan
	Web Page Coordinator - Central	\$300.00	Cotton, Lesley

2019-2020 Charter Oak Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>CHART</i>			
	Bus Loading Supervision -Charter Oak 1st Semester	\$500.00	Good, Lisa
	Bus Loading Supervision -Charter Oak 1st Semester	\$500.00	Cook, Amy
	Bus Loading Supervision -Charter Oak 1st Semester	\$500.00	Ratliff, Suzanne
	Bus Loading Supervision -Charter Oak 2nd Semester	\$500.00	Good, Lisa
	Bus Loading Supervision -Charter Oak 2nd Semester	\$500.00	Cook, Amy
	Bus Loading Supervision -Charter Oak 2nd Semester	\$500.00	Ratliff, Suzanne
	Honor Choir Charter Oak/Central	\$500.00	UNASSIGNED, CHARTER OAK,
	Web Page Coordinator-Charter Oak	\$300.00	Lausen, Sarah

2019-2020 Cotteral Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>COTT</i>			
	Bus Loading Supervision - Cotteral (1st Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (1st Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (1st Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (1st Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (1st Semester)	\$500.00	Stansbury, Tonya
	Bus Loading Supervision - Cotteral (2nd Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (2nd Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (2nd Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (2nd Semester)	\$500.00	UNASSIGNED, COTT
	Bus Loading Supervision - Cotteral (2nd Semester)	\$500.00	Stansbury, Tonya
	Counselor	\$600.00	Black, Dana
	Web Page Coordinator - Cotteral	\$300.00	Jensen, Kathleen

2019-2020 Faver Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>FAVER</i>			
	Bus Loading Supervision - Faver (1st Semester)	\$500.00	UNASSIGNED, FAVER,
	Bus Loading Supervision - Faver (2nd Semester)	\$500.00	UNASSIGNED, FAVER,
	Noon Duty (1st Semester)	\$450.00	Woodard, Eric
	Noon Duty (2nd Semester)	\$450.00	Barrett, Kimberly

2019-2020 Fogarty Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>FOG</i>			
	Bus Loading Supervision - Fogarty (1st Semester)	\$500.00	Mann, Elizabeth
	Bus Loading Supervision - Fogarty (1st Semester)	\$500.00	UNASSIGNED, FOG
	Bus Loading Supervision - Fogarty (1st Semester)	\$500.00	UNASSIGNED, FOG
	Bus Loading Supervision - Fogarty (2nd Semester)	\$500.00	Mann, Elizabeth
	Bus Loading Supervision - Fogarty (2nd Semester)	\$500.00	UNASSIGNED, FOG
	Bus Loading Supervision - Fogarty (2nd Semester)	\$500.00	UNASSIGNED, FOG
	Honor Choir - Fogarty/Cotteral	\$500.00	Knapp, Kristin
	Web Page Coordinator - Fogarty	\$300.00	Perring, Amanda

2019-2020 GUES Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>GUES</i>			
	Academic Team Coach - GUES	\$300.00	UNASSIGNED, GUES
	Academic Team Coach - GUES	\$300.00	Yost, Shari
	Bus Loading Supervision - GUES (1st Semester)	\$500.00	Carpenter, Emily
	Bus Loading Supervision - GUES (1st Semester)	\$500.00	Stevenson, Sheri
	Bus Loading Supervision - GUES (1st Semester)	\$500.00	Crockett, Corbin
	Bus Loading Supervision - GUES (2nd Semester)	\$500.00	Carpenter, Emily
	Bus Loading Supervision - GUES (2nd Semester)	\$500.00	Stevenson, Sheri
	Bus Loading Supervision - GUES (2nd Semester)	\$500.00	Crockett, Corbin
	Counselor	\$600.00	Stone, Belinda
	Honor Choir - GUES	\$500.00	Covarrubias, Priscila
	Web Page Coordinator - GUES	\$300.00	Hoskins, Stacie

2019-2020 HS Academic Extra Duty Assignment

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>HS</i>			
	Academic Coach - HS	\$1,500.00	Edwards, Daylon
	Additional Days (20)	\$5,237.00	Wade, Margaret
	Additional Days (20)	\$4,200.00	UNASSIGNED, HS
	Additional Days (20)	\$4,297.20	Blakemore, Kristi
	Additional Days (20)	\$5,288.40	Chadd, Joyce
	Additional Days VoAg	\$7,225.56	Williams, Kaitlyn
	Additional Days VoAg	\$7,062.26	Rennick, Savannahna
	Additional Days VoAg	\$8,491.70	Drake, Clay
	AP Coordinator - HS	\$500.00	Chadd, Joyce
	AP Coordinator - HS	\$500.00	Wade, Margaret
	Art - HS	\$2,000.00	Baker, Lindsey
	Band Director	\$7,000.00	Blackburn, Robert
	Band Marching Assistant	\$2,300.00	Perring, Billy
	BPA - HS	\$1,200.00	UNASSIGNED, HS
	Bus Loading Supervision - HS (1st Semester)	\$500.00	UNASSIGNED, HS
	Bus Loading Supervision - HS (2nd Semester)	\$500.00	UNASSIGNED, HS
	Competitive Drama - HS	\$2,500.00	Berryman, Shelley
	Counselor	\$600.00	Wade, Margaret
	Counselor	\$600.00	UNASSIGNED, HS
	Counselor	\$600.00	Blakemore, Kristi
	Counselor	\$600.00	Chadd, Joyce
	Dept Chair - Business - HS	\$700.00	Stevens, Justin
	Dept Chair - Fine Arts - HS	\$700.00	Perring, Billy
	Dept Chair - Lang Arts - HS	\$700.00	Perring, Matthew
	Dept Chair - Math - HS	\$700.00	Fields, Monetta
	Dept Chair - Science - HS	\$700.00	Redus, Michelle
	Dept Chair - Social Studies - HS	\$700.00	Porter, Casey
	Dept Chair - Special Ed - HS	\$700.00	Kinzie, Patsy
	Detention (AM)	\$450.00	UNASSIGNED, HS
	Detention (PM)	\$450.00	Bertels, Emily
	Drama - HS	\$500.00	Berryman, Shelley
	English Club HS	\$500.00	Workman, Catherine
	Foreign Lang. Club - HS	\$300.00	Bertels, Emily
	Foreign Lang. Club - HS	\$300.00	Salas, Gloria
	Freshman Class Sponsor	\$200.00	Edwards, Daylon

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
	Heritage Club - HS	\$300.00	Allen, Joyce
	Heritage Club - HS	\$300.00	UNASSIGNED, HS
	Honor Society - HS	\$725.00	Lee, Allison
	Journalism - HS	\$2,500.00	Simonton, Angela
	Junior Class Sponsor - HS	\$750.00	Redus, Michelle
	Junior Class Sponsor - HS	\$750.00	Baker, Lindsey
	Key Club	\$1,200.00	Savory, Emily
	Link Crew	\$500.00	Hester, Kyri
	Link Crew	\$500.00	Dement, Tiffany
	Mu Alpha Theta - HS	\$500.00	Fields, Monetta
	Online/Virtual Curriculum Coordinator	\$3,000.00	Stevens, Justin
	Science Club	\$500.00	Redus, Michelle
	Science Club	\$500.00	O'Neill, Jennifer
	Senior Class Sponsor	\$750.00	Perring, Billy
	Senior Class Sponsor	\$750.00	Perring, Matthew
	Sophomore Class Sponsor	\$200.00	UNASSIGNED, HS
	Special Olympics - HS	\$300.00	Benham, Laura
	Special Olympics - HS	\$300.00	Kinzie, Patsy
	Student Council - HS	\$1,500.00	Perring, Matthew
	Student Council - HS	\$1,500.00	Bertels, Emily
	Summer Band Pride	\$2,000.00	Blackburn, Robert
	Vocal Music - HS	\$5,000.00	Perring, Billy
	Vocational	\$2,400.00	Drake, Clay
	Vocational	\$2,400.00	Rennick, Savannah
	Vocational	\$2,400.00	Williams, Kaitlyn
	Vocational	\$2,000.00	UNASSIGNED, HS
	Vocational	\$2,000.00	Maker, Jessica
	Web Master - HS	\$1,500.00	Stevens, Justin
	Youth in Government - HS	\$300.00	UNASSIGNED, HS

2019-2020 JH Academic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>JH</i>			
	Academic Team - JH	\$375.00	UNASSIGNED, JH
	Academic Team - JH	\$375.00	UNASSIGNED, JH
	Additional Days (20)	\$4,600.20	Knight, Bethany
	Art Stars - JH	\$300.00	Howard, Patrick
	Band (8th Gr) & HS Asst.	\$4,500.00	Snell, Parker
	Band Music Assistant	\$4,500.00	Way, Michael
	Builders Club	\$150.00	UNASSIGNED, JH
	Builders Club	\$150.00	Blakemore, Kristi
	Bus Loading Supervision - JH (1st Semester)	\$500.00	UNASSIGNED, JH
	Bus Loading Supervision - JH (2nd Semester)	\$500.00	Terry, Ashlee
	Counselor	\$600.00	Knight, Bethany
	Detention (PM)	\$450.00	Gillett, Ronald
	Detention Duty (Lunch) - JH	\$450.00	Anderson, Lynette
	Detention Duty (Lunch) - JH	\$450.00	Anderson, Lynette
	Drama - JH	\$600.00	Ross, Aubrey
	Honor Society - JH	\$300.00	Gillett, Ronald
	Honor Society - JH	\$300.00	LeGrande, Sharolyn
	Joumalism - JH	\$1,000.00	LeGrande, Sharolyn
	Math Counts - JH	\$300.00	Dablemont, Alexandre
	Math Counts - JH	\$300.00	Maltz, Shurlyn
	Newspaper - JH	\$300.00	Wood, Samantha
	Newspaper - JH	\$300.00	UNASSIGNED, JH
	Student Council - HS	\$650.00	Moore, Amanda
	Student Council - JH	\$650.00	Hamilton, Rosemary
	Student Council - JH	\$650.00	UNASSIGNED, JH
	Summer Band Pride	\$1,500.00	Snell, Parker
	Summer Band Pride	\$1,500.00	UNASSIGNED, JH
	Summer Band Pride	\$1,500.00	Way, Michael
	Team Leader 7th	\$500.00	Ogle, Tina
	Team Leader 7th	\$500.00	Hooper, Kristen
	Team Leader 8th	\$500.00	Maltz, Shurlyn
	Team Leader 8th	\$500.00	Dearing, Bryan
	Team Leader Elective	\$500.00	Darcy, Terrance
	Vocal Music - JH	\$1,750.00	Ross, Aubrey
	Vocational	\$2,000.00	Darcy, Terrance

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
	Vocational	\$2,000.00	Peterman, Scott
	Vocational	\$2,000.00	Owen, Lauren
	Web Page Coordinator - JH	\$500.00	LeGrande, Sharolyn
	Yearbook Photographer - JH	\$200.00	LeGrande, Sharolyn

2019-2020 JH Athletic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>JH</i>			
	Baseball Asst. Coach - 7th Gr	\$1,100.00	UNASSIGNED, JH
	Baseball Asst. Coach - 8th Gr	\$1,100.00	UNASSIGNED, JH
	Baseball Head Coach - 7th Gr	\$1,600.00	Burroughs, Blake
	Baseball Head Coach - 8th Gr	\$1,600.00	Crockett, Corbin
	Basketball Head Coach - 7th Gr (Boys)	\$1,700.00	Dablemont, Alexandre
	Basketball Head Coach - 7th Gr (Girls)	\$1,700.00	Morgan, Roosevelt
	Basketball Head Coach - 8th Gr (Boys)	\$1,700.00	Vaughan, Scot
	Basketball Head Coach - 8th Gr (Girls)	\$1,700.00	Jackson, Darrell
	Cheerleading (Junior High) FB,BB,WR	\$975.00	Hooper, Kristen
	Cross Country Head Coach - 7,8,9 (Boys)	\$1,100.00	Dement, Adam
	Cross Country Head Coach - 7,8,9 (Girls)	\$1,100.00	Reece, Lisa
	Football Asst. Coach - 7th Gr	\$2,050.00	Raney, Chris
	Football Asst. Coach - 8th Gr	\$1,600.00	Alexander, Jason
	Football Asst. Coach - 8th Gr	\$1,600.00	Morgan, Roosevelt
	Football Head Coach - 7th Gr	\$2,550.00	Seifert, Hayden
	Football Head Coach - 8th Gr	\$3,000.00	Perring, Matthew
	Golf Head Coach - 7th-8th-9th (Boys)	\$1,200.00	Gillett, Ronald
	Golf Head Coach - 7th-8th-9th (Girls)	\$1,200.00	Gillett, Ronald
	Pep Club - JH	\$200.00	Johnson-Fields, Pamela
	Softball Asst. Coach - JH	\$1,100.00	Vaughan, Scot
	Softball Head Coach - JH	\$1,600.00	Gillett, Ronald
	Tennis Head Coach - 7th & 8th (Boys)	\$1,200.00	Wilson, Phyllis
	Tennis Head Coach - 7th & 8th (Girls)	\$1,200.00	Berryman, Shelley
	Track Head Coach - 7th & 8th (Boys)	\$1,600.00	Jensen, Jacob
	Track Head Coach - 7th & 8th (Girls)	\$1,600.00	UNASSIGNED, JH
	Wrestling Asst. Coach - 7th-8th-9th	\$1,400.00	Crockett, Corbin
	Wrestling Head Coach - 7th-8th-9th	\$1,700.00	Howard, Patrick

2019-2020 HS Athletic Extra Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
<i>HS</i>			
	Baseball Asst. Coach - HS	\$2,000.00	Bennett, Terry
	Baseball Asst. Coach - HS	\$2,000.00	Seifert, Hayden
	Baseball Head Coach - 9th Gr	\$2,000.00	Morgan, Seth
	Baseball Head Coach - HS	\$5,100.00	Porter, Casey
	Basketball Asst. Coach (Boys) - HS	\$2,700.00	Morgan, Seth
	Basketball Asst. Coach (Boys) - HS	\$2,700.00	UNASSIGNED, HS
	Basketball Asst. Coach (Girls) - HS	\$2,700.00	Reece, Lisa
	Basketball Asst. Coach (Girls) - HS	\$2,700.00	Burris, Yulonda
	Basketball Head Coach - 9th Gr (Boys)	\$1,700.00	UNASSIGNED, HS
	Basketball Head Coach - 9th Gr (Girls)	\$1,700.00	Burris, Yulonda
	Basketball Head Coach (Boys) - HS	\$6,000.00	Morgan, Sean
	Basketball Head Coach (Girls) - HS	\$6,000.00	Roberts, Malcolm
	Cheerleading (Freshman) FB, BB, WR	\$1,200.00	Johnson-Fields, Pamela
	Cheerleading (Varsity) FB, BB, WR	\$1,950.00	Johnson-Fields, Pamela
	Cross Country Asst. Coach (Boys) - HS	\$1,100.00	Tarter, Clay
	Cross Country Asst. Coach (Girls) - HS	\$1,100.00	Tarter, Clay
	Cross Country Head Coach (Boys) - HS	\$2,500.00	Strahorn, James
	Cross Country Head Coach (Girls) - HS	\$2,500.00	Strahorn, James
	Football Asst. Coach - Grades 9-12	\$3,600.00	UNASSIGNED, HS
	Football Asst. Coach - Grades 9-12	\$3,600.00	Rice, Jason
	Football Asst. Coach - Grades 9-12	\$3,600.00	Woodard, Eric
	Football Asst. Coach - Grades 9-12	\$3,600.00	Sanders, Thomas
	Football Asst. Coach - Grades 9-12	\$3,600.00	Hayes, Jacob
	Football Asst. Coach - Grades 9-12	\$4,100.00	Young, Tyler
	Football Asst. Coach - Grades 9-12	\$3,600.00	Bennett, Terry
	Football Defensive Coordinator - HS	\$750.00	Young, Tyler
	Football Defensive Coordinator - HS	\$750.00	Woodard, Eric
	Football Head Coach - Grades 9-12	\$9,400.00	Beeby, Kelly
	Football Offensive Coordinator - HS	\$2,000.00	Rice, Jason
	Football Special Teams Coordinator- HS	\$750.00	Young, Tyler
	Football Special Teams Coordinator- HS	\$750.00	Bennett, Terry
	Golf Asst. Coach HS Girls	\$550.00	Morgan, Sean
	Golf Asst. Coach HS Boys	\$550.00	Morgan, Sean
	Golf Head Coach (Boys) - HS	\$2,700.00	Meshew, Ricky
	Golf Head Coach (Girls) - HS	\$2,700.00	Rice, Jason

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>
	Soccer Asst. Coach (Boys) - HS	\$1,500.00	Dement, Adam
	Soccer Asst. Coach (Girls) - HS	\$1,500.00	UNASSIGNED, HS
	Soccer Asst. Coach (Girls) - HS	\$1,500.00	Bertels, Emily
	Soccer Head Coach (Boys) - HS	\$3,300.00	Myers, Monte
	Soccer Head Coach (Girls) - HS	\$3,300.00	Lausen, Ted
	Softball Asst. Coach - HS	\$2,300.00	Tarrant, Kara
	Softball Asst. Coach - HS	\$2,300.00	Tarrant, Kara
	Softball Head Coach - HS	\$5,100.00	Blakley, Booker
	Summer Athletic Pride - HS	\$1,000.00	Hayes, Jacob
	Summer Athletic Pride - HS	\$2,000.00	Morgan, Sean
	Summer Athletic Pride - HS	\$1,000.00	Rice, Jason
	Summer Athletic Pride - HS	\$1,000.00	Young, Tyler
	Summer Athletic Pride - HS	\$1,000.00	UNASSIGNED, HS
	Summer Athletic Pride - HS	\$2,000.00	Beeby, Kelly
	Summer Athletic Pride - HS	\$2,000.00	Roberts, Malcolm
	Tennis Head Coach (Boys)	\$2,800.00	UNASSIGNED, HS
	Tennis Head Coach (Girls)	\$2,800.00	UNASSIGNED, HS
	Track Asst. Coach (Boys) - HS	\$1,600.00	Beeby, Kelly
	Track Asst. Coach (Boys) - HS	\$1,600.00	Sanders, Thomas
	Track Asst. Coach (Girls) - HS	\$1,600.00	Tarter, Clay
	Track Asst. Coach (Girls) - HS	\$1,600.00	Jensen, Jacob
	Track Head Coach - 9th Gr (Boys)	\$1,000.00	UNASSIGNED, HS
	Track Head Coach - 9th Gr (Girls)	\$1,000.00	Reece, Lisa
	Track Head Coach (Boys) - HS	\$3,300.00	Perring, Matthew
	Track Head Coach (Girls) - HS	\$3,300.00	Strahorn, James
	Weightlifting Coach HS	\$1,000.00	Sanders, Thomas
	Weightlifting Head Coach - HS	\$1,000.00	Beeby, Kelly
	Wrestling Asst. Coach - HS	\$800.00	UNASSIGNED, HS
	Wrestling Asst. Coach - HS	\$2,300.00	Hayes, Jacob
	Wrestling Head Coach - HS	\$6,000.00	UNASSIGNED, HS

Support Employees

Recommended for Rehire for 2019-2020

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>
<i>Administration</i>			
	Frey	Jana	Adm. Asst. to Supt.
	Graves	Harley	Custodian -Admin/Faver/GUES
	Hamby	Michele	CFO Admin. Asst./Encumbrance C
	Jarred	Kary	Admin. Asst/Personnel
	Norton	Meghan	Ad. Asst. to Fed. Prog/Elem Ed
	Paul	Anita	Activity Funds Clerk
	Savory	Sandra	Payroll Clerk
	Wanzer	Jana	Treasurer/SFA
	Woods	Lisa	Special Services Secretary
<i>Central</i>			
	Boyster	Valerie	Cafeteria Manager
	Clymer	Regina	Head Custodian
	Dodgion	Shane	Site Secretary
	Foshee	Stacy	Sp Ed Paraprofessional
	Lewellyn	Cody	Cafeteria Worker
	Smith	Monique	Pre-K Para - Golden Age
	Stevenson	Melva	Cafeteria Worker
	Tolbert	Tonette	Custodian
	Winn	Jessica	Site Secretary
<i>Charter Oak</i>			
	Anderson	Casey	Secretary
	Cook	Amy	Sp Ed Paraprofessional
	Daniel	Andra	Cafeteria Worker 6 Hrs.
	Drake	Tara	Site Secretary
	Green	Dana	Cafeteria Manager
	McBride	Michele	Cafeteria
	Myrick	James	Head Custodian
	Ratliff	Suzanne	Sp Ed Paraprofessional
	Tanabe	Alexandria	Custodian
<i>Child Nutrition</i>			
	Bickell	Daniqua	Secretary
	Canales	Salvador	Warehouse Manager
<i>Cotteral</i>			
	Campbell	Michayla	Speech Path. Asst. Cott/Fog
	Chambers	Walter	Head Custodian
	James	Kendra	Paraprofessional Pre-K Aide

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>
	Johnston	Stacey	Site Secretary
	Owen	Leisa	Cafeteria
	Payne	Shirley	Sp Ed Paraprofessional
	Purviance	Sherana	Pre-K Aide
	Stout	Tamara	Cafeteria Manager
<i>Fogarty</i>			
	Atchison	Shailah	Secretary
	Barker	Robert	Custodian
	Beauchamp	Misty	Cafeteria Manager
	Bufford	Michele	Site Secretary
	Caldwell	Doyle	Cafeteria Worker
	Deter	Martha	Pre-K Teacher Assistant
	Dyer	Lottie	Sp Ed Paraprofessional
	Evans	Kimberly	Cafeteria 7 Hrs
	Lemke	Brian	Head Custodian
	Lopez	Martha	Cafeteria
	Rayas	Tonya	Custodian
<i>GUES</i>			
	Askins	Deborah	Sp Ed Paraprofessional
	Crawford	Sable	Sp Ed Paraprofessional
	Dumas	Stella	Secretary
	Fox	Pam	Sp Ed Paraprofessional
	Goodwin	Donna	Cafeteria
	Hall	Robert	Cafeteria Manager
	Hanna	Gretchen	Library Aide
	Johnson	Sally	Sp Ed Paraprofessional
	Jones	Rebecca	Site Secretary
	Jones	Tracy	Cafeteria
	Jones	Wendy	Sp Ed Paraprofessional
	McDonald	Heather	Sp Ed Paraprofessional
	Morrow	Ruby	Custodian
	Norton	Sandra	Sp Ed Paraprofessional
	Oliver	Gary	Sp Ed Paraprofessional
	Shuck	Leah	Cafeteria
	Tucker	Linda	Cafeteria
	Watts	Amber	Sp Ed Paraprofessional
	Williams	Kimberly	Custodian
	Wohldmann	Denise	Head Custodian
<i>High School</i>			
	Arnold	Sonya	Occupational Therapy Asst.
	Boyce	Sonata	Library Aide
	Brooks	LaDonna	Sp Ed Paraprofessional
	Campbell	Cameron	JROTC Instructor

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>
	Canales	Martha	Cafeteria
	Chavez	Rebecca	Registrar
	Coleman	Bernadette	Secretary
	Datin	Marla	Cafetera Worker
	Fredrickson	Mick	ROTC
	Gonzalez	Andy	Custodian
	Hibbler	Janetta	Secretary
	Hoel	Miranda	Cafeteria Worker
	Iakovakis	Lacy	Spec. Ed. Paraprofessional
	Johnson-Fields	Pamela	Sp Ed Paraprofessional
	Lane	Brenda	Cafeteria
	Lijewski	John	Grounds Superintendent
	Lynn	Evelyn	Secretary
	Mays	Lindsay	Financial Secretary
	Mobley	Byron	Head Custodian
	Montgomery	Nancy	Cafeteria Worker 6.5 Hrs.
	Nephew	Craig	Custodian
	Patmon	Denise	Cafeteria Worker
	Pollard	Stephanie	Principals Secretary
	Powell	Julianne	Spec. Ed. Para
	Stanford	Maggie	Custodian
	Whitaker	Teara	Cafeteria Manager
	Williams	Margaret	Head Custodian
	Wright	Rogina	Sp Ed Paraprofessional
<i>Junior High</i>			
	Anderson	Lynette	Sp Ed Paraprofessional
	Bohanan	Kenneth	Head Custodian
	Crouch	Carita	Cafeteria Manager
	Hamilton	Rosemary	Sp Education Paraprofessional
	Mendoza	Beatriz	Custodian
	Smith	Anita	Cafeteria
	Smith	Chasity	Cafeteria
	Smith	Tyra	Cooks Helper
	Stephens	Dale	Custodian
	Terry	Ashlee	Site Secretary
	Yearout	Brandi	Financial Secretary
<i>Maintenance</i>			
	Bronk	Mark	Maintenance
	Causley Jr.	Fred	HVAC Technician
	Kern	Lydia	Maintenance
	Skinner	Linda	Secretary
	Weeks	Billy	Full Time Maintenance
	Weeks	Brian	Full time maintenance

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>
	Wohldmann	Lawrence	Full Time Maintenance
<i>Technology</i>			
	Mowdy	Trevor	Computer Support Tech I
	Sarasua	Lynette	Data Mgmt Specialist
	Sullaway	Greg	Systems Analyst
<i>Transportation</i>			
	Berg	John	Special Needs Driver
	Birdwell	Susan	Transportation Secretary
	Birt	Cheryl	Route Driver
	Brown	Melissa	Special Needs Driver
	Canada	Sabrina	Special Needs Route Driver
	Christian	Russell	Mechanic
	Deaton	Gerald	Mechanic
	Eaks	Ann	Bus Monitor
	Forssell	Robert	Route Driver
	Garinger	Alexandra	Special Needs Driver
	Gilstrap	Leola	Bus Monitor
	Hicks	Amber	Route Driver
	Hunteman	John	Route Driver
	Johnson	Hailey	Bus Monitor
	Johnson	Robert	FT Sub Route Driver
	Jordan	JeffreyJarboe	Route Driver
	Lee	Tammy	Bus Monitor
	Main	David	Route Driver
	Main	Louise	Bus Monitor
	Manning	Charlotte	Route Driver
	Martin	Paul	Route Driver
	Peck	Christine	Route Driver
	Peck	Gregory	Route Driver
	Powell	Alicia	Spec. Needs Driver
	Radoe Jr.	Nicholas	Route Driver
	Short	David	Route Driver
	Spradling	Mitzie	Route Driver
	Thompson	Jamie	Route Driver
	Thompson	John	Route Driver
	Todd	Bridget	Route Driver
	Toon-Daves	Shelley	Route Supervisor
	Wainscott	Joshua	Special Needs Bus Driver
	Wainscott	Nita	Sp Needs Bus Monitor
	Wainscott	Sabrina	Bus Monitor
	Welch	Chester	Mechanic
	Wilds	Randall	Route Driver
	Williams	Jane	Dispatcher Supervisor

Teachers Recommended for Rehire on a Temporary Contract for the 1st Semester of the 2019-2020 School Year

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>
<i>Administration</i>			
	West	Jessica	School Psychologist
<i>Central</i>			
	Boyenga	Rachel	3rd Grade
	Campbell	Megan	Elementary Counselor
	Christianson	Barbara	1st grade
	Mayfield	Marissa	Kindergarten
	Pitts	Karla	1st Grade
	Rollins	Lyndsey	Sp Ed Mild/Mod
<i>Charter Oak</i>			
	Benton	Amy	4th Grade
	Broderick	Gabrielle	1st Grade
	Brown	Laurie	Speech Pathologist
	Davis	Elizabeth	Sp Ed Mild/Mod
	Horn	Christy	3rd Grade
	Kliewer	Patricia	Special Ed Elementary
	Lowe	Allison	4th Grade
	Mabrey	Meagan	Kindergarten
	Myers	Genie	Library Media Specialist
	Rudek	Rachel	2nd Grade
	Shipley	Jessie	Pre-K
	Sund	Courtney	2nd Grade
	Welch	Kalie	4th Grade
<i>Cotteral</i>			
	Black	Dana	Counselor -Cotteral/Fogarty
	Burroughs	Blake	2nd Grade
	Chambers	Leah	3rd grade
	Dehnhardt	Desiree	1st grade
	LaRue	Dana	Kindergarten
<i>Fogarty</i>			
	Helton	Chancie	PE Teacher

Monday, May 06, 2019

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>
	Hurst	Leticia	Spec. Ed. Mild/Mod
	Shults	Amanda	Kindergarten
<i>GUES</i>			
	Devereaux	April	School Nurse
	Fields	Shana	Lib. Media Spec.
	Gilbert	Christy	5th grade
	McCoy	Afton	5th Grade
	McLendon	Cathryn	Speech Pathologist
	Taylor	Elizabeth	5th Grade
	Whitehead	Susan	6th Grade Social Studies
<i>High School</i>			
	Arrington	Tommy	World History
	Blakley	Booker	HS Geometry
	Burris	Yulonda	HS Computer Apps
	Davis	Pamela	1/2 Day Library Media
	Hester	Kyri	English
	Hudson	Mary	1/2 Day Library Media
	Jensen	Jacob	Biology
	Keith	Carie	Biology/Earth Science
	Morgan	Sean	Algebra
	Nelson	Lauren	English
	Reece	Lisa	Half Day PE
	Rennick	Savahanna	Ag. Instructor
	Roberts	Malcolm	US History
	Savory	Emily	Spec. Ed. Mild/Moderate
	Strahom	James	Algebra I
	Williams	Kaitlyn	AG Instructor
<i>Junior High</i>			
	Dablemont	Alexandre	7th/8th Gr Math
	Dawson	Roger	Spec. Ed. Mild/Mod.
	Owen	Lauren	FACS
	Rose	Audrey	7th Grade Math
	Snell	Parker	Asst. Band Director
	Wood	Samantha	Creative Writing

Monday, May 06, 2019

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 19 - 20 20 school year

Logan _____ Guthrie _____
 COUNTY SCHOOL DISTRICT

802 E. Vilas _____ Guthrie _____ 73044 _____
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

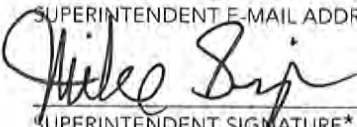
Guthrie Junior High School _____
 NAME OF SITE

PRINCIPAL SIGNATURE* _____ DATE _____
 4-15-19
 PRINCIPAL SIGNATURE* DATE

PRINCIPAL SIGNATURE* _____ DATE _____

Mike Simpson _____
 SUPERINTENDENT NAME (PLEASE PRINT)

mike.simpson@guthrieeps.net _____
 SUPERINTENDENT E-MAIL ADDRESS

 _____ 4-15-19 _____
 SUPERINTENDENT SIGNATURE* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on _____, 20____

BOARD PRESIDENT SIGNATURE* _____

NOTARY SEAL →

NOTARY _____ DATE _____

COMMISSION EXPIRATION DATE _____

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. 3-126
 (specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

- _____ One Year Only
 Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
 _____ of _____

ENROLLMENT

- _____ High School
 _____ Jr./Middle High
 _____ Elementary
0 District Total

DATE RECEIVED _____

70 O.S. _____

OAC _____

NAME OF WAIVER _____

A. Reason for the waiver/deregulation request (be specific).

Guthrie Junior High has been looking for a Library Media Specialist for over a month and has not been able to fill the position. We had two applicants apply but both would need the Statutory Waiver/Deregulation to meet Oklahoma State Accreditation regulations.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

This will be Guthrie Junior High's third Library Media Specialist in three years and we believe that we need some continuity in our Library. Ms. Desi Rice has been a long time employee of Guthrie Public Schools and is finishing her Masters in Adult Management and Administration from Northwestern University in December 2019. She has spoken with UCO and will need 24 additional hours to receive her Library Media Specialist degree and will pursue that starting in January of 2020. Guthrie Public Schools strongly believes that Ms. Rice's classroom success will carry over into the role of Librarian and will foster a warm climate for student learning.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

If approved, Ms. Rice will place a quality instructional presence in our Junior High Library program and elevate academic performance for our students.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Ms. Rice will finish her Masters in Adult Management and Administration from Northwestern in December of 2019. She has spoken with UCO and will need 24 additional hours for Library Media Specialist and plans to enroll and start on that degree in January of 2020.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

There will be no financial impact on the district with the proposed waiver.

F. Describe method of assessment or evaluation of effectiveness of the plan.

The Junior High principal Mr. Robbie Rainwater will evaluate Ms. Rice and how she is adapting in the Library Media Specialist role. Mr. Rainwater will also monitor the process of Ms. Rice Master's coursework in completing her Library Media Specialist degree in the three year time period if granted.

Guthrie Public Schools
Property Committee Meeting
May 6, 2019 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Janna Pierson, Tina Smedley, Ron Plagg, and Linda Skinner.

Mr. Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for April
- 68 new Purchase Orders for April

Completed Projects:

- 247 Work-Orders completed by Maintenance Dept.
- 63 Work-Orders completed by Transportation Dept.
- HVAC projects - Central chiller wiring repairs
Exhaust fan in Cotteral kitchen replacement
Jr. High chiller repairs
Cleaned out every strainer at the Jr. High
Rebuilt Fogarty Café A/C unit
- Completed the air filter changes at Fogarty
- Completed master key change over at Fogarty and Cotteral
- Completed gate installation at Charter Oak
- Repaired the road to the tennis courts at the H.S.
- Roof repairs made at Cotteral, Faver, and Fogarty
- Fire sprinkler repairs made to the dry system piping at the H.S.
- Distributed wasp spray to sites and have had Orkin inspect and treat for termites
- Received Lawn Care and Weed Control quotes for 2019/2020

Projects in Progress & Future Projects:

- Currently have 72 Maintenance Work-Orders in progress
- District HVAC, Electrical and Plumbing repairs
- Installation of trees, shrubs, and flowers at the Jr. High donated by the Chappell family
- Jr. High art classes purchasing a new kiln with the donation from Sonic Corp.
- The Evans and Nyte families are making donations in memory of their children lost in the fire:
 - 2 benches at GUES
 - 5 picnic tables on concrete pad on the playground at Charter Oak-Chuck Kyle installing pad free of charge
 - Charter Oak is using part of grant fund to purchase 2 benches for the playground with a memory plaque for Bentley and Paisley
- Jr High Choir program wants to purchase new risers
- Repair, resurface and repaint the lines on the football practice field by GUES
- Replace existing seating on south side of HS gymnasium
- Replace HVAC units at Fogarty

- Noble Ave Baptist Church requesting approval to raise funds for replacing Faver stage curtains
- Installation of new lighting at Jr. High gym
- Installation of Phase II-3 more pieces of playground equipment at Charter Oak
- Replace HVAC filters and clean coils at all sites
- Continue repairs to our bus fleet
- Continue roof repairs where needed at all sites
- Remove existing floor finish and repaint lines and refinish floor at the Jr. High gym
- Extend the existing sidewalk on the north side of the IT building
- Carpentry/cabinet work in Administration offices
- Installing a privacy wall in ladies dressing room in BOC
- Continue changing out classroom/entry door locks at GUES to master lock system
- Replace iron fence on south side of Central playground and remove sand
- Parking lot resurfacing at the AGED hog farm
- Build and install iron gate at Charter Oak lagoon entry
- Retile flooring in the restrooms and the front entry at the Administration
- Refinish and paint new lines on the North gym floor at the H.S.
- Phase II to Fogarty Fire System

Bond Projects Discussion:

Charter Oak ES – Interior building-punch list items
Exterior building-punch list items

J.H. – Completed

H.S. – Phase II is underway.
North gym HVAC project will be done this summer

Other Projects – H.S. gym seating replacement on the south side
Track resurfacing at the practice field
Gym floor resurfacing at the Jr. High
Gym floor lighting replacement at the Jr. High
Replacing HVAC units at Fogarty

Dr. Simpson discussed the Policy Revisions to the Use of School Property

Doug Ogle discussed the Deregulation for the Jr. High Library Media Specialist, Marzano required training for Administrators, Drug Testing vendors for Student Extracurricular, changes to our Alternative School options, Jr. Achievement-Job Shadowing for Sr.'s, Job opening updates, and staggered start time pros and cons.

Guthrie Public Schools
Finance Committee Meeting

May 7, 2019

4:00 P.M.

In Attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Michelle Chapple, Angie Smedley, Dee Benson, Gina Davis, Travis Sallee, Sharon Watts, and Michele Hamby

Ms. Chapple opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the Comparative Financial Report, Treasurer's Report Reconciliation, and the Fund Balance Projection.

Ms. Chapple spoke on the following:

Approve 2019 Summer Food Service Program

This year's program will run from June 3rd through the 27th, and will be served at GUES as well as 5 mobile sites.

Approve Renewal Agreement with Clearwater – Natural gas

This is a renewal of our current annual agreement, adding Charter Oak to the contract.

Approve Renewal Agreement with Nat'l BuyBoard – Purchasing COOP

This is a renewal of our annual contract with no changes made. There is no cost for this service.

Mr. Ogle spoke on the following:

Approve Agreement with Learning Sciences International – Marzano Evaluation Tool

This is a required recertification for teacher and administrator evaluation tools.

Approve Agreement with Quality Care Labs – Drug/Alcohol testing service

This is a renewal of our current agreement needed for student extra-curricular drug/alcohol testing service. The cost remains the same as the current year.

Approve Agreement with Desi Rice Deregulation – Library Media Specialist

This three year waiver/deregulation application is needed to fill the position of Library Media Specialist at the Junior High.

Brief Discussions were held on the following topics:

Revised School Staggered Start Times

Job Opening Updates

Changes to Faver – Bluejay Academy

Junior Achievement – Job Shadowing for Seniors

Ms. Walters spoke on the following:

Approve Teachers/Admins for 2019 K-6 Remedial Summer School

A list was presented of names of teachers and an administrator being recommended for Summer School, which will be paid with Title I funds.

Ms. Smedley spoke on the following agreements:

Beth McLean, Occupational Therapy Services

Service for ESY, at a cost of approximately \$4,000.00

Betsy Chen – Behavioral Services

Service for June through August, at a cost of up to \$8,000.00

Transition School to Work with ODRS

A reimbursement program allowing SPED students to work in the school for a stipend and school credit.

Visual Senses – Mobility Services

A renewal of our current agreement to provide services for students with visual impairments, at an approximate cost of \$3500.00

Mr. Benson spoke on the following renewal agreements:

West Interactive Services – School Messenger

Notification system, no change in cost

SOCS – Website hosting services

Website hosting, with optional redesign of website included. No change in cost of agreement.

Frontline – Time & Attendance

Renewal of current agreement, with slight increase in cost.

Dr. Simpson spoke on the following:

Bid Recommendation – Fogarty HVAC

Bradford Industrial Supply Corporation; bid is for equipment only.

Nyte and Evans Bench/Picnic Table donations

Brief discussion of donations to be made to GUES and Charter Oak.

G-9 Use of School Property Policy Amendment

Changes to policy noted in red

Curriculum Committee Meeting Minutes

May 7, 2019

5 PM

802 E. Vilas Avenue

In Attendance:

Dr. Simpson, Doug Ogle, Carmen Walters, Angie Smedley, Travis Sallee, Jennifer Bennett-Johnson, Gina Davis, and Meghan Norton.

Agenda Items Discussed:

Ms. Walters:

- Recommended teachers for the 2019 K-6th Remedial Summer School: Teachers and administrator will be paid out of Title I funds.

Mr. Ogle:

- Desi Rice Deregulation (Library Media Specialist for JH): Standard procedure for Ms. Rice to continue her M. Ed while filling the position.
- Marzano training for Administrators: Training will take place this summer
- Drug testing vendors: Recommended GPS continue services with QualityCare Labs, LLC.
- Blue Jay Academy: Discussion held for fulltime virtual classes.
- Junior Achievement: High school students will participate in job shadowing.
- Job Openings: Mr. Ogle shared current job openings.
- Staggered start time: Information was shared on what the District Committee listed as pros and cons

Ms. Smedley:

- Occupational Therapy Contract: Renewal of annual contracts discussed.
- Behavior Coach Contract: Renewal of annual contracts discussed.
- VI Contract: Renewal of annual contracts discussed.
- DRS Contract: Renewal of annual contracts discussed.