

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
MARCH 10, 2014**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON MARCH 14, 2014

Board Members Present: Gail Davis, Terry Pennington, Janna Pierson, Travis Sallee, Sharon Watts and Tom Holtz

Board Member Absent: Orville Cornelius

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Dennis Schulz, Ass't Superintendent
Chad Wilson, Executive Director of Personnel/Secondary Ed
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Eldona Woodruff, Director of Special Education
Jerry Gammill, Director of Maintenance
Kathy Bertwell, Director of Transportation
Dee Benson, Director of Technology
Jean Watts, Deputy Minutes Clerk

1. The meeting was called to order by President Holtz.
2. Members Gail Davis, Terry Pennington, Janna Pierson, Travis Sallee, Sharon Watts and Tom Holtz were present for roll call.

Member Orville Cornelius was not present for roll call.

3. A quorum was established.
4. President Holtz asked everyone present to stand and join him in the Pledge of Allegiance.
5. President Holtz called for seating of new Board Member and oath of office.

Ms. Kay Gammill, Minutes Clerk and Clerk of the Board, administered the oath of office to Ms. Jennifer Bennett-Johnson who then took her place on the Board.

6. President Holtz called for recommendation, consideration and vote on reorganization of the Board including:
 - A. Election of President
 - B. Election of First Vice-President
 - C. Election of Second Vice-President
 - D. Election of Board Clerk
 - E. Election of Deputy Board Clerk

A motion was made by Pierson and seconded by Holtz to appoint Gail Davis as President.

The motion failed with a vote of 3 ayes and 4 nays – Members Pennington, Sallee, Watts and Bennett-Johnson voting nay.

A motion was made by Watts and seconded by Bennett-Johnson to make the nomination as an entire slate of officers:

President	Travis Sallee
First Vice-President	Terry Pennington
Second Vice-President	Gail Davis
Board Clerk	Sharon Watts
Deputy Board Clerk	Jennifer Bennett-Johnson

The motion carried with 4 ayes and 3 nays – Members Davis, Pierson and Holtz voting nay.

Board Members assumed their new positions.

7. President Sallee called for student recognition.

Superintendent Simpson introduced Ms. Susan Davison, Guthrie Upper Elementary School Principal, who then introduced Ms. Cheryl Pratt, 6th grade teacher. Ms. Pratt introduced students Parker Green and Brooke Oneill who were winners, out of 160 entries, in the Rose State Invention Convention.

8A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated Mr. Phil Nichols had registered to speak to the Board. Mr. Nichols gave an update on the progress of the Citizens for Quality Education. Stated the next meeting was scheduled for Monday, March 17, 2014 at 6:00 p.m. at Central School and invited everyone to attend.

8B. President Sallee called for any comments to the Board by Board members.

Member Holtz welcomed Jennifer Bennett-Johnson to the Board.

9. President Sallee called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Introduced Mr. Brian Billings from Sonic East off I-35. Mr. Billings presented a check for \$7,000.00 to Principal Scot Graham and teachers from Cottoral School. This is an annual donation made by Mr. Billings for a number of years. In years past, Mr. Billings had donated \$1,000.00 to each site to use where the sites felt most needed. He stated last year he would like to make one large donation to a site whose name had been randomly selected in a drawing. He felt the larger contribution could better be used for a purchase that the school otherwise would not have the funds to do. He thanked Guthrie Schools and stated he hoped to be able to continue the donation for many years. Superintendent Simpson thanked Mr. Billings for his generosity in helping the students of our community.

Spoke of a meeting on February 21st attended by Administrative staff and principals with the Assistant District Attorney and representatives from Oklahoma Juvenile Authority. In an effort to improve attendance in our schools, one of the things agreed upon was to begin looking very closely at the absences of our students closer than we ever have. The DA's office has pledged assistance. Stated in the past before a DA letter was triggered, a student had to have 10 consecutive absences. By having to be consecutive absences, this allowed a student to miss a lot of school. Now, a letter from the DA will be triggered with 5 unexcused absences, nonconsecutive. This change has already been started with our

student body. The goal between the DA and the District is not to be penal to parents. Our goal is to get the kids in school and to make sure they are attending on a regular basis.

Asked Mr. Chad Wilson, Executive Director of Personnel and Secondary Education, to give an update on missed school days. Mr. Wilson stated that as of last month's meeting we had missed 6 days of school due to inclement weather. Since then we have missed 2 more days for a total of 8 missed days this school year. Stated 3 of those days will be regained from built-in days on the calendar. If no more school days are lost due to inclement weather, we will be at 1,092 hours of instruction which still leaves us over the state minimum number of hours required. Dr. Simpson stated that, at this point, we will not need to change the calendar.

Stated he had met with our 3 District School Resource Officers this morning. Thanked the City of Guthrie and the Guthrie Police Department for their work in getting this process completed. The SRO's went to each site and met with the Principals. Each SRO will have a site from which they are based and they will have 1 additional building which will be their primary responsibility. All sites will have an SRO. They will not always be in the building but, they will be at their base and on call for their other buildings. Stated this is a great thing for our school district.

10. President Sallee called for action on the Consent Agenda.

A motion was made by Pierson and seconded by Pennington to approve the Consent Agenda as presented excluding Item 10A, minutes of regular meeting held on February 10, 2014.

The motion carried with 7 ayes and 0 nays.

A motion was made by Watts and seconded by Holtz to approve Consent Agenda Item 10A, minutes of regular meeting held on February 10, 2014.

The motion carried with 6 ayes and 1 abstention – Member Bennett-Johnson abstaining.

11A. President Sallee called for presentation of the 2012-2013 audit by Putnam and Company, LLC.

Superintendent Simpson introduced Mr. Jerry Putnam of Putnam and Company, LLC who presented the 2012-2013 audit. Mr. Putnam stated there were no material weaknesses found in the District's internal accounting control. He expressed appreciation for the attention and cooperation received from staff members during their engagement.

11B. President Sallee called for recommendation, consideration and action upon request from Guthrie Baseball Booster Club to become a sanctioned organization.

A motion was made by Watts and seconded by Holtz to approve request from Guthrie Baseball Booster Club to become a sanctioned organization.

The motion carried with 7 ayes and 0 nays.

11C. President Sallee called for recommendation, consideration and action upon application for conducting pilot cooperative activities program with St. Mary's Catholic School of Guthrie.

A motion was made by Pennington and seconded by Watts to approve application for conducting pilot cooperative activities program.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

A motion was made by Pennington and seconded by Watts to approve application for conducting pilot cooperative activities program.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11D. President Sallee called for recommendation, consideration and action upon School Age Care Handbook for 2014-2015.**

A motion was made by Pierson and seconded by Watts to approve School Age Care Handbook for 2014-2015.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11E. President Sallee called for recommendation, consideration and action upon Growth and Development presentation by Ms. Angie Burris R.N., GPS School Nurse, for 5th grade students at Guthrie Upper Elementary.**

A motion was made by Holtz and seconded by Davis to approve Growth and Development presentation by Ms. Angie Burris R.N., GPS School Nurse, for 5th grade students at Guthrie Upper Elementary.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11F. President Sallee called for recommendation, consideration and action upon K-8 Remedial Summer School Program.**

A motion was made by Watts and seconded by Pierson to approve K-8 Remedial Summer School Program.

The motion carried with 7 ayes and 0 nays.

- 11G. President Sallee called for recommendation, consideration and action upon 2014 Oklahoma Prevention Needs Assessment Survey sponsored by the Oklahoma Department of Mental Health and Substance Abuse Services for grades 6, 8, 10 and 12.**

A motion was made by Pennington and seconded by Bennett-Johnson to approve 2014 Oklahoma Prevention Needs Assessment Survey sponsored by the Oklahoma Department of Mental Health and Substance Abuse Services for grades 6, 8, 10 and 12 on an opt-in basis for parents.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11H. President Sallee called for recommendation, consideration and action upon request for Special Education students to attend State Special Olympic Summer Games May 14-16, 2014.**

A motion was made by Holtz and seconded by Davis to approve request for Special Education students to attend State Special Olympic Summer Games May 14-16, 2014.

A motion was made by Pierson and seconded by Holtz to approve the appointment of Dr. Mike Simpson or his designee, Dennis Schulz, to serve as representative for Review Committee of the Tax Increment District.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 12. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of all district level and building level administrator's contracts as listed for 2014-2015 and discussion of purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT., Section 307 (B) 1 and 7.**

- 12A. A motion was made by Holtz and seconded by Watts to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:50 p.m.

- 12B. President Sallee acknowledged the Board's return to open session at 8:55 p.m.**

- 12C. President Sallee stated that in executive session only those items listed in Agenda Item 12 were discussed and no votes were taken.**

- 13. President Sallee called for a vote on action as set out on the Personnel Reports.**

A motion was made by Pierson and seconded by Holtz to approve action as set out on the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

- 14. President Sallee called for recommendation, consideration and action upon district level administrator's contracts as listed for 2014-2015 without specification for salary or assignment.**

A motion was made by Pierson and seconded by Pennington to approve district level administrator's contracts as listed for 2014-2015 without specification for salary or assignment.

The motion carried with 7 ayes and 0 nays.

- 15. President Sallee called for recommendation, consideration and action upon building level administrator's contracts as listed for 2014-2015 without specification for salary or assignment.**

A motion was made by Holtz and seconded by Davis to approve building level administrator's contracts as listed for 2014-2015 without specification for salary or assignment.

The motion carried with 7 ayes and 0 nays.

- 16. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there was 1 new resignation submitted for consideration: Andy Willhoite, teacher at Fogarty.

A motion was made by Watts and seconded by Holtz to accept the resignation of Andy Willhoite.

The motion carried with 7 ayes and 0 nays.

17. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.

Superintendent Simpson stated there was no new business.

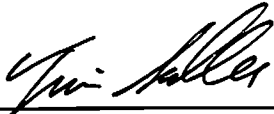
18. A motion was made by Holtz and seconded by Watts to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 9:00 p.m.



Kay Gammill, Minutes Clerk



Travis Sallee, Board President

APPROVED

APR 14 2014

BOARD OF EDUCATION
GUTHRIE, OK