

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
JULY 10, 2017**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON JULY 10, 2017

Board Members Present: Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts

Board Member Absent: Terry Pennington

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Executive Director of Personnel/Secondary Ed
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special Education
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Jean Watts, Deputy Minutes Clerk

1. The meeting was called to order by President Bennett-Johnson.
2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.

Member Terry Pennington was not present for roll call.
3. A quorum was established.
4. President Bennett-Johnson asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Bennett-Johnson asked everyone present to join her in a Moment of Silence.
- 6A. President Bennett-Johnson asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 6B. President Bennett-Johnson called for any comments to the Board by Board members.**

There were no comments to the Board by Board members.

- 7. President Bennett-Johnson called for the Superintendent's Reports.**

Superintendent Simpson reported on the following:

Gave a construction update. Stated the work at Central Elementary was complete. Sod will be installed soon and will be purchased through school funds. Dirt work is continuing at Charter Oak Elementary. The crew has been somewhat hampered by the rain we've been receiving.

Engage OK is being held at several locations across Oklahoma. Several administrators in our building attended the conference held at Yukon High School today. Several teachers attended from our District as well. Others will attend the conference this Wednesday at Enid High School.

Work continues with the Logan County District Attorney on refining procedures to improve attendance within our District. The DA's office will sponsor a booth during our Centralized Enrollment in August to communicate to families the seriousness of school attendance.

Gave a budget update. Stated that our carryover for June 30th, 2017 was \$2.4 million which includes the \$500,000 in cuts absorbed over the 2016-2017 school year. Last year we carried \$1.9 million. Two years ago our carryover was \$2.6 million. These carryover funds are used to operate until we receive our funds from property tax payments. We weathered the financial storm. Going forward, we will be very cautious. Much of the 2018 state budget is built on revenue generators that are facing legal scrutiny. The most important bill to watch for education funding is HB 2433. This bill added 1.25% sales tax to the sale of an automobile. It's expected to generate almost \$13 million to support the HB 1017 Fund. We are breathing a sigh of relief but doing so with an eye of caution.

- 8. President Bennett-Johnson called for action on the Consent Agenda.**

A motion was made by Smedley and seconded by Pierson to approve the Consent Agenda.

The motion carried with 6 ayes and 0 nays.

- 9A. President Bennett-Johnson called for recommendation, consideration and action to approve Ms. Carmen Walters as the authorized official for GPS to sign any federal claims for reimbursement from the State Department of Education.**

A motion was made by Watts and seconded by Pierson to approve Ms. Carmen Walters as the authorized official for GPS to sign any federal claims for reimbursement from the State Department of Education.

The motion carried with 6 ayes and 0 nays.

- 9B. President Bennett-Johnson called for recommendation, consideration and action to approve Ms. Angie Smedley as the authorized official for GPS to sign any special education reimbursement claims from the State Department of Education for projects 621, 623, 625, 641 and 642.**

A motion was made by Pierson and seconded by Watts to approve Ms. Angie Smedley as the authorized official for GPS to sign any special education reimbursement claims from the State Department of Education for projects 621, 623, 625, 641 and 642.

The motion carried with 6 ayes and 0 nays.

- 9C. President Bennett-Johnson called for recommendation, consideration and action to approve Ms. Michelle Chapple as the authorized representative to implement and administer the Purchasing Card Program for Guthrie Public Schools.**

A motion was made by Watts and seconded by Smedley to approve Ms. Michelle Chapple as the authorized representative to implement and administer the Purchasing Card Program for Guthrie Public Schools.

The motion carried with 6 ayes and 0 nays.

- 9D. President Bennett-Johnson called for recommendation, consideration and action upon application for conducting cooperative activities program with St. Mary's Catholic School of Guthrie.**

A motion was made by Smedley and seconded by Watts to approve application for conducting cooperative activities program with St. Mary's Catholic School of Guthrie.

The motion carried with 6 ayes and 0 nays.

- 9E. President Bennett-Johnson called for recommendation, consideration and action upon School Bus Rider's Handbook for 2017-2018.**

A motion was made by Watts and seconded by Smedley to approve the School Bus Rider's Handbook for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9F. President Bennett-Johnson called for recommendation, consideration and action upon Activity Fund Handbook for 2017-2018.

Ms. Michelle Chapple asked that the language on page 129 of the board packet, page 6 of the actual document, be amended to read

- All receipts should be totaled and reconciled to the currency, coins & checks received. The total funds received should balance to the daily receipts.
- A Farmers & Merchants Bank deposit slip will be completed and accompany the locked money bag and dropped in the night deposit box at the 1800 E. Oklahoma Avenue branch.

A motion was made by Pierson and seconded by Watts to approve the Activity Fund Handbook for 2017-2018 with the corrected language on page 6 of the handbook to read

- All receipts should be totaled and reconciled to the currency, coins & checks received. The total funds received should balance to the daily receipts.
- A Farmers & Merchants Bank deposit slip will be completed and accompany the locked money bag and dropped in the night deposit box at the 1800 E. Oklahoma Avenue branch.

Discussion followed.

The motion carried with 6 ayes and 0 nays.

- 9G. President Bennett-Johnson called for discussion, consideration and action Jr. High School Student Handbook for 2017-2018.

A motion was made by Watts and seconded by Smedley to approve the Jr. High School Student Handbook for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9H. President Bennett-Johnson called for discussion, consideration and action upon Guthrie High School/Faver Alternative School Student Handbook for 2017-2018.

A motion was made by Watts and seconded by Smedley to approve the Guthrie High School/Faver Alternative School Student Handbook for 2017-2018.

Discussion followed.

The motion carried with 6 ayes and 0 nays.

- 9I. President Bennett-Johnson called for recommendation, consideration and action upon Guthrie High School Course Description Handbook for 2017-2018.**

A motion was made by Watts and seconded by Pierson to approve the Guthrie High School Course Description Handbook for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9J. President Bennett-Johnson called for recommendation, consideration and action upon Memorandum of Understanding between Meridian Technology Center and Guthrie Public Schools for supplemental funding for Guthrie Middle School Gateway to Technology Programs for 8th grade students for 2017-2018.**

Discussion followed.

A motion was made by Watts and seconded by Smedley to approve the Memorandum of Understanding between Meridian Technology Center and Guthrie Public Schools for supplemental funding for Guthrie Middle School Gateway to Technology Programs for 8th grade students for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9K. President Bennett-Johnson called for recommendation, consideration and action upon loan agreement with Child Nutrition Fund for 2017-2018.**

A motion was made by Smedley and seconded by Watts to approve the loan agreement with Child Nutrition Fund for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9L. President Bennett-Johnson called for recommendation, consideration and action upon renewal agreement with Great Plains Coca-Cola Bottling Company for 2017-2018.**

A motion was made by Smedley and seconded by Davis to approve the renewal agreement with Great Plains Coca-Cola Bottling Company for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9M. President Bennett-Johnson called for recommendation, consideration and action upon renewal agreement with Imperial Vending for snack vending for 2017-2018.**

A motion was made by Watts and seconded by Smedley to approve the renewal agreement with Imperial Vending for snack vending for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 9N. President Bennett-Johnson called for recommendation, consideration and action upon renewing contract with Image Works of Oklahoma, Inc. for District copiers.**

A motion was made by Pierson and seconded by Watts to renew the contract with Image Works of Oklahoma, Inc. for District copiers.

The motion carried with 6 ayes and 0 nays.

- 9O. President Bennett-Johnson called for recommendation, consideration and action upon approval of agreement with Hilborne and Weidman to serve as Bond Counsel and Disclosure Counsel to Guthrie Public Schools.**

Mr. Jon Wolff, from Municipal Financial Services, Inc., discussed the changes made in regulations by the SEC in regards to bond sales and the need for bond and disclosure counsel.

Discussion followed.

A motion was made by Watts and seconded by Pierson to approve the agreement with Hilborne and Weidman to serve as Bond Counsel and Disclosure Counsel to Guthrie Public Schools.

The motion carried with 6 ayes and 0 nays.

- 10. President Bennett-Johnson called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2017-2018, Support Personnel Handbook for 2017-2018, Administrator's Handbook and Salary Schedule for 2017-2018 and teacher negotiations for 2017-2018, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7**

- 10A. A motion was made by Pierson and seconded by Smedley to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 8:15 p.m.

- 10B. President Bennett-Johnson acknowledged the Board's return to open session at 9:10 p.m.**

10C. President Bennett-Johnson stated that in executive session only those items listed in Agenda Item 10 were discussed and no votes were taken.

11. President Bennett-Johnson called for a vote on action as set out on the Personnel Reports.

A motion was made by Pierson and seconded by Watts to approve action as set out on the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

12. President Bennett-Johnson called for recommendation, consideration and action for Statutory Waiver/Deregulation which allows Mrs. Nicha Henry to be employed as Library Media Specialist at Guthrie Junior High School.

A motion was made by Smedley and seconded by Sallee to approve the Statutory Waiver/Deregulation which allows Mrs. Nicha Henry to be employed as Library Media Specialist at Guthrie Junior High School.

The motion carried with 6 ayes and 0 nays.

13. President Bennett-Johnson called for action upon recommendation of extra-duty assignments as listed for 2017-2018.

A motion was made by Smedley and seconded by Sallee to approve extra-duty assignments as listed for 2017-2018.

The motion carried with 6 ayes and 0 nays.

14. President Bennett-Johnson called for recommendation, consideration and action upon Support Personnel Handbook for 2017-2018.

A motion was made by Pierson and seconded by Watts to approve the Support Personnel Handbook for 2017-2018.

The motion carried with 6 ayes and 0 nays.

15. President Bennett-Johnson called for recommendation, consideration and action upon Administrator's Handbook and Salary Schedule-not including the Superintendent-for 2017-2018.

A motion was made by Watts and seconded by Smedley to approve the Administrator's Handbook and Salary Schedule-not including the Superintendent-for 2017-2018.

The motion carried with 6 ayes and 0 nays.

16. President Bennett-Johnson called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.

Superintendent Simpson stated he received the resignation of Charleen Brown, 4th Grade Teacher, effective immediately.

A motion was made by Davis and seconded by Watts to approve the resignation of Charleen Brown effective immediately.

The motion carried with 6 ayes and 0 nays.

17. President Bennett-Johnson called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.

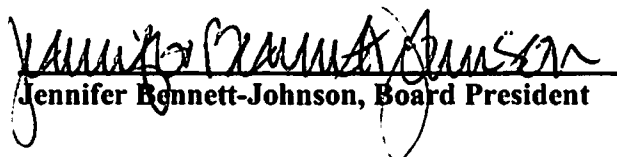
Superintendent Simpson stated there was no new business.

18. A motion was made by Watts and seconded by Sallee to adjourn the meeting.


The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 9:13 p.m.


Jana Frey, Minutes Clerk


Jennifer Bennett-Johnson, Board President

APPROVED

AUG 14 2017 

BOARD OF EDUCATION
GUTHRIE, OK